




## MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent  
CID Chief and SGOD Chief (OICs)  
Public Schools District Supervisors  
All Secondary School Heads  
Senior High School Coordinator  
All Other Concerned

FROM :  **DR. ROMMEL C. BAUTISTA**  
Schools Division Superintendent

SUBJECT : **FREE NATIONAL ASSESSMENT DAY**

DATE : June 13, 2018

Rizal Provincial Technical Education and Skills Development Center (RPTESDC)-Binangonan, will be conducting National Assessment Day on June 26-27, 2018. The program aims to sustain, and expand the public awareness of the TESDA Competency Assessment and Certification program; promote industry acceptance and recognition on the value of certification in quality assuring the competencies of workers; and enhance employment opportunities and entrepreneurial prospects through TESDA certifications.

The free assessment and certification services shall be open to all teachers. Please refer to the following number of slots per qualifications:

Shielded Metal Arc Welding (SMAW) NC II	10
Pipefitting NC II	15
Construction Painting NC II	17
Carpentry NC II	2
Bread and Pastry Production NC II	20

Interested candidate-applicant shall submit the duly accomplishment form, Self-Assessment Guide (SAG), 3 mug shot passport size pictures, white background at RPTESDC-Binangonan not later than June 15, 2018. (Please see attached forms)

For more information you may contact Ms. Concepcion T. Obcena or Ms. Alicia B. Medina at telephone no. 652-39-19 or 514-3553 and mobile no. 09661467316.



**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
PangasiwaansaEdukasyongTeknikal at Pagpapaunlad ng Kasanayan

**APPLICATION FORM**

REFERENCE NUMBER :		1	8	0	4	5	8													
		<small>Qual - alpha code</small>	<small>YY</small>	<small>Region</small>	<small>Province</small>	<small>Number Series Assigned to AC</small>				<small>Number Series</small>										

UNIQUE LEARNERS IDENTIFIER (ULI):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

PICTURE  
colored,  
passport size,

*to be filled - out by the Processing Officer*

Applicant's Signature

Date of Application

Name of School/Training Center/Company:

Address:

Title of Assessment applied for:

Full Qualification
  COC
  Renewal

**1. Client Type**

TVET Graduating Student
  TVET graduate
  Industry worker
  K-12
  OWF

**2. Profile**

2.1. Name:

<input type="checkbox"/> SURNAME																				
<input type="checkbox"/> FIRSTNAME	<input type="checkbox"/>																			
<input type="checkbox"/> MIDDLE NAME	<input type="checkbox"/>																			

2.2. Mailing Address:

Number, Street	Barangay	District			
City	Province	Region	Zip Code		

2.3. Mother's Name      2.4. Father's Name

2.5. Sex	2.6. Civil Status	2.7. Contact Number(s)	2.8. Highest Educational Attainment	2.9. Employment Status
<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widower <input type="checkbox"/> Separated	Tel: Mobile: E-mail: Fax: Others:	<input type="checkbox"/> Elementary Graduate <input type="checkbox"/> High School Graduate <input type="checkbox"/> TVET Graduate <input type="checkbox"/> College Level <input type="checkbox"/> College Graduate <input type="checkbox"/> Others:	<input type="checkbox"/> Casual <input type="checkbox"/> Job Order <input type="checkbox"/> Probationary <input type="checkbox"/> Permanent <input type="checkbox"/> Self - Employed <input type="checkbox"/> OPW

2.10 Birth date (mm/dd/yy):  /  /       2.11 Birth place:       2.12 Age:

**3. Work Experience (National Qualification-related)**

Name of Company	3.2. Position	3.3. Inclusive Dates	3.4. Monthly Salary	3.5. Status of Appointment	3.6. No. of Yrs. Working Exp.

(For more information, please use separate sheet)



REFERENCE NUMBER: E A W 1 3 0 4 5 8 1 6 2 0 0 0

**SELF - ASSESSMENT GUIDE**

Qualification:	SHIELDED METAL ARC WELDING (SMAW) NC II		
Unit of Competency:	WELD CARBON STEEL PLATES AND PIPES USING SMAW		
Instruction: <ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a check in the appropriate box opposite each question to indicate your answer.</li> </ul>			
Can I?	YES	NO	
• Perform root pass			
• Clean root pass			
• Weld subsequent/filling passes			
• Perform capping			
• Interpret drawing			
• Identify materials and consumables			
• Identify welding codes			
• Perform basic math computations and mensuration			
• Identify weld defects			
• Rectify weld defects			
• Apply weld techniques			
• Handle materials, tools and equipment			
• Observe safety practices			
• Pass weld visual inspection			
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.			
Candidate's Name & Signature:		Date:	
Evaluated by: _____ AC Manager		<input type="checkbox"/> Qualified for Assessment <input type="checkbox"/> Not yet Qualified for Assessment	
Date:			

REFERENCE NUMBER:	P	I	P	1	8	0	4	5	8	1	6	5	0	0	0		
-------------------	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--

### SELF-ASSESSMENT GUIDE

Qualification:	PIPEFITTING NC II		
Project:	ERECTION AND INSTALLATION OF OVERHEAD PIPING SYSTEM		
Units of Competency Covered:	<ul style="list-style-type: none"> <li>• Cut, Bevel and/or Thread Pipes</li> <li>• Install Overhead Piping System</li> <li>• Install Underground Piping System</li> <li>• Perform Tack Welding</li> </ul>		
<b>Instruction</b> <ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a check on each question to indicate your answers.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
• Plan and prepare for work*			
• Prepare relevant materials, tools and equipment*			
• Lay-out pipes according to job specifications*			
• Cut, bevel and thread pipes*			
• Install and fit-up overhead piping system*			
• Perform good housekeeping*			
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.			
Candidate's name and signature: _____			Date: _____

Evaluated by: _____ <div style="text-align: center;">           MARIA A. ROQUE            AC Manager         </div>	<input type="checkbox"/> Qualified for Assessment  <input type="checkbox"/> Not yet Qualified for Assessment
Date: _____	

REFERENCE NUMBER:	C	O	P	1	7	0	4	5	8	1	7	2	0	0	0		
-------------------	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--

### SELF - ASSESSMENT GUIDE

<b>Qualification:</b>	<b>CONSTRUCTION PAINTING NC II</b>		
<b>Project :</b>	<b>PREPARE AND PAINT WOOD, METAL AND CONCRETE SURFACES</b>		
<b>Instruction:</b> <ul style="list-style-type: none"> <li>Read each of the questions in the left-hand column of the chart.</li> <li>Place a check in the appropriate box opposite each question to indicate your answer.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
• Identify, select and prepare painting materials, tools and equipment			
• Prepare paints and requirements			
• Inspect surfaces in line with job requirements and specifications			
• Clean surfaces in line with job requirements			
• Apply paint coat materials			
• Complete painting work			
• Dismantle scaffolds / platforms / ladder			
<p>I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.</p>			
<b>Candidate's Name And signature:</b>		<b>Date:</b>	

<b>Evaluated by:</b> <div style="text-align: center; margin-top: 10px;"> <hr style="width: 80%; margin: 0 auto;"/> <b>AC Manager</b> </div>	<input type="checkbox"/> Qualified for Assessment  <input type="checkbox"/> Not yet Qualified for Assessment
<b>Date:</b>	

REFERENCE NUMBER:	B	P	P	1	8	0	4	5	8	1	6	6	0	0	0			
-------------------	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--	--

**SELF - ASSESSMENT GUIDE**

Qualification:	<b>BREAD AND PASTRY PRODUCTION NC II</b>		
Project – Based Assessment Title:	<b>PERFORM BREAD AND PASTRY PRODUCTION</b>		
Units of Competency Covered:	<ul style="list-style-type: none"> <li>• Prepare and produce bakery products</li> <li>• Prepare and produce pastry products</li> <li>• Prepare and present gateaux, tortes and cakes</li> <li>• Prepare and display petits fours</li> <li>• Present desserts</li> </ul>		
<b>Instruction:</b> <ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a check in the appropriate box opposite each question to indicate your answer.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
• Select, measure and weigh ingredients according to recipe requirements			
• Prepare variety of bakery and patissiers' products (e.g. bread, pastry, cake, petits fours) according to standard mixing procedures/ formulation/recipes and desired product characteristics			
• Select and use appropriate equipment, tools and utensils			
• Select oven temperature to bake products in accordance with desired characteristics, recipe specifications and enterprise practices			
• Bake products according to techniques and appropriate conditions; and enterprise requirements and standards*			
• Decorate and present products*			
• Prepare different types of desserts according to recipe specifications, desired product characteristics and standard operating procedures*			
• Plate and decorate a variety of dessert products*			
• Store and package bakery and patissiers' products/ desserts*			
• Apply food hygiene and safety principles*			
• Demonstrate knowledge on varieties and characteristics of products and desserts			
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.			
<b>Candidate's Name and Signature:</b>		<b>Date:</b>	
Evaluated by: _____ AC Manager		<input type="checkbox"/> Qualified for Assessment <input type="checkbox"/> Not yet Qualified for Assessment	
Date:			

REFERENCE NUMBER:	R	O	C	1	8	0	4	5	8	1	0	9	0	0	0		
-------------------	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	--	--

**SELF - ASSESSMENT GUIDE**

Qualification:	CARPENTRY NC II		
COC 1:	INSTALL FORM WORKS		
Instruction: <ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a tick in the appropriate box opposite each question to indicate your answer.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
• Prepare materials, tools and equipment in line with job requirements			
• Set batter boards in line with job requirements			
• Fix stake-out building lines following job requirements and specifications			
• Lay-out dimensions of form sheathing and stiffeners according to specifications			
• Assemble form panels in line with job requirement			
• Lay-out / assemble scaffolds and braces following established / recommended procedures			
• Fix form panels or building components			
• Strip form works of building components			
• Dismantle scaffolds and braces in line with company rules and regulations			
• Prepare staging area, tools and equipment following standard operating procedures			
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.			
Candidate's Name and Signature:		Date:	

Evaluated by: _____ AC Manager	<input type="checkbox"/> Qualified for Assessment <input type="checkbox"/> Not yet Qualified for Assessment
Date:	



REFERENCE NUMBER: R O C 1 8 0 4 5 8 1 0 9 0 0 0

**SELF-ASSESSMENT GUIDE**

Qualification	CARPENTRY NC II	
Unit of Competency :	INSTALL FRAMING WORKS	
Instruction:		
<ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a tick in the appropriate box opposite each question to indicate your answer.</li> </ul>		
Can I?	YES	NO
• Select PPE according to job requirements and OSH standards		
• Interpret related plans and details according to job requirements		
• Select and prepare materials, power and hand tools and equipment consistent with job requirements		
• Re-check and stage materials according to job requirement and report defective materials to immediate superior following standard operating procedures		
• Lay-out post and girts according to working drawings and specifications with required tolerance on all dimensions		
• Erect and assemble post, girts and supports floor joists in accordance with working drawing and specifications		
• Trim and fix floor joist for floor opening and fastening according to working drawing and specifications		
• Lay-out / install floor joist with required tolerance on dimensions		
• Identify and install wall studs base on working drawing and specifications with required tolerance on dimensions		
• Fabricate, lay-out and install types of roof and other components according to working drawing and specifications with required tolerance on dimensions		
• Install roof components according to working drawing and specifications		
• Lay-out / install ceiling joist / frames according to working drawing and specifications with required tolerance on dimensions		
• Perform good housekeeping according to OSH standards		
• Accomplish daily work report in accordance with company rules and regulations		
I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.		
Candidate's name and signature:	Date:	