MEMORANDUM

TO : OIC-Office of the Asst. Schools Division Superintendent
     Education Program Supervisor – LRMDS
     Public Schools District Supervisors
     Senior Education Program Specialist – M&E
     Public and Private Secondary Schools
     All Other Concerned

FROM : DR. ROMMEL C. BAUTISTA, CESO V
       Schools Division Superintendent

SUBJECT : NON-SUBMISSION OF LEARNING RESOURCE SITUATIONAL REPORT

DATE : June 5, 2018

Please be informed that the following schools failed to submit their Learning Resource Situational Report:

Elementary Schools
1. Sta Cruz ES
2. Antipolo City SPED Center
3. Tanza ES
4. Dela Paz ES
5. Muntidlaw ES
6. Mambugan II ES
7. Isaias S. Tapales ES
8. Rizza ES
9. Teofila Z. Rovero MES
10. Dalig ES
11. Apia Integrated School
12. Calawis ES
13. Canumay ES
14. Paglitaw Primary School
15. Upper Kilingan ES

Secondary Schools
1. Antipolo City SHS
2. Dela Paz NHS (SHS)
3. San Roque NHS (SHS)
4. Marcelino Santos NHS (SHS)
5. Maximo Gatlabayan NHS (SHS)
6. Rizza NHS
7. Calawis NHS
8. Canumay NHS

All are requested to submit on or before June 7, 2018, Thursday.

For compliance.
Memorandum

To: Regional Directors
Schools Division Superintendents
School Heads/Principals (Public Elementary and High Schools)

From: Lorna D. Dino
Undersecretary for Curriculum and Instruction

Subject: Submission of Updated Inventory of Learning Resources

Date: April 18, 2018

1. All Public School Principals or Heads of Elementary and High Schools (Junior and Senior) are required to submit the inventory of usable K to 12 Learning Resources (LRs) to their respective Division Offices using the attached form "Learners’ Resources Situation Report."

2. Division Offices shall consolidate the reports and submit these to the Bureau of Learning Resources (BLR), copy furnish the Regional Office and LR Supervisors, on or before May 31, 2018 thru the following:

<table>
<thead>
<tr>
<th>Telefax Nos.</th>
<th>(02) 634-09-01.631-4985 (applies to division consolidated reports only)</th>
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</thead>
<tbody>
<tr>
<td>Email address</td>
<td><a href="mailto:milagros.rebato@deped.gov.ph">milagros.rebato@deped.gov.ph</a> (for Regions I, II, III, CAR, XI, and XII) <a href="mailto:angeleine.espiritu@deped.gov.ph">angeleine.espiritu@deped.gov.ph</a> (for Regions IV-A/B, V, NCR, XIII, and ARMM) <a href="mailto:ireen.subebe@deped.gov.ph">ireen.subebe@deped.gov.ph</a> (for Regions VI, VII, VIII, IX, and X)</td>
</tr>
<tr>
<td>Mailing address</td>
<td>Addressed to: Edel B. Cerag, Director III, OIC Director IV Bureau of Learning Resources, Department of Education Ground Floor, Bonifacio Building Philsports Complex, Meralco Avenue, Pasig City</td>
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3. Regional Directors and Division Superintendents must ensure the dissemination of this urgent message and likewise ensure the submission of the duly accomplished reports on or before the set deadline.

4. For your guidance and strict compliance.

Attach.: as stated

Min.
### Learners' Resources Situation Report as of ____________

<table>
<thead>
<tr>
<th>Subject and Grade Level</th>
<th>Title</th>
<th>Quantity</th>
<th>Actual Enrollment SY 2017-2018</th>
<th>Learners' Resources Shortage/Deficiency</th>
<th>Learners' Resources Excess</th>
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**Note:** Usable inventory considerations:

1. Must include only learning materials/textbooks which are in good or fair condition and can still be leased to students this SY 2017-2018.
2. Must specify each mother-tongue based language per learning area, particularly, for Grades 1 to 3.
3. Must specify the book or area of specialization, especially for Grades 11 and 12.

Prepared by: ____________________________

Certified True and Correct: ____________________________

Public School Principal / School Head: ____________________________

Date: ____________

Date: ____________