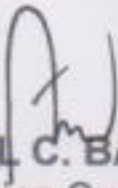




MEMORANDUM

TO : OIC –Assistant Schools Division Superintendent
OIC- Chief, Curriculum Implementation Division
OIC- Chief, Schools Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Public and Private Senior High School School Heads/Administrators
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **SHS DATA FOR BUDGET PREPARATION 2019**

DATE : April 12, 2018

In preparation for the SHS Data for Budget Preparation 2019, All Public and Private Senior HS School Heads/Administrators are hereby directed to submit the Status of TVL Graduates in hard and soft copy (excel format) on or before April 17, 2018, Attention: **MRS. MELANIE F. BURGONIA, EPS – EPP/TLE/TVL.**

Refer to the attached template to be accomplished for your reference. To expedite the consolidation of the report, soft copy may be sent in advance at depedantipolo.cid@gmail.com.

For information and strict compliance.

UM 171 s. 2018

@MFB-aedc., 2018

Reasons for leaving school	
1. Already employed	
2. With employment prospect	
3. Not adopted to the specialization offered by the school	
4. Parent's idea	
5. The school is far from residence	
6. Financial or Family problem	
7. Health problem	
8. Personal problem	
9	
10	
11	
12	
13	

OTHERS
Please
specify

Prepared by:

Designation

Contents noted:

School Principal

Reasons for leaving school	
1. Already employed	
2. With employment prospect	
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OTHERS
Please
specify

Prepared by:

Designation

Contents noted:

School Principal