DIVISION MEMORANDUM
No. ___________ s. 2018

August 8, 2018

3rd QUARTER NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)

TO:
OIC-Office of the Assistant Schools Division Superintendent
OIC-Chief School Governance and Operations Division
OIC-Chief Curriculum Implementation Division
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
Division Unit Heads
School DRRM Coordinators
All Others Concerned

1. Pursuant to RA 10121, preparedness and mitigation are key strategies in reducing disaster risks, there is a need to conduct an earthquake drill nationwide, this office instructs all Public and Private Elementary and Secondary School Heads to strictly support and conduct the said activity.

2. Public School District Supervisors, School Heads and School DRRM Coordinators should work together to ensure successful implementation of this nationwide activity to be done simultaneously on August 16, 2018 at 2:00 in the afternoon.

3. Like the OCD CO and OCD-RDRRMC CALABARZON's official Facebook pages: Civil Defense PH and OCD-RDRRMC CALABARZON. Show your commitment to the conduct of the 2017 4th Quarter NSED by posting your videos/photos in your social media accounts and tag the FB pages of Civil Defense PH and OCD-RDRRMC CALABARZON.

4. On August 16, 2018, share your earthquake drill experience by posting photos or videos on social media joining the earthquake drill, with #BidaAngHanda and #DepedAntipoloHandaTayoligtasTayo.

5. For more information, all concerned may contact Mr. Noel C. Meriño – PDO II DRRM, Division of Antipolo City at mobile no. 09985640887.


7. Attached herewith is the earthquake drill evaluation form and the Memorandum Circular from the Office of the Civil Defense.

8. Immediate dissemination and strict compliance with this memorandum is desired.

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DM No. ___________ s. 2018
@DRRM/NGM2018
## EARTHQAKE DRILL EVALUATION FORM

**Name of School:**

**Principal:**

**Evaluator/s:**

**Date & Time:**

Please check the appropriate box for each indicator as to **Evident, Moderately Evident** and **Not Evident**.

<table>
<thead>
<tr>
<th>INDICATORS</th>
<th>EVIDENT</th>
<th>MODERATELY EVIDENT</th>
<th>NOT EVIDENT</th>
</tr>
</thead>
</table>
| 1. There is a School Disaster Risk Reduction Committee that includes one or more of the following group of people:  
   - Administrators  
   - Teachers  
   - Students |         |                    |             |
| 2. The siren is loud enough to be heard by all the students, teachers and staffs. |         |                    |             |
| 3. The drill participants practice the Duck, Cover and Hold technique (while the siren is being sounded) |         |                    |             |
| 4. The drill participants evacuated during the Alarm Phase. |         |                    |             |
| 5. The drill participants waited for the siren to stop before evacuating. |         |                    |             |
| 6. The drill participants run during the evacuation phase. |         |                    |             |
| 7. The drill participants walk casually during the evacuation phase. |         |                    |             |
| 8. The drill participants walk faster than normal during the evacuation phase. |         |                    |             |
| 9. All exit routes were clearly marked and unobstructed. |         |                    |             |
| 10. The school emergency evacuation route map was posted in each classroom and office. |         |                    |             |
| 11. There is a plan to assist individuals with disabilities and any functional needs. |         |                    |             |
| 12. All chemicals in laboratories were secured in cabinets or on shelves to prevent fire. |         |                    |             |
| 13. The drill participants bring first aid kit or any item noticeable during the evacuation phase. |         |                    |             |
| 14. The drill participants conducted the headcount during the headcount phase. |         |                    |             |
| 15. The evacuation area is big enough to accommodate the evacuees. |         |                    |             |
| 16. The drill participants vacate the building and observed the time to reach the designated evacuation area. |         |                    |             |
| 17. The drill participants stay in the evacuation area without instruction. |         |                    |             |
| 18. The drill participants move to another place without instruction. |         |                    |             |
| 19. The drill participants went back to the building without instruction. |         |                    |             |
| 20. Observed number of drill participants (Estimate will do) |         |                    |             |
| 21. Any untoward incident observed during the drill? |         |                    |             |
MEMORANDUM

FOR : RDRRMC IV-A Member agencies
Chairpersons, Provincial/City/Municipal Disaster Risk Reduction and Management Councils (P/C/M DRRMCs)

FROM : RDRRMC IV-A Chairperson

SUBJECT : Conduct of 3rd Quarter Nationwide Simultaneous Earthquake Drill CY 2018

DATE : 7 August 2018

1. Reference: NDRRMC Memo no. 17 s 2018 dated 29 January 2018
   OCD memorandum no. 527 s 2018 16 July 2018

2. The 3rd Quarter Nationwide Simultaneous Earthquake Drill (NSED) will be conducted on
   August 16, 2018, 2:00pm with the Regional Ceremonial Venue at the First Philippine
   Industrial Park (FPIP), Barangay Sta. Anastacia, Sto. Tomas, Batangas with the aim to
   inculcate the importance of being prepared sudden strike disasters. In line with this, the
   RDRRMC is encouraging everyone to conduct drills in their respective offices and areas
   of responsibility and include the following actions that are relevant to the drill:

   2.1 The widest dissemination of the activities utilizing the tri-media in your respective Areas
   of Responsibility (AOR) and hanging of streamers/tarpaulin in support of the advocacy
   utilizing the attached format of tarpaulin.

   2.2 Uploading of activity and action photos in social media platforms and other advocacy
   material relevant to the conduct of the drill and disaster preparedness especially for
   geologic (earthquake) hazards.

   2.2 The simultaneous setting off of alarms/sirens at exactly 2:00pm that signals the
   start of the Earthquake Drill. All available sirens particularly of fire engines and ambulances
   shall be utilized to be able to catch the attention of people in a wide area.

   2.3 The testing, validating and evaluating of Local Contingency Plans and Office/Agency
   evacuation and contingency plans.

   2.4 The people should be informed that upon recognizing the signal, they should execute
   the DUCK, COVER and HOLD procedure even inside their homes/work places then
   proceed to locally designated evacuation areas.

3. All concerned are requested to submit their After Activity Reports (AAR) to OCD IV-A through
   email ocd.rdrmc4a@yahoo.com / ocd4atraining@gmail.com NLT August 27, 2018 for
   subsequent submission to OCD-NDRRMC.

4. Thank you for your cooperation and unwavering support for a safer CALABARZON.

OLIVIA M. LUCES
Chairperson, RDRRMC IV-A
Regional Director, OCD IV-A