



MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
OIC-Chief Curriculum Implementation Division
OIC-Chief Schools Governance Operations and Division
Education Program Supervisors
Public Schools District Supervisors
SGOD Personnel
Senior High School Coordinators
Senior High School Career Guidance Coordinators
All Others Concerned

FROM : *fai* **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **LIST OF PARTICIPANTS FOR DIVISION TRAINING ON THE
IMPLEMENTATION OF GRADE 12 CAREER GUIDANCE PROGRAM**

DATE : April 16, 2018

Relative to the implementation of the Grade 12 Career Guidance Program, this office requests all Senior High School Career Guidance Coordinators to submit their respective school's participants for the training.

Participants to this training are the Grade 12 class advisers and SHS Career Guidance Coordinators. Attached is the template to be followed.

Kindly submit the list on or before May 8, 2018 in hard copy, Attention: Gayle J. Malibiran, EPS II-HRD/Division YFP Coordinator.

A Memorandum shall be released for the final list of participants, date, venue and other matters pertaining to this.

Immediate dissemination of this memorandum is desired.



(School)

List of Participants for Division Training on the Implementation of Grade 12 Career Guidance Program

	First Name	Middle Initial	Surname	Designation (SHS CGP Coordinator or Adviser)	Class Schedule (Indicate if AM or PM Session)	Age	Sex	Contact Number
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

School Head
(Name and Signature)