



MEMORANDUM

TO : OIC-Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialist - ALS
Elementary and Secondary School Heads
Head Teachers, Teacher-In-Charge, Officer-In-Charge
All Others Concerned

FROM : 
DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

SUBJECT : **ONE-DAY VISUAL ARTS TRAINING-WORKSHOP AND SEMINAR**

DATE : July 31, 2018

The Pandayan Bookshop together with the Department of Education shall conduct a one-day visual arts training-workshop and seminar on August 4, 2018 in Juan Sumulong Elementary School from 8:00 – 5:00 pm.

All schools are requested to send two (2) MAPEH teachers as participants to the said activity. No registration fee shall be collected from the participants, except for their own provision for meals which shall be charged against canteen fund. Subject to the usual accounting and auditing rules and procedures.

Training kits and other art materials shall be provided by Pandayan Bookshop. School Heads are advised to make necessary arrangements on the classes of the participants.

Wide dissemination of this memorandum is desired.



Enclosure 1 of Unnumbered Memorandum 335 2018

ONE-DAY VISUAL ARTS TRAINING-WORKSHOP AND SEMINAR
Juan Sumulong Elementary School
August 4, 2018

EXECUTIVE COMMITTEE

Chairperson

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Vice-Chairperson

DR. GLORIA C. ROQUE
OIC - Assistant Schools Division Superintendent

Member:

LITO A. PALOMAR
OIC – Chief, CID / EPS AP

ANSELMO C. CELESTE JR.
OIC – Chief, SGOD / EPS MAPEH

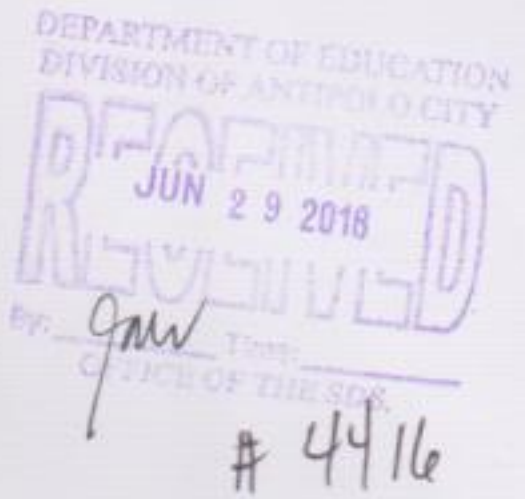
TECHNICAL WORKING COMMITTEE

COMMITTEE	CHAIRMAN	TERMS OF REFERENCE
Registration	Mrs. Rufina Dulfo - ANHS	Incharge of Attendance Ensure that participants are registered
Program / Invitation, Certificates (participation and appreciation, registration form and meal attendance)	Pandayan Bookshop	Prepare distribute program and invitation Prepare certificate of participation and appreciation
Documentation	Ms. Cristina Arellano	Documents event's significant details and submit narrative and pictorial report to the program-in-charge
Technical / ICT	Mr. Joseph Ablaneda San Roque NHS	Assist in setting up powerpoint, projector and sound system as well as video presentation. Ensures that projector, screen and sound system is available in the hall.



Pandayan Bookshop

www.pandayan.com.ph



Para kay: Dr. Rommel C. Bautista
Schools Division Superintendent
DepED Division of Antipolo

Mabuhay po!

Nais po naming ipabatid sa inyo ang aming hangarin na makapaghandog ng libreng pagtuturo sa mga minamahal naming mga guro. Ang pagtuturo pong ito ay para sa mga guro ng pampubliko at pamribadong paaralan.

Ito po ay tinatawag namin na "Free Visual Arts Training Workshop Seminar for Teachers". Sinimulan po namin ang gawaing ito taong 2014. Nakapagsagawa na po kami sa maraming DepEd dibisyon sa iba't ibang panig ng Region 1, 2, 3, 4 at NCR.

Ang Times Trading po ang magiging katuwang ng Pandayan Bookshop sa pagsasagawa ng proyektong ito. Ang petsa po na maaaring pagdausan ng seminar ay sa huling Linggo ng Hulyo.

Ang misyon po ng Pandayan Bookshop ay "Maging Kabalik at Kabataan tungo sa Kabutihan at Karunungan". Hangad po namin na sa pamamagitan ng gawaing ito ay maging tulay kami para sa karagdagang kasanayan sa pagtuturo ng ating mga guro na humuhubog sa karunungan ng ating mga kabataang Pilipino.

Kalakip po ng liham na ito ang mga detalye, larawan at paksa na tatalakayin at isasagawa para sa seminar.

Hangad po namin ang malugod ninyong pagtugon.

Maraming salamat po!

Lubos na gumagalang;

Jennica S. Mallari
Store Executive - Pandayan Antipolo
Email ad: Pandayan.ant1002@gmail.com
Cel# 0933-8124-655 / 727-25-23



Pandayan Bookshop

www.pandayan.com.ph

Narito po ang mga detalye sa pagsasagawa ng Visual Arts Workshop:

Mga Ihahanda ng Pandayan Bookshop, Inc.:

- Certificate of participation para sa mga gurong dadalo
- Workshop kits na ituturo
- Tarpauline para sa stage at entrance gate ng paaralan
- Tokens para sa mga mapipiling Best Artwork

Haba ng oras ng seminar

- 6 to 8 oras (maghapon)

Kinakallangang dami ng gurong participants sa seminar:

- Minimum of 100 -150 teachers

Ilalaang oras sa preparasyon sa paghahanda ng Pandayan Bookshop para sa seminar.

- Kailangang pong maibigay sa Pandayan Bookshop, Inc. ang itinakdang araw ng seminar tatlong linggo po bago ang mismong araw ng seminar (3weeks). Upang makapaghanda ang Pandayan Bookshop, Inc. ng mga kakailanganing gamit, kapwa na dadalo sa seminar at ang ipapadalang facilitator.

Mga Ihahanda ng DepED

- Venue
- Sound System with 2 microphone
- Armchair o monoblock chair with table
- Participants
- Meals ng participant



Pandayan Bookshop with Times Trading

List of Workshop Activities

- Basic Coloring Techniques (COLLEEN COLORED PENCILS at COLLEEN WAX CRAYONS)
- Fundamentals of Drawing (COLLEEN DRAW PENCIL)
- Pop-Up Greeting Card (COLLEEN OIL PASTEL, ELMER'S GLUE STICK)
- Popsicle-House Making (COLLEEN OIL PASTEL, ELMER'S GLUE)

FREE VISUAL ARTS TRAINING WORKSHOP FOR TEACHERS

Handog ng Pandayan Bookshop & Times Trading



FREE VISUAL ARTS TRAINING WORKSHOP FOR TEACHERS

Handog ng Pandayan Bookshop & Faber-Castell

