



Republic of the Philippines
Department of Education
Region IV-A CALABARZON



CITY SCHOOLS DIVISION OF ANTIPOLO

TRAVEL ORDER

Authority is hereby requested for:

- | | | |
|-------------------------------------|---|---|
| 1. Mrs. Priscilla V. Salo | - | EPS – LRMDS |
| 2. Mrs. Maria Florabel M. Tolentino | - | ITO – I |
| 3. Mrs. Ana Lyn P. Raymundo | - | Principal / Mambugan NHS |
| 4. Mr. Jonathan Canales | - | Teacher / San Isidro Senior High School |

Purpose : Attendance to Training on the Administration of the PISA 2018 Main Survey

Destination : Caliraya Resort, Lumban, Laguna


Date : February 15-16, 2018

Means of Transportation: Public Transportation

Travel is on :
 Official Business
 Official Time

Source of Funds:
 MOOE
 Others: BEA Funds

APPROVED


DR. ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent

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"Edukasyong Tapat at Sapat: Dapat Para sa Lahat"



ADVISORY

February 8, 2018

Training on the Administration of the PISA 2018 Main Survey

This advisory is disseminated to all Regions and sample Divisions that are participating in the Programme for International Student Assessment (PISA) 2018 Main Survey. Please be advised on the venue and training dates for each Region/Division as follows:

Cluster	Batch	Check in	Training Dates	Check out	Participants	Venue
1	1	Feb. 12	Feb. 13-14, 2018	Feb. 15	Regions I, II, III, IV-B	Caliraya Resort Club, Inc.
	2	Feb. 14	Feb. 15-16, 2018	Feb. 17	IV-A, V, CAR	
2	3	Feb. 19	Feb. 20-21, 2018	Feb. 22	VI, VII, VIII, XI	Brgy. Lewin, Lumban, Laguna
	4	Feb. 21	Feb. 22-23, 2018	Feb. 24	IX, X, XII, CARAGA, NCR	

The participants of the training are the following: Regional Testing Coordinators (RTCs), Division Testing Coordinators (DTCs) of sample schools, Division Information Technology Officers (ITOs), Test Administrators (TAs), and School Heads of sample schools.

The number of TAs required to attend the training is determined by the number of sample schools in the Division as depicted below:

No. of Sample Schools in the Division	Required No. of TAs
1 to 2	1
3 to 4	2
5 to 6	3
7 to 8	4

BEA will conduct a demonstration/hands-on exercises of the PISA Student Delivery System (SDS), so it is important that the attendees in the training are the official PISA field personnel. In this case, identified PISA TAs and ITOs are expected to personally attend the training.

There will be a separate session for DTCs and School Heads for validating Student Lists. Thus, it is requested that Divisions bring at least one (1) laptop for this activity.

Please be reminded that check-in time will start at 2:00 PM and dinner will be the first meal. Moreover, transportation and other allowable expenses shall be charged to BEA funds.

For immediate dissemination. Thank you.

NELIA V. BENITO, PhD, CESO IV
Director IV

Attachment: Provision of Transportation to Caliraya Resort Club



Attachment:

February 8, 2018

Provision of Transportation to Caliraya Resort Club (Training on the Conduct of the PISA 2018 Main Survey)

In coordination with the management of Caliraya Resort Club Inc., DepEd-BEA will provide transportation from Sta. Cruz, Laguna to the said venue. Please be guided by the following instructions:

From Cubao, Quezon City

1. Go to the HM Transport bus terminal in Immaculate Concepcion, Cubao, Quezon City.
2. Board the HM Transport bus bound for Sta. Cruz, Laguna.
3. Get off at Sta. Cruz bus terminal.
4. At Sta. Cruz bus terminal, a **PISA bus*** will transport participants to the venue by schedule.

From NAIA Terminals 2 and 3

1. Take a taxi to DLTB bus terminal in Buendia, Taft Avenue, Pasay City.
2. Board the DLTB bus bound for Sta. Cruz, Laguna
3. At Sta. Cruz bus terminal, a **PISA bus*** will transport participants to the venue by schedule.

Transport Schedule

Cluster	Batch	Participants	Date	Transport Schedule
1	1	Regions I, II, III, IV-B	Feb. 12, 2018	9:00 AM 12:00 NN 3:00 PM
	2	IV-A, V, CAR	Feb. 14, 2018	
2	3	VI, VII, VIII, XI	Feb. 19, 2018	
	4	IX, X, XII, CARAGA, NCR	Feb. 21, 2018	

PISA Bus*

The bus that will transport the participants from Sta. Cruz, Laguna bus terminal to the venue will be labeled, "Service for DepEd-PISA Training Participants."

The bus details will be provided by BEA to the DTCs a day before the travel.

Prepared by: BEA-ERD