



### CITY SCHOOLS DIVISION OF ANTIPOLO

#### MEMORANDUM

**To :** Chief Curriculum and Implementation Division  
 OIC-Chief School Governance Operation Division  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads

**From :** DR. ROMMEL C. BAUTISTA, CESO V  
 Schools Division Superintendent

**Subject:** ADDENDUM AND CORREGENDUM TO DIVISION MEMORANDUM NO. 27, s. 2017 RE: LIST OF REQUIRED YEAR END REPORTS FOR SY. 2016-2017

**Date :** April 20, 2017

Relative to the Division Memorandum No. 27, S. 2017, Re: List of required Year End Reports for S.Y. 2016 – 2017, an Addendum and Corrigendum are made and listed hereunder:

Division Personnel / Personnel Concerned	Title of Report	Due Date
Ms. Marilyn D. Zapanta	School GSP Coordinators Report: 1. Number of registered Girl Scouts SY 2016-2017 2. Number of registered Teachers as Troop Leaders S.Y. 2016-2017 3. Number of registered parents as Barangay Committee S.Y. 2016-2017 4. List of Teachers Awardee S.Y. 2016-2017 5. Accomplishment Report S.Y. 2016-2017 6. GSP Plan for S.Y. 2017-2018	May 2, 2017
Dr. Gloria A. Benedicto	IPED Schools of District II-E and II-F 1. Curriculum Framework by Grade Level and by Subject Area (Based on Grade Level and by Subject Area Assignment) 2. Contextualized / Indigenized Lesson Plans by Grade Level and by Subject Area Assignments (Based on Grade Level assignment and by subject area)  District II-E only 1. Copy furnished of all Year End Reports	May 2, 2017
Mrs. Cynthia Quirong	Additional Reports: 1. Copy furnished of summarized observation report 2. Copy furnished of School Accomplishment Report	April 28, 2017 (Also the updated CAPSTE A Report)

Likewise, the Consolidated Supervisory Report on observation of classes by grade level under Dr. Luisito Diego must be June 2016 to March 2017 instead of June 2015 to March 2016. Also, intended reports to Mrs. Victorina R. Yuson are hereby deleted from the said list.

For your information and guidance.