COUNCIL MEMORANDUM
No. 18  S. 2018

TO : ALL ATC Graduates &
     ALL Beads Holder ( 2 BH, 2 BH w/ CML, ALT and LT )

SUBJECT : Meeting of All ATC Graduates &
           Beads Holders ( 2 BH, 2 BH w/ CML, ALT and LT )

FROM : KEY-3 OFFICIALS

DATE : June 21, 2018

1. There will be a meeting of all ATC GRADUATES & BEADS HOLDERS ( 2 BH, 2 BH w/ CML, ALT and LT ) at Juan Sumulong ES on June 29, 2018 (Friday) at exactly 1 PM.

   Agenda:
   a. Updates on Awards and Trainings,
   b. Basic Training Course (CPD Program Accreditation Requirements)
      b.1. Specific Course Objectives stating competencies to be gained from program
      b.2. Evaluation tool to course objectives set
      b.3. Program of Activities showing time/duration of topics/workshop
      b.4. Resume of Speakers for program applied for, showing expertise in the topic/s, show certificates or citation 2 copies,
      b.5. Current Professional ID of Speakers if registered Professional (Photo copy 2 pcs.),
      b.6. Breakdown of Expenses for the conduct of the program.
   c. Assigning of topics on BTC and
   d. Other Matters

2. Immediate dissemination of this memorandum is earnestly desired.

ERIC G. GADON
Officer In Charge /CSE

DR. FERDINAND B. MILLAN, LT
Principal IV - Juan Sumulong ES
Council Chairman

DR. ROMMEL O. BAUTISTA, CESO V
City Schools Division Superintendent
Council Scout Commissioner