Division Memorandum
No. 42, s. 2018

GRADUATION DAY FOR 2017 A&E ALS PASSERS

TO: OIC Chief, Curriculum and Implementation Division
ALS Focal Person
Public Schools District Supervisors
Education Program Specialist II-ALS
District ALS Coordinator
Mobile Teachers
Schools ALS Coordinator/Instructional Managers
Stakeholders
SOCMOB and Linkage

1. The Alternative Learning System (ALS) will hold its GRADUATION DAY for 2017 A&E Test Passers at the Ynares Event Center on August 17, 2018 at 9:00 AM. The theme of the event is “Mag-aaral ng K-12: Handa sa Hamon ng Buhay”

2. This activity aims to:
   a. Recognize accomplishment/achievement of ALS learners, stakeholders, implementers;
   b. Strengthen advocacy and mobilization for ALS programs and projects.

3. All incidental expenses during the Graduation ceremony shall be charged against Schools Maintenance and Other Operating Expenses (MOOE) under the 2018 budget as stated in DepEd Order No. 06, s. 2018.

4. List of ALS learners completers must be submitted to the EPS-II ALS (Mrs. Myrna Bautista for District I and Mr. Ranito Gallego for District II) on or before July 27, 2018 to account the number of attendees to the said activity.

5. Attire will be Sundays Best with Toga.

6. District Supervisors and School Heads who are currently implementing ALS program (Elementary and Secondary) are required to attend the said activity.

7. There will be a Career Guidance Orientation and Graduation Rehearsal for the graduates on August 16, 2018 (8:00-11:00 AM) at Ynares Event Center. IMs with passers are requested to attend the practice.

8. Attached are the different working committees and Graduation Program.

9. Immediate dissemination of this Memorandum is desired.

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent
Enclosure No. 1 to Division Memorandum No. _42_ s. 2018

EXECUTIVE COMMITTEE

Chairperson: Dr. Rommel C. Bautista, CESO V  
Schools Division Superintendent

Vice Chairperson: Dr. Gloria C. Roque  
Asst. Schools Division Superintendent

Members: Mr. Lito A. Palomar  
OIC-Chief Curriculum Implementation Division

Mr. Anselmo C. Celeste Jr.  
OIC-Chief Schools Governancee Operation Division/ALS Focal Person

Mr. Albino L. Del Monte Jr.  
Sr. Program Specialist for Social Mobilization and Linkage

Mrs. Myrna E. Bautista  
Education Program Specialist II-ALS/ Congressional District I

Mr. Ranito S. Gallego  
Education Program Specialist II-ALS/Congressional District II

TECHNICAL WORKING GROUP

<table>
<thead>
<tr>
<th>COMMITTEE</th>
<th>PERSON IN-CHARGE</th>
<th>MEMBER</th>
<th>TERMS OF REFERENCE</th>
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<tbody>
<tr>
<td>Program and Invitation</td>
<td>Joselyn S. Pitpit</td>
<td>Alicia Pacia, Ella Eata,</td>
<td>• Prepare and distribute programs and invitations</td>
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<tr>
<td></td>
<td>Elizabeth B. Martinez, Vicky C.</td>
<td>Nelson Calnea</td>
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<td></td>
<td>Tanguilan</td>
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<tr>
<td>Registration</td>
<td>Gretchen S. Batara, Argie T. Ros</td>
<td>Mary Jane Ramos, Jocelyn</td>
<td>• Ensure that participants are registered</td>
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<td></td>
<td>Campos, Rosita Padsing,</td>
<td>• Prepare registration/attendance sheets</td>
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<td></td>
<td></td>
<td>AppleBactol</td>
<td>• Accept payment for registration</td>
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<td>Accommodation</td>
<td>Imelda C. Concepcion, Elisa S.</td>
<td>Mitchell M. Mila, Maureen L.</td>
<td>• Guide the guests, graduates and other attendees to</td>
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<td></td>
<td>Condeis</td>
<td>Lipata</td>
<td>their designated seats</td>
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<td>• Coordinate the needs of the attendees to the</td>
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<td></td>
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<td></td>
<td>management committee</td>
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<td>Documentation</td>
<td>Kimberly M. Masculino, Marilyn L.</td>
<td>Lawrence Ferrer, Gloria</td>
<td>• Document event of the activity</td>
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<td></td>
<td>Celeste</td>
<td>Cabalsa, Alona Soriano</td>
<td>• Prepare pictorial and narrative report</td>
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<tr>
<td>Physical Arrangement</td>
<td>Percival Andrade, Marcos N.</td>
<td>Bernard Lacbay, Erwin Arandia</td>
<td>• Prepare backdrop, tarpaulin, flag and</td>
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<td></td>
<td>Cardiño</td>
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<tr>
<td>Department</td>
<td>Name(s)</td>
<td>Role Description</td>
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<tr>
<td>and Stage Decoration</td>
<td>Delio M. Pitpit</td>
<td>Paterno Dela Baja</td>
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<td></td>
<td>Gemerie Pedegloria</td>
<td>other decoration such as ornamental plants to be used during the program</td>
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<td></td>
<td>Imelda C. Concepcion</td>
<td>Teresita Reyes</td>
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<td></td>
<td>Elisa S. Condes</td>
<td>Joselyn Corre</td>
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<td></td>
<td>Leonie Canuto</td>
<td>• Oversesee food and refreshments to be served for snack</td>
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<td>Technical Committee</td>
<td>Percival Andrade</td>
<td>Glen Mangana</td>
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<td></td>
<td>Marcos N. Cardiño</td>
<td>Bernard Lacbay</td>
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<td>Delio M. Pitpit</td>
<td>Gemerie Pedegloria</td>
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<td>• In-charge of video presentation</td>
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<td>• Check the sound system, laptop and ICT equipment to be used</td>
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<td>Supply and Materials</td>
<td>Mr. Michael T. Gloria</td>
<td>Runa Villetete</td>
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<td>• Prepare materials to be used for the program</td>
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<td>Monitoring and Evaluation</td>
<td>Dr. Isabel O. Gonzales</td>
<td>Flordeliza O. Mendiola</td>
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<td>• Monitor the conduct of the program</td>
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<td>• Administer monitoring tools</td>
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<td>Medical Team</td>
<td>Phanny Ramos</td>
<td>Elaine Calacday</td>
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<td>• Ensure that provisions for health, wellness, and security are taken care of</td>
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<td>Peace and Order</td>
<td>Percival Andrade</td>
<td>All Male ALS implemeters</td>
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<td></td>
<td>Marcos N. Cardiño</td>
<td>• Ensure the smooth flow of the activity by maintaining orderliness</td>
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<td>Delio M. Pitpit</td>
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Enclosure No. 2 of Division Memorandum Number CR 2018

Programme

I. Martsa ng mga Magpisapitapos, Magulang, Panauhin at mga Guro

II. Pambansang Awit
    CALABARZON March
    Rizal Mabuhay
    Antipolo Hymn

III. Panalangin

IV. Bating Pagtanggap

V. Pambungad na Pananalita

VI. Pagpapakilala at Pagpapatunay sa mga Magpisapitapos

VII. Pagpapatibay sa mga Nagsisapitapos sa ALS Program

VIII. Paggawad ng Katibayan/ Medalya sa mga Nagsisapitapos

IX. Pagsasalita ng isang Matagumpay na ALS Passer

COLORS

VIDEO -

MRS. MYRNA SABIO
Instructional Manager II-B

MR. ANSELMO C. CELESTE JR.
OIC-Chief School Governance Operation Division

MR. LITO A. PALOMAR
OIC-Chief Curriculum Implementation Division

MRS. MYRNA E. BAUTISTA/
MR. RANITO S. GALLEDO
Education Program Specialists II-ALS

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

DR. GLORIA C. ROQUE
Asst. Schools Division Superintendent

Hon. CASIMIRO "JUNJUN" A. YNARES III
City Mayor

DR. JOSEFINA "PINING" G. GATLABAYAN
Vice Mayor

MR. LITO A. PALOMAR
OIC-Chief Curriculum Implementation Division

MR. ANSELMO C. CELESTE JR.
OIC-Chief School Governance Operation Division

ALS Passer
X. Pagbibigay ng Payo sa mga Magsisipagtapos
   DR. JOSEFINA “PINING” G. GATALBAYAN
   Vice Mayor

XI. Pangiahatang Awitin ng mga Nagsipagtapos
    Video Presentation

XI. Resesyonal
    Mga Nagsipagtapos, Magulang,
    Panauhin at mga Guro

RICHILLO LACEDA
Master of Ceremony