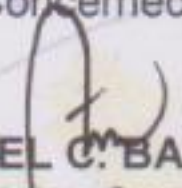


MEMORANDUM

TO : OIC – ASDS  
OIC Chief – Curriculum Implementation Division  
OIC Chief – Schools Governance and Operations Division  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Head Teachers, Teacher-In-Charge, Officer-In-Charge  
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

SUBJECT : **RESUMPTION OF DIVISION TEAM REVIEW OF SCHOOL'S PERFORMANCE**

DATE : January 18, 2018

This Office announces the resumption of the Division Team Review of School's Performance for FY 2017 to all schools on January 22-24, 2018. The same methodologies, tools and Terms of Reference (ToR) shall be observed.

Refer to the enclosure for the change of schedule and reorganization of group members.

Widest dissemination of this memorandum is earnestly desired.

Enclosure No 1 to Unnumbered Memorandum 2018

**REORGANIZED PERFORMANCE REVIEW TEAM COMPOSITION, SCHEDULES AND VENUES**

Team	Day	Time	Schools	Team Composition	Flexible Schedule
Team A	Day 1	10:00 – 12:00	BN II ES	Arnel Buena	Dr. Gloria C. Roque Mr. Lito A. Palomar Mr. Anselmo Celeste Dr. Jonathan Domingo Mr. Erick Vallinas Mrs. Christine Coronado Mr. Ragaam dela Cruz Mr. Michael Glorial Engr. Madiel Versola
		1:30 – 3:30	BN II NHS	Vivienne Martinez	
	Day 2	8:00 – 10:30	BN IV ES	Luz Cayanong	
		11:00 – 1:30	BN I ES	Arlene Tayona	
		2:30 - 5:00	Antipolo City Senior	Phanny Ramos	
Team B	Day 1	Clustered 10:00 am – 5:00 pm Venue: Rizza NHS	Libis ES	Bernadette Berber Marilyn Zapanta Marilou Lico Emily Concio Elaine Calacday	
			Rizza NHS		
			Sumilang ES		
	Day 2	8:30 – 10:30	Muntindilaw ES		
12:30 – 2:30		Dela Paz NHS			
3:00 – 5:00		San Isidro NHS			
Team C	Day 1	10:00 – 12:00	Mayamot ES	Cristina Salazar Dr. Gloria Benedicto Jennie Casauay Isabel Gonzales Gayle Malibiran	
		1:30 – 3:30	Mambugan NHS		
	Day 2	8:30 – 10:30	Mayamot NHS		
		11:00 – 1:00	Penafrancia Annex		
		2:00 – 4:00	Cupang Annex		
Team D	Day 1	9:30 – 11:30	Dalig NHS	Melanie Burgonia Dr. Nimrod Tupas Victorina Yuson Arlene Tayona Ranito Gallego	
		12:30 – 2:30	ISTES		
		3:00 – 5:00	SAVES		
	Day 2	8:30 – 10:30	Lores ES		
		11:00 – 1:00	Nazareneville ES		
		2:00 – 4:00	San Roque NHS		
Team E	Day 1	10:00 – 12:00	Old Boso-boso NHS	Dolores Agong Jocelyn Perez Myrna Bautista Albeno Delmonte Jr. Noel Merino	
		1:30 – 3:30	Ansci		
	Day 2	8:30 – 10:30	Peace Village ES		
		11:00 – 1:00	San Luis ES		

Day 3 (January 24, 2018)	
8:30 pm – 5:00 pm	Post-review meeting of all team members @ San Isidro ES Bring the following: 1. Accomplished tools 2. Laptop

Enclosure No 2 to Unnumbered Memorandum 2018

**PROGRAM OF ACTIVITIES FOR THE POST REVIEW MEETING**

**Part I: PRELIMINARY ACTIVITIES (8:30 – 9:00)**

Nationalistic Song	-	Dr. Arnel Buena
Prayer	-	Mrs. Dolores Agong
Message	-	Dr. Rommel C. Bautista, CESO V Schools Division Superintendent
		Dr. Gloria C. Roque OIC – Assistant Schools Division Superintendent
Checking of Attendance	-	Mrs. Arlene Tayona SEPS, Human Resource Development
Unfreezing Activities	-	Mr. Albeno Delmonte Jr. SEPS, Social Mobilization

**PART II: CONSOLIDATION OF REPORT (9:30 – 10:30)**

Consolidation of Gathered Data per Team (9:30 – 10:30)	-	Mr. Anselmo Celeste Jr. OIC – Chief, SGOD Facilitator
Consolidation of Gathered Data per ToR (10:30 – 12:00)	-	Mrs. Cristina Salazar EPS - English

**PART III: PRESENTATION AND PROCESSING OF OUTPUT (1:00 – 3:00)**

Presentation and processing of output per team -	Dr. Jonathan Domingo EPS, SGOD
Presentation and processing of output per ToR	

**PART IV: SYNTHESIS**

Simulation (if needed)	Lito A. Palomar OIC – Chief, CID
Synthesis	

Enclosure No 3 to Unnumbered Memorandum 2018

**DIVISION TEAM REVIEW OF SCHOOL'S PERFORMANCE FOR FY 2017**

**EXECUTIVE COMMITTEE**

**Chairperson**

**DR. ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

**Vice Chairperson**

**DR. GLORIA C. ROQUE**  
OIC – Assistant Schools Division Superintendent

**Members:**

**LITO A. PALOMAR**  
Chief - Curriculum Implementation Division

**MR. ANSELMO C. CELESTE JR.**  
OIC - Chief, Schools Governance and Operations Division

**MR. ERICK VALLINAS**  
Administrative Officer V

**Technical Working Group**

Office of the Schools Division Superintendent Personnel  
Curriculum Implementation Division Personnel  
Schools Governance and Operations Personnel