



COUNCIL MEMORANDUM
No. 18 S. 2018

TO : ALL ATC Graduates &
ALL Beads Holder (2 BH, 2 BH w/ CML, ALT and LT)

SUBJECT : **Meeting of All ATC Graduates &**
Beads Holders (2 BH, 2 BH w/ CML, ALT and LT)

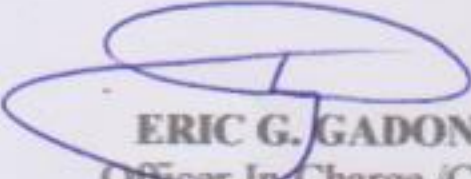
FROM : **KEY-3 OFFICIALS**

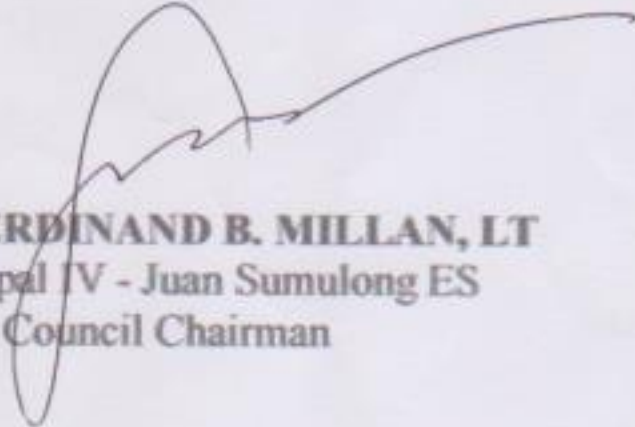
DATE : June 21, 2018

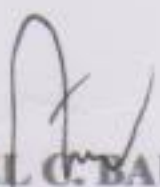
1. There will be a meeting of all **ATC GRADUATES & BEADS HOLDERS (2 BH, 2 BH w/ CML, ALT and LT)** at Juan Sumulong ES on June 29, 2018 (Friday) at exactly 1 PM.

Agenda:

- a. Updates on Awards and Trainings,
 - b. Basic Training Course (**CPD Program Accreditation Requirements**)
 - b.1. Specific Course Objectives stating competencies to be gained from program
 - b.2. Evaluation tool to course objectives set
 - b.3. Program of Activities showing time/duration of topics/workshop
 - b.4. Resume of Speakers for program applied for, showing expertise in the topic/s, show certificates or citation 2 copies,
 - b.5. Current Professional ID of Speakers if registered Professional (Photo copy 2 pcs.),
 - b.6. Breakdown of Expenses for the conduct of the program.
 - c. Assigning of topics on BTC and
 - d. Other Matters
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2. Immediate dissemination of this memorandum is earnestly desired.


ERIC G. GADON
Officer-In-Charge /CSE


DR. FERDINAND B. MILLAN, LT
Principal IV - Juan Sumulong ES
Council Chairman


DR. ROMMEL C. BAUTISTA, CESO V
City Schools Division Superintendent
Council Scout Commissioner