




MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
 OIC Chiefs – CID and SGOD
 Education Programs Supervisors
 Public Schools District Supervisors
 OSDS, CID and SGOD Officials and Personnel
 All Others Concerned

FROM : 
DR. ROMMEL C. BAUTISTA, CESO V
 City Schools Division Superintendent

SUBJECT : **SUBMISSION OF PROPOSALS FOR SEF AND CITY GF FOR CY 2019**

DATE : May 9, 2018

In preparation for the crafting of the Annual Investment Program (AIP) for Calendar Year (CY) 2019 by the City Government of Antipolo, all concerned OSDS, CID, and SGOD officials and personnel are hereby directed to submit your respective budget proposals for Programs, Projects, and Activities (PPAs) for funding under the Special Education Fund (SEF) and/or the City's General Fund (GF) using the template below.

PPA	Schedule of Implementation	Expected Output	Object of Expenditure*	Quantity	Amount

* Specify supplies, materials, equipment for procurement
 Add rows if needed

Proposals under SEF shall be guided by DepEd Order No. 10, s. 2017, *Revised Guidelines on the Use of Special Education Funds*, while proposals under GF shall be reviewed and evaluated by the City Budget Office under existing rules and regulations.

Public Schools District Supervisors are directed to consolidate proposals for schools



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF ANTIPOLO



The report shall be submitted not later than May 14, 2018, Attention: Planning and Research Section.

For your information and guidance.

UM-2018, 2018
@ala-sgod