

Republic of the Philippines Department of Education Region IV-A CALABARZON



CITY SCHOOLS DIVISION OF ANTIPOLO

MEMORANDUM

TO

OIC Chiefs, CID and SGOD

Education Program Supervisors
Public Schools District Supervisors

Planning Officer

Elementary and Secondary School Heads

Head Teachers, Teacher-In-Charge, Officer-In-Charge

All Others Concerned

FROM

DR. ROMMEL C. BAUTISTA, CESO V

Schools Division Superintendent

SUBJECT

YEAR-END RITES CONSULTATIVE MEETING

DATE

March 5, 2018

Be informed that there will be a consultative meeting of all the school heads regarding the year-end rites and other related matters on March 6, 2018, Tuesday, at San Isidro Elementary School Conference Room from 8:00 am – 12:00 nn.

A registration fee of Php 100 shall be collected to defray meals and other operating and incidental expenses chargeable against canteen fund and subject to the usual accounting rules and procedures.

Widest dissemination of this Memorandum to all concerned is highly appreciated.

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C. Lawis Ext. Brgy. San Isidro Antipolo City, Rizal, Philippines

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"Edukasunua Takat at Sakat: Dakat Dara sa Lakat"