MEMORANDUM

TO : OIC – Asst. School Division Superintendent
     OIC – Chief Curriculum and Implementation Division
     Public Schools District Supervisors
     Secondary and Senior High School Principal/School Heads/TIC/OIC
     English Department Chairmen Concerned
     All Others Concerned

FROM : DR. ROMMEL C. BAUTISTA, CESO V
       Schools Division Superintendent

SUBJECT : MINUTE – TAKERS DURING THE ISO INTERNAL MOCK AUDIT

Date : May 30, 2018

Please be informed that the following English Department Chairmen are assigned as minute – takers during the Division ISO Mock Audit to be held in the different division offices on Thursday May 31, 2018 from 8:00 to 4:00 PM.

1. Samson V. Edillo - San Isidro NHS
2. Rodney Allan Gianan - Mambigan NHS
3. Jeanette Maalindog - San Roque NHS
4. Janice Maravilla - Mayamot NHS
5. Lorinna Garcia - Dalig NHS
6. Lourdes Velchez - Dela Paz NHS

For your information and compliance.