

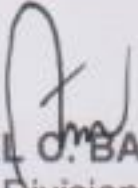


Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF ANTIPOLO



MEMORANDUM

TO: OIC-Asst. Schools Division Superintendent
OIC- Chief, Curriculum Implementation Division
OIC-Chief, Schools Governance Division
Education Program Supervisors
Public Schools District Supervisors
All Unit Heads
All Other Concern

FROM:  **ROMMEL O. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT: ISO CORE TEAM WORKSHOP

DATE: May 16, 2018

1. There will be an ISO Core Team Workshop on May 21-22, 2018 from 8:00 am to 5:00 PM at Loreland Resort. This is a live-in training.
2. The objectives of this activity are:
 - finalize the Internal ISO Core teams; structure
 - finalize the Auditing plan;
 - revise the processes of each Unit/Division; and
 - formulate ISO 9001:2015 policy manual
3. Participants of this ISO Core Team Workshop are member of ISO Core team. All expenses to be incurred in the said activity shall be charged against downloaded funds from the Central Office.
4. Immediate dissemination and strict compliance with this Memorandum is earnestly desired.

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Enclosure No. 1

**LIST OF PARTICIPANTS FOR ISO CORE TEAM
RESTRUCTURING WORKSHOP
MAY 21-22, 2018**

NO.	DIVISION/NAME	POSITION/DESIGNATION
1	Dr. Rommel C. Bautista, CESO V	Schools Division Superintendent
2	Dr. Gloria C. Roque	OIC-Assistant Schools Division Superintendent
3	Lito A. Palomar	OIC-Chief Curriculum Implementation Division
4	Frederick B. Vallinas	Administrative Officer V
5	Christine T. Coronado	Administrative Officer IV-HR
6	Ragaam Dela Cruz	Administrative Officer V- Budget
7	Michael P. Glorial	Administrative Officer IV- Supply
8	Maria Florabel M. Tolentino	Information Technology Officer I
9	Priscilla V. Salo	EPS I- LRMDS
10	Cristina C. Salazar	EPS I- English
11	Dr. Arnel Buena	EPS I- ESP
12	Vivienne C. Martinez	PSDS
13	Nimrod A. Tupas	PSDS
14	Madiel D. Verzola	Engineer III
15	Dr. Jonathan P. Domingo	EPS-SGOD
16	Alfonso L. Abogado	SEPS- Planning And Research
17	Arlene Tayona	SEPS- HRTD
18	Gayle Malibiran	EPS-HRTD
19	Myra B. Villareal	Planning Officer III
20	Phanny Ramos	Nurse
21	Dr. Isabel M. Gonzales	SEPS- M&E
22	Elizabeth M. Ruiz	Administrative Assistant III
23	Christine Joy T. Cabiles	Administrative Aide VI
24	Rona Vilete	Administrative Aide VI