



CITY SCHOOLS DIVISION OF ANTIPOLO

February 1, 2018

TRAVEL ORDER

Authority is hereby requested for:

1. **RAQUEL F. ESGUERRA**/Accountant-III
2. **RAGAAM V. DELA CRUZ**/Administrative Officer-V (Budget)
3. **DANIEL M. YURABA**/ Senior Bookkeeper-Antipolo NHS
4. **MYRA B. VILLAREAL**/ Planning Officer III
5. **CHRISTINE T. CORONADO**/ HRMO II

Purpose : One-day Budget Forum on FY 2018 Guidelines on the Release of Funds & FY 2019 Budget Call & Budget Preparation

Destination : Lima Park Hotel, Lima Technology Center, Malvar, Batangas

Date : February 5, 2018

Means of Transportation: Hired Vehicle

Travel is on :

- Official Business
- Official Time

Source of Funds:

- MOOE Personal Funds
- Canteen Funds Others

APPROVED:

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

#69, 2018



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



DEPED-4A-RM-09-18- 067

TO : **SCHOOLS DIVISION SUPERINTENDENTS**
(Attention: School Division Superintendents/Assistant Schools Division Superintendents, Accountants, Budget Officers, Planning Officers and Human Resource Management Officers and One (1) Accountant/Senior Bookkeeper of Implementing Unit) # 110

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : **ONE-DAY BUDGET FORUM ON FY 2018 GUIDELINES ON THE RELEASE OF FUNDS AND FY 2019 BUDGET CALL AND BUDGET PREPARATION**

DATE : **January 26, 2018**

In compliance with the provisions stated in National Budget Circular No. 573, Guidance on the Release of Funds for FY 2018 and National Budget Memorandum No. 129, National Budget Call for FY 2019 dated January 3, 2018, the Regional Office Finance Division in coordination with DBM IV-A will conduct the One-Day Budget Forum on FY 2018 Guidelines on the Release of Funds and FY 2019 Budget Call to be held on **February 5, 2018**, venue to be announced. The objective of this one-day activity is to orient changes on the basis of measuring the budgetary performance of agencies from one based on obligations or commitments, to one based on the payments made for goods and services actually delivered. FY 2019 will be an annual cash-based budget which will put more emphasis on accelerating program delivery.

Participants on this one-day activity are the Schools Division Superintendent/Assistant Schools Division Superintendents, School Division Accountant, Budget Officer, Planning Officer, Human Resource Management Officer and One (1) Accountant/Senior Bookkeeper of Implementing Unit).

All expenses incident to this activity shall be charged to the Regional office funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.



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