



June 20, 2018

DIVISION MEMORANDUM

No. 45 s. 2018

IMPLEMENTATION OF PROJECT MOVE: Aklat Gugulong, Isipan ng Bata'y Susulong

To : OIC Chief, Curriculum Implementation Division  
OIC Chief, Schools Governance and Operation Division  
Public Schools District Supervisors  
Elementary School Heads  
Teacher-Librarians  
All other concerned

1. In support to strengthens the institutionalization of Every Child A Reader Program the literacy thrust of the Department of Education and in connection also to the celebration of **National Children's Book Day** on July 17, 2018 and **National Reading Month** on November 2018 the Program LINK: End Barriers, Create Connections of the LRMD Section of this office continues to implement the advocacy of Project MOVE: *Aklat Gugulong, Isipan ng Bata'y Susulong*.
2. Last year, the Project Move were supported by 19 elementary schools. Based on the narrative report submitted we selected inspiring comments and evaluations. *Mayamot ES* – We support the development of reading and comprehension skills of learners through the conduct of different activities such as reading and borrowing of books from the hub. In such program we expect love for books and habit of reading with engagement of our learners into meaningful activities. *San Antonio Village ES* – Who's Watching at the Zoo? This magbook is very interesting in the eyes of our kinder pupils. They enjoined listening to the story while holding the book and flipping every pages. They loved to see a picture of animals and some kids commented that they have been there at the zoo and saw real animals. *Bagong Nayan IV ES* – It is truly a noble pursuit of this project move as it underscore the importance of reaching out our learners even at the grassroots so we can provide equal access to all learners. Most of the schools used their own reading activities such as silent reading, retelling, debate, spelling, problem-solving, essay writing, KWL, reading map, DEAR, reading aloud, buddy reading, choral reading while others have supported our suggested reading activities such as beyond picture walls and puzzle-dim shift.
3. The project aims to:
  1. provide learners in accessing supplementary reading materials



2. build and develop reading habits of learners through activities to encourage life-long learning
  3. develop learners' confidence in communication and learning skills
4. Relative to this, all Elementary School Heads are encouraged to support the Project MOVE. Please be guided by the assigned schedule to facilitate borrowing of books in our field. Attached herewith are the following enclosures for your reference:


Enclosure 1 – Guidelines on Book Borrowing

Enclosure 2 - List of Available Reading Materials and Suggested Activities

Enclosure 3 – Schedule of Delivery and Pick up of SRM (supplementary reading materials)

Enclosure 4 – Report on Utilization of Library Hub SRM

5. Teacher Librarians are advised to submit a narrative report with pictures, **Attention:** Bernadette B. Patag, Librarian II
6. Widest dissemination and participation of all concerned is enjoined.

  
DR. ROMMEL C. BAUTISTA, CESO V  
Schools Division Superintendent



Enclosure 1 - Guidelines on Book Borrowing

GUIDELINES ON BOOK BORROWING

1. School heads/teacherlibrarians are encouraged to submit a list of reading materials **three days** before the schedule of delivery date.
2. Submission of list can be done thru email, FB Group page or text/call  
Email address: [depedantipoloschoollibrarians@gmail.com](mailto:depedantipoloschoollibrarians@gmail.com)  
FB Group page: LR Team Antipolo  
Mobile number: 09184515704
3. A set of plastic bins sorted by grade level and subject will be deployed in respective schools.
4. Each school may borrow four titles of books. Each book title has a maximum of 50 copies.
5. The Teacher librarians will record the reading materials delivered then prepare for distribution.
6. After **two months** the Teacher librarian must collect and arrange all the reading materials for pick-up and to be returned in the Library Hub.
7. Any lost reading materials should be replaced with the same title or if the title is out of print, same theme/topic is applicable.
8. **One-month** allowance will be given to replace lost reading materials.
9. School heads/Teacher librarians are advised to submit a narrative and pictorial report on the utilization of the library hub materials.



Enclosure No 3 Schedule of Delivery and Retrieval of SRM (supplementary reading materials)

#	DISTRICT	ELEMENTARY SCHOOL	DELIVERY DATE	RETRIEVAL DATE
1	II - E	Binayoyo	July 10, 2018	September 4, 2018
2		Cabading		
3		Inuman		
4		Old Boso-Boso		
5		Peace Village		
6		San Luis		
7		Sapinit		
8		Tanza		
9	II - F	Apia	July 11, 2018	September 5, 2018
10		Calawis		
11		Canumay		
12		Kaysakat		
13		Libis		
14		Paglitaw		
15		Rizza		
16		San Joseph		
17		San Ysiro		
18		Sumilang		
19	Upper Kilingan			
20	II - A	Juan Sumulong	September 12, 2018	December 11, 2018
21	II - B	Dalig		
22		Kaila		
23		Knights of Columbus		
24		Lores		
25	Nazarene Ville			
26	II - C	Isaias S. Tapales	September 13, 2018	December 12, 2018
27		Jesus S. Cabarrus		
28		Pantay		
29		San Antonio Village		
30	Teofila Z. Rovero MES			
31	II - D	Penafrancia	September 13, 2018	December 12, 2018
32		Penafrancia Annex		
33		Taguete		
34		Cupang		
35	Cupang Annex			
36	I - A	Sta. Cruz	January 8, 2019	April 2, 2019
37	I - B	Bagong Nayon I		
38		Bagong Nayon II		
39		Bagong Nayon IV		
40	I - C	Antipolo City SPED Center		
41		Dela Paz		
42		Muntindilaw		
43	San Isidro			
44	I - D	Mambugan I		
45		Mambugan II		
46		Mayamot		



**Enclosure No 4 Report on Utilization of Library Hub SRM**

**NARRATIVE REPORT ON UTILIZATION OF LIBRARY HUB SUPPLEMENTARY READING MATERIALS**

- I. Rationale
- II. Objective
- III. Materials/Resources/Persons Involved

Grade Level & Section	Book Title	Quantity of Books Received	Quantity of Books Returned	Quantity of Unaccounted Books	Persons Involved (who facilitated)

- IV. Activities given

Grade Level and Section	Number of present students	Book Title(s)	Activities

- V. Evaluation/Assessment
- VI. Recommendations/Suggestions

Prepared by:  
 Teacher Librarian

Noted by:  
 School Head

