ASSOCIATION OF COLLEGE AND UNIVERSITY REGISTRARS AND LIAISON OFFICERS (ACURLO) RIV-A 32ND ANNUAL REGIONAL CONVENTION

The Association of College and University Registrars and Liaison Officers (ACURLO) of Region IV-A in cooperation with Commission on Higher Education Regional Office IV-A (CHED RO IV-A) will hold its 32nd Annual Regional Convention on September 5-7, 2018 at Tanza Oasis, Cavite with the theme: "ACURLO: Revolutionizing the Registrars Role in the Academe."

The convention is packaged and will entail a registration fee as follows:

1. Php 6,000.00 for those who will confirm attendance and pay on or before August 10, 2018
2. Php 6,500.00 after August 11, 2018.

The registration fee will cover meals (breakfast, lunch, dinner, and snacks), accommodations for three (3) days and two (2) nights, convention kits, honoraria for the speakers and other related expenses.

Other details about the convention is indicated on the attached documents.

Interested participants are requested to submit a letter of intent addressed to the office of the Schools Division Superintendent for record and reference subject to the approval of this office. *(Refer to the revised guidelines stipulated in DM No. 63, s. 2017).*

Participation of both public and private schools shall be subject to the NO-DISRUPTION OF CLASSES POLICY stipulated in DepEd Order No. 9, s. 2005 entitled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.*

For the information of the field.

HRD-alt, 2018
July 26, 2018

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent
City Schools Division of Antipolo
Brgy. San Isidro, Antipolo City

Dear Dr. Bautista:

The Association of College and University Registrars and Liaison Officers (ACUROL) of Region IV-A, in cooperation with Commission on Higher Education Regional Office IV-A (CHED RO IV-A) will hold its 32nd Annual Regional Convention on September 5 – 7, 2018 at Tanza Oasis, Tanza, Cavite, with the theme: “ACUROL: Revolutionizing the Registrars Role in the Academic.”

The objectives of the convention are as follows:

1. Update the Registrars, Liaison Officers, and Records Personnel in the implementation of new PSGs, CMOs and other matters concerning the Commission on Higher Education;
2. Update the participants on issues and concerns on Senior High School implementation;
4. Develop registrar’s critical thinking and administrative capabilities by introducing business analytics that would support decision making;
5. Formulate standards on records retention and disposition schedule;
6. Elect one officer for Cavite and Rizal Clusters;
7. Present proposed change of name of the Association in order not to limit the membership of the association to College and University Registrars and Liaison Officers; and

The convention is packaged and will entail a registration fee as follows:

1. PhP 6,000.00 for those who will confirm attendance and pay on or before August 10, 2018.
2. PhP 6,500.00 after August 11, 2018.
3. Membership fee of 250.00 per participant.

The registration fee will cover meals (breakfast, lunch, dinner, and snacks), accommodations for three (3) days and two (2) nights, convention kits, honoraria for the speakers, and other related expenses.

Payment may be made through BDO Checkpoint Calamba, in the name ACUROL IV-A Inc., with Account No. 0008890237824. Pre-registration may be made through on-line by visiting the web page, acurol.uphsli.edu.ph or sending the accomplished pre-registration form thru fax at (049) 834-1159 loc 104. The confirmation of the pre-registration is by sending the deposit slip and thru the aforementioned fax number or thru e-mail at mymv122475@yahoo.com. For further queries, you may contact the following officers: Dr. Myra A. Maraña at (049) 834-1159 loc 104 or 0927-289-1224; Ms. Smilde L. Tanyag at (049) 511-9778 loc 3023 or 0915-744-8326; Ms. Cha A. Genota at (049) 545-5453 loc. 2050 or 0922-853-6682, and Mr. Aries Salog at (046) 416-4779 or 0912-123-7247.

Seeing the connection and continuity of students records management from basic education to tertiary level, the association is working towards the inclusion of the Registrars or the records personnel from the Basic Education Department in the proposed revision of the association’s name and its composition.

In this regard, we would like to seek your endorsement to encourage all School Presidents to send their respective Registrars, Liaison Officers, and Records personnel to the said convention. We believe that your endorsement together with the attached endorsement of Dr. Diosdado San Antonio, would help us realize our vision and in facilitating a sizeable attendance to the aforementioned three-day activity of the ACUROL.

Attached is the program of activities for your reference

Respectfully yours,

NERISSA G. FLORES
Convention Chair

Noted by:
ASSOCIATION OF COLLEGE AND UNIVERSITY REGISTRARS AND
liaison Officers (ACURLO) RIV-A

c/o Office of the Registrar, Colegio de San Juan de Letran Calamba
Bucal Bypass Rd. Calamba City, 4027
(049) 545 5438

May 15, 2018

DR. DIOSDADO M. SAN ANTONIO
Regional Director
Department of Education Region IV-A
Gate 2 Barangay Talisay, Calamba, Laguna

Dear Dr. San Antonio:

The Association of College and University Registrars and Liaison Officers (ACURLO) of Region IV-A, in cooperation with Commission on Higher Education Regional Office IV-A (CHED RO-IV-A), will hold its Annual Regional Conference on September 5-7, 2018 at Tangub Oasis, Talisay, Calamba, with the theme:

"ACURLO: Revolutionizing the Registrars: Role in the Academy."

The objectives of the conference are as follows:

1. Update the Registrars and Liaison Officers, and Records Personnel on the implementation of new MOUs, MOUs and other matters concerning the Commission on Higher Education;
2. Update the participants on issues and concerns on Senior High School implementation;
3. Give the Registrars and Liaison Officers a head start on 2017 updates on Policies and Regulations on Education and School Administration;
4. Develop the Region's critical thinking and administrative capabilities by introducing business acumen that would impact decision making;
5. Present and discuss guidelines for records retention and disposition schedules;
6. Effect the office for Career and Legal Counselors;
7. Present a proposal for name change of the association in order not to limit the membership of the association to College and University Registrars and Liaison Officers; and
8. Provide camaraderie among Registrars' personnel.

The conference will be held at Tangub Oasis, Talisay, Calamba from September 5 to 7, 2018. The registration fee is ₱2,000.00 per participant. We encourage all Registrars and Liaison Officers to attend the conference.

Payment may be made through BDO Check or in the name of ACURLO RIV-A Inc., with Account No. 0098067372. Pre-registration may be made through e-mail by visiting the website or by sending an e-mail to r.contreras@calam.edu.ph. For further details, you may contact the following officers:

Dr. Maria A. Magno at (049) 928-1234 or (02) 630-1234, Ms. Lorna L. Taneg at (02) 315-9876, and Ms. Chie A. Sanz at (049) 545-5438 or (02) 630-1234.

The Association plans to come up with a Directory of Senior High School Registrars in Region V. Hence, all interested participants in the conference are encouraged to register online at the information site to be used in the directory, which will be available from the online registration.

In this regard, we would like to seek your endorsement to encourage all School Principals to send their respective Registrars, Liaison Officers, and Records Personnel to the said convention. We believe that your endorsement would help facilitate a seamless attendance to the aforementioned exemplary activity of the ACURLO.

Attached is the program of activities for your reference.

Thank you very much for your support to ACURLO.
PROGRAM OF ACTIVITIES

DAY 1 – Wednesday, September 5, 2018

1:00pm – 3:00pm
Registration

3:00pm – 3:30pm
OPENING CEREMONY
Invocation
National Anthem
Opening Remarks
Presentation of the Participants

3:30pm – 5:00pm
Introduction of the Guest Speaker
“Laughing in the Face of Challenges”
Mr. Paulo Martin Trinidad
Laughter Yoga Professor

Open Forum/ Awarding of Plaque of Appreciation

1:00pm – 6:00pm
Kumustahan with the New Registrars

6:30pm – 9:00pm
Bohemian/Cocktail Themed Dinner and Socials

DAY 2 – Thursday, September 6, 2018

7:30am – 8:10am
Eucharistic Celebration
Fr. Allen Vic B. Cartagena, OSJ

8:30am – 9:10am
Breakfast

9:30am – 12:30am
Keynote Address/CHED Updates
Dr. Emmylyou B. Yangco

Open Forum/ Awarding of Plaque of Appreciation

1:00pm – 3:00pm
Lunch

1:00pm – 1:30pm
Introduction of the Guest Speaker
Mr. Aristoe J. Saliog
Asst. Auditor, ACURO IV-A

“Data Privacy Act of 2012 and Update on Policies and Legislations on Education and School Administration”
Mr. Aristeo J. Saliog
Asst. Auditor, ACURO IV-A

Open Forum

3:00pm – 3:30pm
Snacks

3:30pm – 5:30pm
Introduction of the Guest Speaker
Dr. Myra A. Manalia
Treasurer, ACURO IV-A

“School Registrars Issues and Concerns on Senior High School Implementation”
Dr. Diosdado M. San Antonio
Regional Director, DepED Region IV-A

Open Forum/ Awarding of Plaque of Appreciation

5:45 – 6:45
Election of Officers (Cavite and Rizal Clusters)
COMITEE

6:30pm – 7:30pm
Sponsor’s Time
Ms. Rosenda P. De Guzman
Board Member, ACURO IV-A

7:30pm – 8:30pm
Dinner

DAY 3 – Friday, September 7, 2018

7:00am – 8:00am
Breakfast

8:00 – 9:00am
Introduction of the Resource Speaker
Ms. Remina L. Tanyag
Ms. Neslia G. Flores

“Registrars as Records Managers and Researchers”
Mr. Ruben T. Rabe,
Board Member, ACURO IV-A

and

Ms. Eloisa A. Gemata
President, ACURO IV-A

9:30am – 10:00am
Presentation of the Newly Elected Officers (Cavite and Rizal)
Mr. Arnel Rodelas
Chair, COMITEE

10:00am – 10:30am
Presentation of ACURO’s Mission, Vision, and Quality Objectives
Mr. Mauro F. Estrella
Vice President, ACURO IV-A

Presentation of Proposed Change of Name of the Association
Fr. Allen Vic B. Cartagena, OSJ
PRO External, ACURO IV-A
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<th>Time</th>
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<tr>
<td>10:30am – 11:00am</td>
<td>Treasurer’s Report</td>
<td>Dr. Myra A. Marafa</td>
<td>Treasurer, ACUREO RV-A</td>
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<tr>
<td>11:00am – 11:30am</td>
<td>President’s Report</td>
<td>Mr. Elwin A. Genefa</td>
<td>President, ACUREO RV-A</td>
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<tr>
<td>11:30am – 12:00pm</td>
<td>Closing Remarks</td>
<td>Mr. Mauco F. Ekavka</td>
<td>Vice President, ACUREO RV-A</td>
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Master of Ceremonies:
Ms. Corazon P. Padilla / Ms. Bernadette V. Escario / Ms. Anorelyn B. Cip