



IV-A

TO: All SDSS:

For your information, guidance and appropriate action, pls.

Thanks.

Ann 4-11-18

4181
APR 2018

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

DepEd Region IV-A

OFFICE SECTION

UMOI-230

MEMORANDUM

03 April 2018

For:

- Regional and Assistant Regional Directors
- Division and Assistant Division Superintendents
- Education Support Services Division Chiefs
- School Governance Operations Division Chiefs
- Regional and Division Engineers
- Principals and School Heads

3059

Subject:

ON PERMITS, DEMOLITION, AND ENERGY COSTS RELATIVE TO THE IMPLEMENTATION OF THE SCHOOL BUILDING PROGRAM

The Office of the Undersecretary for Administration (OUA) hereby informs all concerned of the following matters pertaining to the implementation of the School Building Program (SBP) Basic Education Facilities Fund (BEFF):

A. Principals/School Heads are hereby advised to coordinate with the DepEd Division Engineer for the Program of Work (POW), Timeline, and other project details of SBP/BEFF projects being implemented/to be implemented in their schools for reference and monitoring;

B. The DPWH-District Engineering Offices are required to submit to the DepEd Central Office the following, which shall then be transmitted to the schools, and Regional and Division Offices:

- Notice to Proceed for School Building Project
- Scheduled Project Completion
- Savings and variances, projects for reversion and their corresponding amounts, and projects that are not implementable, as soon as they are determined;

C. As stipulated in the standard bidding documents, instructions to bidders and general conditions of contract, building, fire, occupancy and other

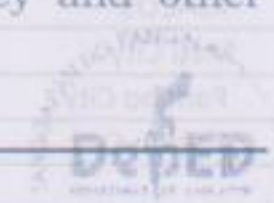
Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)

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construction-related permits are on the account of contractors. Schools; should not pay for these permits.

D. Demolition cost is included in the Program of Works (POWs), as such it is on the account of contractors. Schools should not pay for demolition works;

E. Electricity and water are costs deemed included in the prosecution of the works and are, thus, assumed by the contractor. As such, they should be required to install submeters and to pay directly to the service providers the cost of their usage;

In as much as the Principal/School Head represents the DepEd Management at the school level as project owner, he/she is hereby enjoined, as he/she is expected, to exercise due diligence in the monitoring of the project implementation and to ensure that the project is implemented properly and on time.

Reports may be submitted thru email to OUA at uap@deped.gov.ph or at Facebook Messenger "DepEd Tayo" (facebook.com/depedtayo)

For reference, guidance, and strict compliance.

ALAIN DEL B. PASCUA
Undersecretary

DEPARTMENT OF EDUCATION
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APR 04 2018

Rodel D. Burcer
Administrative Staff