MEMORANDUM

TO : Heads, Public Elementary and Secondary Schools
     School Disaster Coordinators
     All Others Concerned

FROM : DR. ROMMEL C. BAUTISTA, CESO V
       Schools Division Superintendent

SUBJECT : DRRM Olympics Coordinators Orientation and Planning

DATE : July 4, 2018

There will be an Orientation and Planning of DRRM Olympics 2018 Coordinators with the SDO Rizal Committee on Friday, July 6, 2018 at San Jose NHS Conference Room from 9:00AM to 5:00 PM. The following are requested to attend the said Orientation and Planning:

1. Joseph Buena
2. Nova Silguera
3. Igmedio Villanueva
4. Michel Bravo
5. Ariel Alagao
6. Richard Batalon
7. Richard Emmanuel Vidal
8. Wes dela Cruz
9. Ronald Mendoza
10. Zosimo Bongtiwon
11. Genna Imos
12. Jeric De Guzman

Agenda:

1. Events to be Contested
2. Guidelines
3. Committee Chairmanship
4. Documentation
5. Logistics
6. Other Matters

It is also requested that all School DRRM Coordinators shall come fifteen (15) minutes before the start of meeting proper.

Attendance of all concerned is expected.