

**MEMORANDUM**

**TO :** OIC - Office of the Assistant Schools Division Superintendent  
OIC - Chief, Curriculum Implementation Division (CID)  
OIC - Chief, Schools Governance and Operations Division (SGOD)  
Division Unit Heads  
Public Schools District Supervisors  
Public Elementary School Heads Concerned  
Public Secondary School Heads Concerned  
Public Elementary and Secondary School Teachers/Trainers/ Coaches  
Concerned

**FROM :**  **DR. ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

**SUBJECT :** **SPORTS HONORARIUM FOR THE MONTHS OF JANUARY TO SEPTEMBER, 2017**

**DATE :** February 6, 2018

Please be informed that the Sports Honorarium for the months of January to September, 2017 will be distributed starting Thursday, February 8 till February 14, 2017 at the Treasurer's Office, City Hall, M.L. Quezon street corner Carigma street during office hours (8:00 a.m. to 5:00 p.m.)

Kindly look for Elizabeth Y. Tapales, Disbursing Officer, Treasurer' Office, City Hall and bring valid I.D. For those who cannot claim the above honorarium personally, Special Power of Attorney and photocopy of valid ID of the recipient are required.

For information and guidance.