



CITY SCHOOLS DIVISION OF ANTIPOLO

TRAVEL ORDER

Authority is hereby requested for:

1. **NENITA G. ACORDA** - Principal I- Mambugan II ES
2. **MARY JANE G. HALILI** - Principal II - Lores ES
3. **DR. CATALINA M. BONAYON** - Head Teacher III- Peñafrancia ES-Annex

Purpose: **Meeting on Enhancing Effectiveness School Heads in Managing and Leading Schools**

Destination: Tanauan City NHS, Trapiche 1, Tanauan City, Batangas

Date: January 24, 2018, 8:00AM – 11:00AM

Means of Transportation: Government Vehicle

Travel is on:

- Official Business
 Official Time Only

Source of Fund (if for Official Business)

- MOOE
 Others: _____

APPROVED BY:

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region IV-A CALABARZON



CITY SCHOOLS DIVISION OF ANTIPOLO

TRAVEL ORDER

Authority is hereby requested for:

1. **DR. EMILY M. CONCIO** - Head Teacher III – Sumilang ES
2. **PATRICK ALFRED C. OLAÑO** - Head Teacher I – Dalig ES

Purpose: **Meeting on Enhancing Effectiveness School Heads in Managing and Leading Schools**

Destination: Tanauan City NHS, Trapiche 1, Tanauan City, Batangas

Date: January 23, 2018, 1:00 – 5:00 PM

Means of Transportation: Government Vehicle

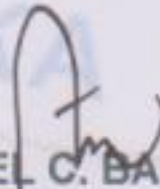
Travel is on:

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MOOE
 Others: _____

APPROVED BY:


DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Calinta, Rizal

0616



DEPED-4A-RM-01-18- 043

TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : MEETING ON ENHANCING EFFECTIVENESS SCHOOL HEADS IN
MANAGING AND LEADING SCHOOLS

DATE : January 18, 2018

1. One of the elements required to create and nurture high levels of academic achievement among the learners in the schools is the presence of competent school heads.
2. This is the reason why efforts to capacitate school heads have been relentless in DepEd Region IV-A CALABARZON.
3. This Office appreciates the willingness of many school heads to undergo various activities designed to enhance their competence.
4. In this regard, the heads of the schools listed in the enclosures will attend a meeting with the Regional Director on the dates indicated below:

GROUP	DATE	TIME	VENUE
Group 1 (Inclosure 1)	23 January 2018	1:00-5:00pm	Tanauan City NHS, Trapiche 1.
Group 2 (Inclosure 2)	24 January 2018	8:00-11:00am	Tanauan City, Batangas

5. The expenses for meals shall be charged against Regional Office funds while transportation expenses shall be charged against local funds subject to the usual auditing and accounting rules and procedures.
6. The attendance of all school heads of the identified schools is desired.



Inclosure 1

**PARTICIPANTS TO THE MEETING ON ENHANCING EFFECTIVENESS SCHOOL HEADS IN
MANAGING AND LEADING SCHOOLS**

Tanauan City NHS, Trapiche 1, Tanauan City, Batangas

23 January 2018, 1-5pm

Group 1

No.	School ID	Name of School	Division
1	109361	Sumilang ES	Antipolo City ✓
2	109324	Dalig ES	Antipolo City ✓
3	107872	Maliksi ES	Bacoor City
4	107884	Longos ES	Bacoor City
5	107885	Malipay ES	Bacoor City
6	109620	Piit ES	Batangas City
7	109612	Sto. Niño ES	Batangas City
8	109572	Parang Cueva ES	Batangas City
9	107568	Pinagsibaan ES	Batangas Province
10	107799	San Marcelino ES	Batangas Province
11	107392	Talaga ES	Batangas Province
12	107720	Sto. Tomas North CS	Batangas Province
13	107470	Luta ES	Batangas Province
14	107791	Laurel ES	Batangas Province
15	107415	Masalisi ES	Batangas Province
16	109827	Turbina ES	Calamba City
17	109864	Barandal ES	Calamba City
18	109635	Dalahican ES	Cavite City
19	107898	Milagrosa ES	Cavite Province
20	108083	San Antonio ES	Cavite Province
21	108152	San Jose ES	Cavite Province
22	108104	Kalubkob ES	Cavite Province
23	108173	Anastacio N.F. Dinglas ES (San Jose ES)	Cavite Province
24	107900	Delfin J. Jaranilla Elementary School	Dasmariñas City
25	108270	Bukai ES	Laguna Province
26	108276	Inao-Awan ES	Laguna Province
27	108282	Talaongan West ES	Laguna Province
28	108321	San Salvador ES	Laguna Province
29	108214	Our Lady of Lourdes ES (Brgy. Malamigg PS)	Laguna Province
30	109648	San Adriano ES	Lipa City
31	167001	Pusil ES	Lipa City
32	109661	Dagatan ES	Lipa City
33	109694	Pangao ES	Lipa City
34	109745	Lucena West IV ES	Lucena City
35	109743	Lucena West II ES	Lucena City
36	109723	Lucena North III ES	Lucena City
37	109724	Reymar Compound ES	Lucena City
38	108943	Sumagansong ES, Mulanay	Quezon Province
39	108614	Tinguiban ES, Calauag West	Quezon Province
40	108805	Don Emilio Salumbides ES, Lopez East	Quezon Province
41	109011	Rizalino ES, Pitogo	Quezon Province
42	109181	Lutgarda Causapin ES, Sariaya West	Quezon Province
43	109388	Pipindan ES	Rizal Province
44	109456	Piilla ES	Rizal Province
45	109498	Alas-Asin ES	Rizal Province
46	109783	San Roque E/S	San Pablo City
47	109797	San Gregorio E/S	San Pablo City
48	109802	Sta. Ana E/S	San Pablo City
49	107771	Pantay ES	Tanauan City
50	109262	Tayabas West CS IV	Tayabas City

Inclosure 2

PARTICIPANTS TO THE MEETING ON ENHANCING EFFECTIVENESS SCHOOL HEADS IN MANAGING AND LEADING SCHOOLS

Tanauan City NHS, Trapiche 1, Tanauan City, Batangas

24 January 2018, 8-11am

Group 2

No	School ID	Name of School	Division
1	109329	Lores ES	Antipolo City
2	230005	Mambugan II ES	Antipolo City
3	109338	Peñafrancia ES Annex	Antipolo City
4	107874	Real ES	Bacoor City
5	109551	Kumintang ES	Batangas City
6	109548	Dumantay ES	Batangas City
7	109604	Haligue Kaniuran ES	Batangas City
8	109603	Dumuclay ES	Batangas City
9	109550	Gulod ES	Batangas City
10	107419	Payapa Ibaba ES	Batangas Province
11	107400	Bukai ES	Batangas Province
12	107393	Tubuan ES	Batangas Province
13	107560	Marilog ES	Batangas Province
14	107814	San Jose PS	Batangas Province
15	109822	Puting Lupa ES	Calamba City
16	107995	Indang East ES	Cavite Province
17	108129	Paligawan ES	Cavite Province
18	107939	Family Village Resources ES (FVR)	Cavite Province
19	108153	Sungay ES	Cavite Province
20	108116	Mataas Na Bural ES (Bural ES)	Cavite Province
21	108049	Sta. Mercedes ES (Patungan ES)	Cavite Province
22	107910	Ramona S. Tirona MS	Dasmariñas City
23	107903	Humayao ES	Dasmariñas City
24	107983	Carsadang Bago ES	Imus City
25	108440	Gatid ES	Laguna Province
26	108301	Taykin ES	Laguna Province
27	108272	Bural ES	Laguna Province
28	108357	Crisanto Guysayko MES	Laguna Province
29	108366	Santa Lucia ES	Laguna Province
30	109651	San Francisco ES	Lipa City
31	109656	Tangob ES	Lipa City
32	109706	Tibig Elementary	Lipa City
33	109673	Calamias ES	Lipa City
34	109684	Rizal Elementary School	Lipa City
35	109218	Sabang ES, Tagkawayan	Quezon Province
36	108972	Pagbilao West ES, Pagbilao	Quezon Province
37	165010	Tejero ES, Mauban North	Quezon Province
38	108572	Anahawan ES, Calauag East	Quezon Province
39	108585	Sumilang ES, Calauag East	Quezon Province
40	109518	Rawang ES	Rizal Province
41	109535	Taytay ES	Rizal Province
42	109383	Kinagatan ES	Rizal Province
43	109424	Tuna-Balibago ES	Rizal Province
44	109788	C.M. Azcarate E/S	San Pablo City
45	109790	San Lucas II E/S	San Pablo City
46	108472	Dila ES	Sta Rosa City
47	107773	Sala ES	Tanauan City
48	107783	Tapia ES	Tanauan City
49	109260	Tayabas West CS II	Tayabas City
50	109245	Tayabas East CS III	Tayabas City