



August 6, 2018

DIVISION MEMORANDUM

No. U1 S. 2018

2018 DIVISION CONFERENCE ON THE INDIGENOUS PEOPLES EDUCATION (IPEd) PROGRAM CUM WRITESHOP ON INDIGENOUS LESSON PLAN FOR GRADE 4, 5, AND 6

To: Asst. Schools Division Superintendent (OIC)

CID Chief and SGOD Chief

IPEd Focal and Alternate Focal

Public Schools District Supervisors (PSDS) II-E & F

School Heads IPEd Implementing Schools (Elem. & Sec.)

School IPEd Coordinators and Teachers of IPEd Implementing g Schools (Elem. Only)

1. With references to DepEd Order No. 32 S. 2015. Adopting the Indigenous Peoples Education Curriculum Framework and DepEd Order No. 51 S. 2014, re: Guidelines on the Conduct of Activities and Use of Materials Involving Aspects of Indigenous Peoples Culture.
2. To comply with this policy the Division of Antipolo City will conduct the 2018 DIVISION CONFERENCE ON THE INDIGENOUS PEOPLES EDUCATION (IPEd) PROGRAM CUM WRITESHOP ON INDIGENOUS LESSON PLAN FOR GRADES 4,5, and 6 on August 13, 14, and 20, 2018 from 7:00AM to 5:00PM at GEMS HOTEL, ANTIPOLO CITY.
3. This three-day live-in training aims that participants will be able to:
 - a. Orient new schools heads, AP Master Teachers and Grade 4.5, and 6 teachers in IPEd program implementation.
 - b. Interrelate the competencies specified in the national curriculum with community competencies through interfacing and contextualization process for grade 4, 5, and 6 teachers and schools heads.
 - c. Develop indigenized lesson plan for grade 4, 5, and 6.
 - d. Develop an Enhanced IPEd Curriculum Framework (Phase 2)
4. The participants to this conference are the PSDS (District II-E and F) School heads and teachers of IPEd implementing schools. Allotment of participant is attached as Enclosure No. 1
5. Expenses related to the conduct of this training will be charged against the 2018 Division IPEd Fund.
6. This is a live-in training and all participants should stay in the venue for 2 days and 1 night (Aug. 13, 14, 2018) and will be back on Aug. 20, 2018 for submission and critiquing of outputs and the closing program.



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7. Concerned teachers should make the necessary arrangement with their schedules. No disruption of classes should be observed.
8. The Matrix of Activities (Enclosure No. 2) and the List of Facilitators and Members of the Technical Working Group with their terms of reference (Enclosure No. 3) are attached for your reference.
9. *Attendance of all participants is required.*
10. For your widest dissemination and compliance.


DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent



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ENCLOSURE NO. 1 to Division Memorandum No. 61 S. 2018

ALLOTMENT OF PARTICIPANTS

	District /School	PSDS	School Head	School IP Coordinator	Teacher Grade 4,5,6	
Elementary	District II-E	1				
	Binayoyo ES		1	1	1	
	District II-F	1				
	Apia Integrated School		1	1	1	
	Paglitaw Primary School			1	1	
	Calawis ES		1	1	2	
	San Joseph ES		1	1	1	
	Libis ES		1	1	1	
	Canumay ES		1	1	1	
Secondary (School Head only)						
	Calawis NHS		1			
	Kaysakat NHS		1			
	Canumay NHS		1			
		2		7	8	
	IPEd Focal	1				
	IPEd Alternate Focal	1				
	CID Chief	1				
	SGOD Chief	1				
		8	9	7	8	32



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Enclosure No. 3 of Division Memorandum No u1 S. 2018

EXECUTIVE COMMITTEE

Chairman: DR. ROMMEL C. BAUTISTA, CESO V
Co-Chairman: DR. GLORIA A. ROQUE
Members: MR. LITO A. PALOMAR
MR. ANSELMO C. CELESTE JR.
DR. GLORIA A. BENEDICTO
MRS. JEAN L. DANGA

WORKING COMMITTEE

Registration Committee: Mr. Marcel Alejandro
San Joseph E/ S Teacher

Program and Invitation Committee: Mr. Rodien Dunhill Arnaiz
San Ysiro E/S Teacher

Documentation Committee: Mr. Racob Hinaloc
Calawis E/ S Teacher

Certificates Committee: Mr. Reynaldo Lozano Jr.
Apia Ext. School Teacher

Food and Refreshment Committee: Ms. Ma. Michelle Arevalo
Libis E/ S Teacher

Lolita San Juan
Binayoyo E/ S Teacher

Physical Arrangement/ Sound System/
Technical Committee: Mr. Mark Gabion
San Ysiro E/ S Teacher



TWG MEMBERS & TERMS OF REFERENCE

ASSIGNMENT	PERSONS INVOLVED	TASKS
Registration Committee	MR. MARCEL ALEJANDRO San Joseph E/S Teachers	<ul style="list-style-type: none"> • Prepares the Registration and Meal Attendance • Facilitate the daily signing of the Registration and Meal Attendance Form • Prepares and submits the accomplished and completed forms to the in-charge
Program and Invitation Committee	MR. RODIEN DUNHILL ARNAIZ Canumay ES Teachers	<ul style="list-style-type: none"> • Prepares the Opening and Closing Programme • Informs the assigned person/s of their tasks for the program • Prints and distributes the Programme • Checks the availability of the person/s assigned before the start of the Opening and Closing Program
Documentation Committee	MR. RACOB T. HINALOC Calawis ES Teachers	<ul style="list-style-type: none"> • Documents the activities of the events • Prepares the Narrative Report together with pictures • Sumits the Narrative Report a week after the activity to the in-charge (two copies)
Certificate Committee	MR. REYNALDO P. LOZANO JR. Apia Integrated School	<ul style="list-style-type: none"> • Prepares the draft of the certificate and have it checked by the in-charge • Prints the number of needed certificates (participants and members of the TWG) • Presents the certificates to the SDS for Signing • Assists in the distribution of the certificate during the Closing Program
Food and Refreshment Committee	MICHELLE AREVALO Libis ES Teachers	<ul style="list-style-type: none"> • Checks the availability of the food before its serving time • Coordinates with the



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		<p>class managers as to the availability of the food</p> <ul style="list-style-type: none">• Facilitates if all participants were able to have their food
Physical Arrangement/ Sound System/ Technical Committee	MR. MARK GABION San Ysiro ES	<ul style="list-style-type: none">• Checks the preparedness and order of the venue/ session halls• Reminds the participants of CLAY GO after the sessions• Checks the proper functioning of the sound system and projector throughout the sessions• Assists the facilitators in the setting of their laptop/ projector



ENCLOSURE NO. 2 of Division Memorandum NO. 61 S. 2018
TRAINING MATRIX

2018 Division Conference on Indigenous People Education (IPed) Cum Writeshop on Indigenized LP for Grade 4,5,and 6

TIME	DAY 1	TIME	DAY 2	TIME	DAY 3
7:00 - 8:00	Registration				
8:00 - 9:00	Opening Program	8:00 - 9:00	MOL	8:00 - 9:00	MOL
9:00 - 10:00	Session I INDIGENOUS VIEW OF EDUCATION DR. GLORIA C. BENEDICTO	9:00 - 10:00	CONTEXTUALIZATION PROCESS MRS. ROSEMARIE BLANDO	10:00- 12:00	LESSON PLANNING DR. GLORIA C. BENEDICTO
10:00 -10:30	SNACKS	10:00 -10:30	SNACK	12:00 -1:00	LUNCHBREAK
10:30 -12:00	Do.62 / IPRA LAW MR. ANSELMO C. CELESTE JR.	10:30 -12:00	WORKSHOP/ CRITIQUING MRS. ROSEMARIE BLANDO	1:0- 3:00	LESSON PLANNING WORKSHOP/ CRITIQUING
12:00 -1:00	LUNCH BREAK	12:00 -1:00	LUNCHBREAK	3:00- 3:30	SNACK
1:00 - 2:30	AP in IPed MR. LITO A. PALOMAR	1:00 - 2:30	INTERFACING DR. GLORIA C. BENEDICTO	3:30- 4:00	SUBMISION OF OUTPUTS
2:30 - 3:00	SNACK	2:30 - 3:00	SNACK	4:00- 5:00	CLOSING PROGRAM HOME SWEET HOME
3:00 - 5:00	IPed Curriculum Framework Enhancement (2 nd phase) MRS. JEAN L. DANGA MRS. JEAN L. DANGA MS. BERNADETTE GONZALES	3:00 - 5:00	WORKSHOP/ CRITIQUING ESP (4, 5, 6) AP (4, 5, 6) FILIPINO (4, 5, 6)		
Officer of the Day			DR. GLORIA A. BENEDICTO MR. REYNALDO LOZANO		MR. RACOB HINALOC MRS. RITA CALIBUSO

Bring the following:

- Curriculum Guide

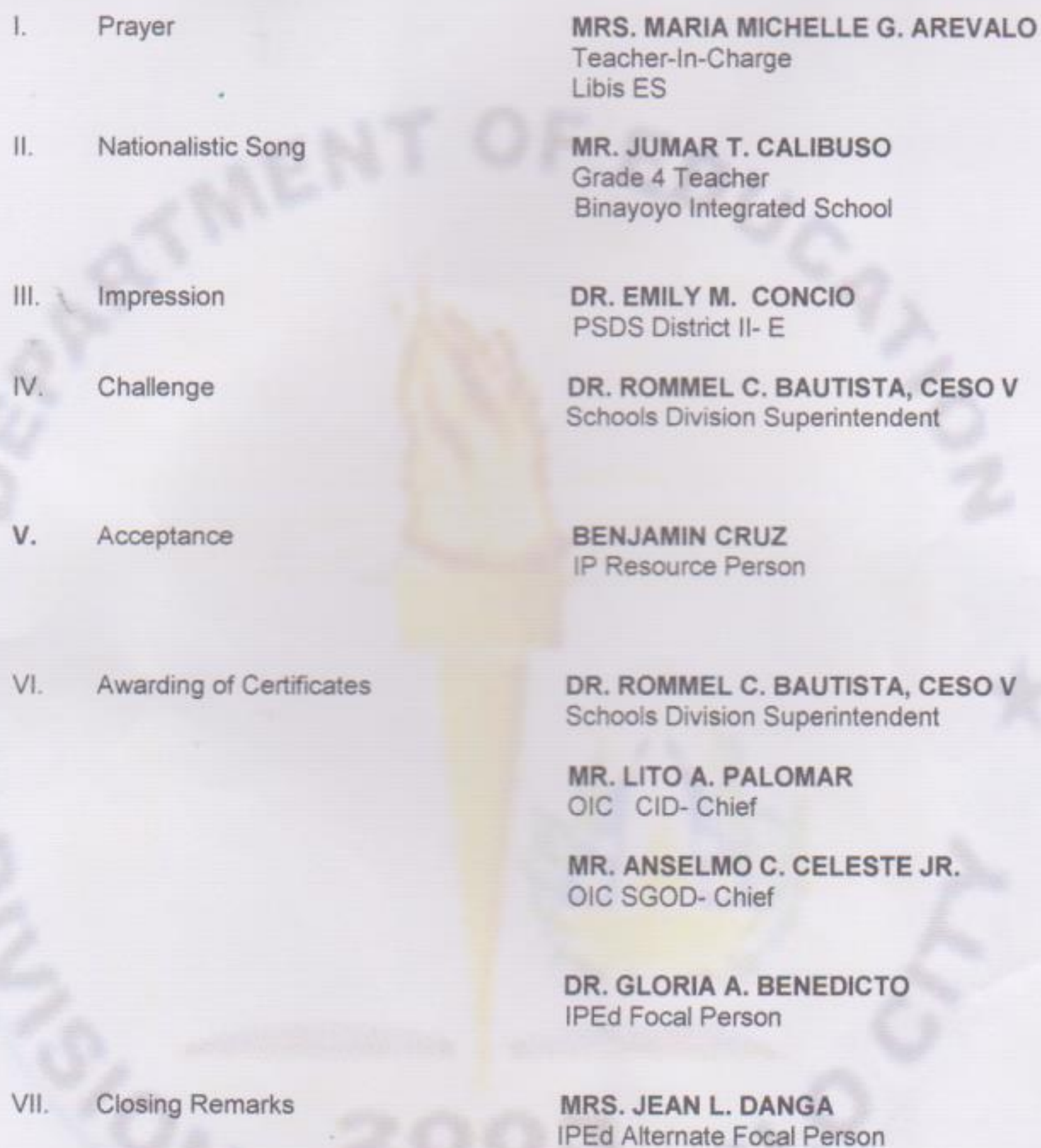
-K-12 Curriculum Competencies (1st, 2nd, 3rd, 4th Quarter) in ESP, AP, and Filipino

OPENING PROGRAM

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|------|--|--|
| I. | Prayer | MRS. RITA A. CALIBUSO
IPEd coordinator
Binayoyo Integrated School |
| II. | National Anthem | MR. REYNALDO P. LOZANO JR.
OIC- Apia Integrated School |
| | CALABARZON March
Mabuhay Rizal
Antipolo Hymn | MR. RACOB T. HINALOC
Principal Calawis ES |
| III. | Welcome Remarks | MR. MICHAEL TAYONA
PSDS, District II- F |
| IV. | Presentation of Participants | MR. MARK GABION
TIC- San Ysiro ES |
| V. | Message | DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent |
| | | MR. LITO A. PALOMAR
OIC CID- Chief |
| | | MR. ANSELMO C. CELESTE JR.
OIC SGOD- Chief |
| VI. | Statement of the Purpose | DR. GLORIA A. BENEDICTO
IPEd Focal Person |

RODIEN DUNHILL ARNAIZ
Master of Ceremony

CLOSING PROGRAM

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- I. Prayer **MRS. MARIA MICHELLE G. AREVALO**
Teacher-In-Charge
Libis ES
- II. Nationalistic Song **MR. JUMAR T. CALIBUSO**
Grade 4 Teacher
Binayoyo Integrated School
- III. Impression **DR. EMILY M. CONCIO**
PSDS District II- E
- IV. Challenge **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent
- V. Acceptance **BENJAMIN CRUZ**
IP Resource Person
- VI. Awarding of Certificates **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent
- MR. LITO A. PALOMAR**
OIC CID- Chief
- MR. ANSELMO C. CELESTE JR.**
OIC SGOD- Chief
- DR. GLORIA A. BENEDICTO**
IPEd Focal Person
- VII. Closing Remarks **MRS. JEAN L. DANGA**
IPEd Alternate Focal Person

RODIEN DUNHILL ARNAIZ
Master of Ceremony