TRAVEL ORDER

Authority is hereby requested for:

1. Dr. Gloria C. Roque - OIC-ASDS (June 19, 2018)
2. Mr. Lito A. Palomar - OIC, Chief-CID / EPS I - A.P.
3. Mrs. Cristina C. Salazar - EPS I - English
4. Dr. Jonathan P. Domingo - EPS - SGOD
5. Dr. Nimrod A. Tupas - PSDS
6. Mr. Alfonso L. Abogado - SEPS - Planning and Research
7. Mrs. Arlene L. Tayona - SEPS - HRTD
8. Ms. Mary Grace Santiago - Principal I - PVES
9. Mr. Esteban C. Casauay - Principal – Maximo Gatlabayan MNHS

Purpose Based: Attendance to the Regional Training of Trainers (RTOT) for the results Performance Management System (RPMS)

Destination: Sunrise Holiday Mansion, Tagaytay City

Date: June 19-22, 2018

Means of Transportation: issued govt. vehicle / Public Transportation

Travel is on: ___ Official Business

___ Official Time

Source of Funds: ___ MOOE

___ Others: ___

APPROVED

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

@emr-6-14-18
MEMORANDUM

TO: DR. GLORIA C. ROQUE
   OIC-Assistant Schools Division Superintendent
   LITO A. PALOMAR
   OIC-Chief, Curriculum Implementation Division
   CRISTINA C. SALAZAR
   EPS – English
   DR. JONATHAN P. DOMINGO
   EPS – School Governance and Operations Division
   DR. NIMROD A. TUPAS
   Public School District Supervisor
   ALFONSO L. ABOGADO
   SEPS – Planning and Research
   ARLENE L. TAYONA
   SEPS – Human Resource Development
   MARY GRACE F. SANTIAGO
   School Head, Peace Village ES

FROM: DR. ROMMEL C. BAUTISTA, CESO V
   Schools Division Superintendent

SUBJECT: REGIONAL TRAINING OF TRAINERS (RTOT) FOR THE RESULTS-BASED PERFORMANCE MANAGEMENT SYSTEM (RPMS)

DATE: June 6, 2018

With reference to Regional Memorandum No. 306 s. 2018 re: Regional Training of Trainers (RTOT) for the Results-Based Performance Management System (RPMS) on June 19-22, 2018 at a venue to be determined later, list of participants to this training is indicated on the attached memorandum.

Participants are requested to confirm attendance using this link: http://bit.ly/RTOTRPMS2018. Once confirmed, no replacement will be entertained. Confirmation will be closed on June 17, 2018 @ 5:00 PM.

Travel expenses of the participants, facilitators/trainers and training management team shall be charged against their respective local funds while accommodation to cover board and lodging of the participants, regional and national trainers shall be charged against RPMS downloaded funds subject to existing COA and accounting rules and regulations.

For the information and guidance of all concerned.