



MEMORANDUM

To : Concerned Public Schools District Supervisors
Elementary and Secondary PSIP Recipients

From : DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Subject: AUTHORITY TO UTILIZE THE 2018 SCHOOL MOOE FOR
MAINTENANCE WORK ON THE COMPLETED SCHOOL BUILDINGS
UNDER PSIP PHASE I

Date : April 18, 2018

Attached is the DepEd un-numbered memorandum re: Authority to Utilize the 2018 School Maintenance and Other Operating Expenses (MOOE) for Maintenance works on the Completed School Buildings under the Public-Private Partnership for School Infrastructure Project –Phase 1.

For reference and compliance of concerned PSIP Phase I recipients.

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DEPARTMENT OF EDUCATION
RECORDS DIVISION

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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

DepEd Region I, III and IV-A
RECORDS SECTION
UM01-237
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MEMORANDUM
04 April 2018

For: Regional Directors - DepEd Regions I, III and IV-A
Schools Division Superintendents
Regional Engineers
Division Engineers
DepEd Project Engineers
School Heads (Recipients of PSIP-I Projects)

Subject: AUTHORITY TO UTILIZE THE 2018 SCHOOL MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE) FOR MAINTENANCE WORKS ON THE COMPLETED SCHOOL BUILDINGS UNDER THE PUBLIC-PRIVATE PARTNERSHIP FOR SCHOOL INFRASTRUCTURE PROJECT - PHASE I (PSIP I)

1. Under the Public-Private Partnership for School Infrastructure Project, Phase 1 (PSIP-1), Section 16.2 Responsibilities of DepEd of the Build-Lease-Transfer (BLT) Agreement, states that:

"During the Lease Period, the DepEd shall be responsible for the routine maintenance of the Sub-projects, including the following:

- a. Day-to-day cleaning and upkeep of the Sub-projects;
- b. Repair and maintenance works other than the Periodic Maintenance Works which shall be undertaken by the Proponent in accordance with the Section 16.1."

2. During the series of One (1)- Day "Orientation of School Heads on the Implementation of the First Periodic Maintenance Work for the Completed School Buildings under PSIP-1" the session focused on the details of maintenance works to be provided by the Proponent and maintenance works not within their scope of responsibility.

Office of the Undersecretary for Administration

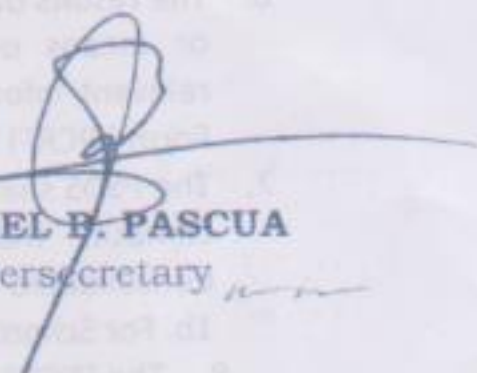
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Most of the issues and concerns presented and raised in the open forum were cleared / explained to the participants. Maintenance Manual was distributed to those in attendance as their reference for the repair works to be done.

3. The Annual Maintenance and Other Operating Expenses (MOOE) allocated to public elementary and secondary school may be utilized to fund minor repairs of facilities, building and ground maintenance, and upkeep of the school. This is highlighted in the attached DepEd Order No.13, S. 2016 (DO 13). The repair works includes leaking roof, warp/sag ceiling board, blackboard, doors, jalousie windows, clogged lavatory sink, urinal, clogged water closet, leaking faucet, clogged floor drain and electrical works such as malfunctioning of lighting fixtures, detached ballast from the ceiling, switches, outlets, circuit breakers and malfunctioned ceiling fan, and other facilities that may require minor repairs.

For reference and compliance.


ALAIN DEL B. PASCUA
 Undersecretary

DATA ELEMENT	DESCRIPTION
1. Name of School	Official name of school as registered with DepEd and reflected in the LBRIS
2. School ID	A six (6) digit number assigned to a school recognized in the LBRIS
3. PRD	Name of the Public School District Supervisor
4. District	Name of the Public School District where the school is located as created by DepEd, and in most cases, being supervised by a Public School District Supervisor
5. Grade Level	A designation of a learner classified according to age and progress
6. Section	A group of pupils/students convened to receive instruction in a given course or subject
7. Teacher/Advisor	The person in the school assigned to supervise, guide, and direct a specific class and conduct actual teaching to learner assigned class and other classes, if there are any.
8. Number of Exams/Reviewed	The number of true/false, and total correct examined/answered based on the LBRIS record of SA