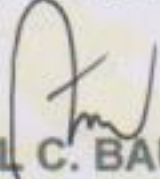




CITY SCHOOLS DIVISION OF ANTIPOLO

MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
OIC-Chief-Curriculum Implementation Division
OIC-Chief Schools Governance and Operations Division
Public Schools District Supervisors
Public Elementary and Secondary School Heads
LIS/EBEIS Coordinators
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **SUBMISSION OF EARLY REGISTRATION REPORT**

DATE : **January 29, 2018**

Pursuant to DepEd Order No. 3, s. 2018, Basic Education Enrolment Policy declaring last Saturday of January up to the last Friday of February of each year as Early Registration in all public elementary and secondary schools, this Office directs all School Heads to strictly adhere to this order in support to this laudable activity by the department.

The LIS Coordinator should encode the number of early registrants by sex for Kindergarten, Grade 1, Grade 7 and Grade 11 (by tracks) up to February 23, 2018 using either the School System Admin Account or School Head Account. Likewise, the attached template shall be submitted on February 1 (initial report as of January 31) and February 23, 2018 (final report) to the Division Office (Attn: Planning Officer).

To expedite the consolidation of the report, soft copies may be sent in advance at our facebook group DepEd Antipolo LIS/EBEIS Coordinators or through our email in depedantipoloplanning@yahoo.com

For your information and compliance.

052
UM _____ s.2018
ALA/MBV

CONSOLIDATED DIVISION REPORT ON EARLY REGISTRATION
January 27 - February 23, 2018

SCHOOL: _____

BASELINE DATA	Enrolment (SY 2017-2018)			EARLY REGISTRATION DAY			
Basic Education Level	Male	Female	Total	Basic Education Level	Total Number of Registrants		
					Male	Female	Total
				Kindergarten			
Kindergarten				Grade 1			
Grade 6				Grade 7			
Grade 10				Grade 11			
				Academics			
				ABM			
				STEM			
				HUMMS			
				GAS			
				TVL			
				HE			
				ICT			
				IA			
				AF			
				ALS (OSC/OSY)			

Prepared by:

Noted by:

School Head

STRATEGIES EMPLOYED TO ADVOCATE EARLY REGISTRATION

SPECIFIC STRATEGY	TARGET CLIENTELE	PARTNERS

Prepared by:

School Head

Certified True and Correct:

Schools Division Superintendent