




CITY SCHOOLS DIVISION OF ANTIPOLO

MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
OIC-Chief, Curriculum Implementation Division
OIC-Chief, School Governance and Operations Division
Secondary School Heads Concerned
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **FOCUS GROUP DISCUSSION ON STRATEGIC HUMAN RESOURCE
DEVELOPMENT PLAN FOR TEACHING RELATED AND NON-
TEACHING PERSONNEL**

DATE : February 6, 2018

With reference to Regional Memorandum No. 056 s. 2018 *re: Submission of 2017 HRTD Fund Utilization Report, 2018 Fund Implementation Plan and 2018 Strategic HRD Plan*, this Office requests the personnel listed below to participate in a Focus Group Discussion on February 8, 2018, 10:00 AM at San Jose National High School.

1. May D. Coñate – Disbursing Officer, San Roque NHS
2. Maria Margarita D. Padullo – Guidance Counselor I, San Roque NHS
3. Josephine M. Junio – Head Teacher I, San Roque NHS
4. Leah B. Rañada – Senior Bookkeeper, San Roque NHS
5. Girlie Tongohan – Disbursing Officer II, San Isidro NHS
6. Rhodora R. Tendilla – Guidance Counselor, San Isidro NHS
7. Violeta C. Deves – Senior Bookkeeper, San Isidro NHS
8. Ma. Cristina R. Arellano – Head Teacher I, San Jose NHS
9. Rosemarie N. Rufino – Guidance Counselor I, San Jose NHS
10. Vergel R. San Juan – Senior Bookkeeper, San Jose NHS
11. Kristine F. Santiago – Disbursing Officer II, San Jose NHS

For the information and guidance of all concerned.