



CITY SCHOOLS DIVISION OF ANTIPOLO

February 22, 2018

TRAVEL ORDER

Authority is hereby requested for:

1. **GIRLIE A. TONGOHAN** / San Isidro National High School / Disbursing Officer II
2. **EUNICE MAE BABAGAY**/ Clerk / Division Office

Purpose : Seminar-Workshop on FY 2019 Budget Preparation
 Destination : Graceland Estates and Country Club, Tayabas Quezon
 Date : February 27-28, 2018

Means of Transportation: Hired Vehicle

Travel is on :
 Official Business
 Official Time

Source of Funds:
 MOOE Personal Funds
 Canteen Funds Others

APPROVED:

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent