



Republic of the Philippines  
Department of Education  
Region IV-A CALABARZON



**CITY SCHOOLS DIVISION OF ANTIPOLO**

**MEMORANDUM**

**TO** : OIC, Asst. Schools Division Superintendent  
: OIC, Chief Curriculum and Implementation Division  
: OIC, Chief School Governance and Operations Division  
: Public School Division Supervisors  
: Secondary School Heads/ TIC/ OIC

**FROM** : DR. ROMMEL C. BAUTISTA, CESO V

**SUBJECT** : SUBMISSION OF NATIONAL DRUG EDUCATION PROGRAM REPORTS, SCHOOL CALENDAR YEAR 2018 NDEP ACTION PLAN AND NDEP TECHNICAL WORKING GROUP.

**DATE** : August 6, 2018

Pursuant to Section 43 of Article IV of R.A. No. 9165 otherwise known as the "Comprehensive Dangerous Drugs Act of 2002", the Department of Education reiterates its support to the National Drug Education Program (NDEP) with the school head fully responsible for its effective implementation (p. 110 of IRR).

Secondary and Elementary School Heads/ TIC/ OIC are therefore instructed to strengthen the implementation of the National Drug Education Program by:

1. Intensifying anti-drug abuse information campaigns;
2. Supporting the activities planned by the designated regional and division NDEP coordinators which was held last December 12-15, 2017 at La Fortuna Hotel, Cebu.

Attached herewith is the 2018 Action Plan on Preventive Drug Education Program.

In view of the urgent need to submit monthly updates in compliance with the Rizal Provincial Anti-Drug Abuse Council (**RIPADAC**) in which we are one of the members, it is expected that reports on drug abuse prevention activities/NDEP from January to June 2018 be submitted for consolidation and submission to the above agency this August 24, 2018. Likewise, the school calendar year 2018-2019 Action Plan, and technical working group are also requested to be submitted to the School Division Office (Hard Copy). Succeeding activities of NDEP from July onwards must be submitted a week after its completion and soft copy of the above report should be submitted ahead at "**messenger**" -Salvador Waniwan, Jr in FB.

Immediate dissemination and compliance with this Order is directed.



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 By: [Signature]

## 2018 Action Plan on Preventive Drug Education Program

DECEMBER 12-15, 2017  
 LA FORTUNA HOTEL, CEBU CITY

STRATEGIES TO BE ADOPTED	ACTIVITY	MEASURE OF SUCCESS	PERSON RESPONSIBLE	RESOURCES	TIMELINE	RECOMMENDATION
<b>PREVENTION INTERVENTION AND SERVICES</b>						
<b>I. REGIONAL LEVEL</b>	A. Feedback to RD Dads	Feedback done	DRA,POI	e-mail, call	Dec. 2017	Validate that subject and content should include prevention to treatment of drugs
	B. Coordination with BCD and BLSS CO regarding PDE Policy Finalization and Integration into the curriculum	Finalized PDE Policy Integrated PDED into the curriculum.	CLMD Chief		2018	Consultative meetings involving key regional, division and school personnel
	C. Organization of Regional TWG on PDEP	Organized Regional TWG on PDEP ( CLMD,ESSD,PPRD AND HRDD)	RD	RO FUND	Jan., 2018	
<b>II. DIVISION LEVEL</b>	Organization of Division TWG on PDEP	Organized Division TWG on PDEP ( CID, SGOD)	SDS	Division MOOE	JAN. 2018	
	Consultation with key stakeholders	Inputs, best practices on DEP shared	SDD's, GOs, NGOs, CSOs, Faith-based Organizations	SEF/MOOE funds	1 <sup>st</sup> Quarter of 2018	
	Development of DEP modules	DEP modules developed	CID, SGOD	HRTD Inset/MOOE funds	1 <sup>st</sup> - 2 <sup>nd</sup> Quarter of 2018	
	Production and uploading of PDEP modules	Published and uploaded PDEP modules	CID, LRMS	MOOE funds	2 <sup>nd</sup> Quarter of 2018	
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	Organization of School TWG on PDEP	Organized School TWG on PDEP	SH	Schol MOOE	JAN. 2018	

III. SCHOOL LEVEL	Conduct of curriculum mapping of PDEP across learning areas.	No. of identified learning competencies as entry points for PDEP integration	School Head, MT, HT, Subject Coor.	Curriculum Guide , School Supplies, printer, Computer	January –March, 2019	
	Development of lesson plan & learning materials for PDEP across learning areas.	No. of developed lesson plan exemplars per learning competencies in different subjects.	School Head, MT, HT, Subject Coor.	Curriculum Guide , School Supplies, printer, Computer	January –March, 2019	
	Integration of PDEP across learning areas	No. of DLL /DLP utilized by teachers.	School Head, MT, HT, Subject Coor., Teachers	Curriculum Guide , School Supplies, printer, Computer	January –March, 2019	
	Assign personnel as PDEP School-Based Coordinator	One (1) teacher assigned as PDEP Coordinator. School memo designating PDEP Coordinator	School Head	Printer/ Computer	May, 2018	
	Facilitate drug-testing of personnel and students	No. of personnel and learners subjected to drug testing by DOH	DOH,DEPED CO, RO,SDO,SH,TEACHING AND NON- TEACHING PERSONNEL	Medical supplies	June, 2018- March, 2019	DepEd CO to Ensure that treatment and rehabilitation services are available locally, and referral system is in place
	Provide counselling services to personnel and learners.	No. of learners & personnel counselled	Guidance Counselor , Guidance Teacher, Learners	School supplies, printer, computer	June, 2018- March, 2019	
<b>CAPACITY BUILDING OF DEPED PERSONNEL AND STAKEHOLDERS</b>						
I. REGIONAL LEVEL	Orientation on PDEP	Orientation conducted in all 20 Divisions	CLMD, ESSD	Deped CO fund,20x5=100 pax 10=TWG Total 110x1800 x2 days= 396,000 php	October , 2018	DepEd CO to allocate Orientation and Capacity building fund to RO, SDO's, schools
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II. DIVISION LEVEL	Orientation on the use of DEP modules	100% of the school heads and teachers attended the orientation		HRTD Inset/MOOE funds	2 <sup>nd</sup> Quarter of 2018	
	PDEP Orientation for School heads and Teachers	100% of the school heads and teachers attended the orientation		HRTD Inset/MOOE funds	2 <sup>nd</sup> Quarter of 2018	

III. SCHOOL LEVEL	Assign personnel as PDEP School-Based Coordinator	One (1) personnel assigned as PDEP Coordinator	School head, Teachers	School supplies, printer, computer	May, 2018	
	Conduct orientation on teachers, guidance counsellor/coordinator, non-teaching personnel on PDEP.	No. of personnel attended PDEP Orientation	School head, Teachers, Non-teaching personnel, Resource person	School supplies, printer, computer, training materials, projector, project proposal, training matrix	June, 2018	
	Establishment of Barkada Kontra Droga in the school	One (1) BKD duly established in school and list of BKD Officers, SY 2018-2019	SH, PDEP Coordinato, Learners	School Supplies	June, 2018	

**ADVOCACY AND INFORMATION CAMPAIGN**

I. REGIONAL LEVEL	Flag ceremony sharing to RO employees	sharing done	Dr. POI		January, 2018	
	Request for advocacy fliers/paraphernalia from CO	Received and distribtred to SDO.	BCD-CO, Regional TWG			
	Issuance of Regional Memorandum	Memo Issued	Dr. POI		2018	DepEd CO finalize PDEP policy should be release first as basis
II. DIVISION LEVEL	Issuance of memorandum	Memorandum published	SDO, GOs, NGOs, CSOs, Faith-based Organizations	SEF/MOOE funds	1st Quarter of 2018	
	Launching of the program	List of participants No. of officials involved MOA	CID, SGOD School Heads, Teachers	CO Funds	1st Quarter of 2018	

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SCHOOL LEVEL	Posting of signage about PDEP.	One poster per school building.	PDEP Coordinator, BKD OFFICERS	Tarpaulin, BULLETIN BOARD, SCHOOL SUPPLIES	June to August 2018	
	Conduct PDEP Awareness Campaign: a. Parents, b. Learners	Four (4) PDEP Awareness Campaign.	School Head, PDEP, Coordinator, BKD Officers, Teachers, Learners, Resource speaker	SCHOOL SUPPLIES, printer, computer, training materials, projector, project proposal, training matrix	June to March 2019	
<b>RESEARCH MONITORING AND EVALUATION</b>						

I. REGIONAL LEVEL	Coordinate with BCD re monitoring forms.	Monitoring forms received and disseminated to SDO's	BCD and CLMD		Dec-18	BCD developed forms
	Coordinated with PPRD re research	PDEP included in BERF	Dr. POI ,PPRD		Apr-18	
II. DIVISION LEVEL	Validation of PDEP modules	No. of modules validated	CID, School Heads, Teachers	MOOE funds	2 <sup>nd</sup> – 3 <sup>rd</sup> Quarter	
	Identification of best practices and local initiatives on PDEP	Research M& E Reports	CID, SGOD	MOOE funds	2 <sup>nd</sup> -4 <sup>th</sup> Quarter of 2018	
III. SCHOOL LEVEL	Development of action researches relative to PDEP	No. of action research on PDEP developed, printed and presented	SH, School research team, teachers	SCHOOL SUPPLIES, PRINTER, COMPUTER, PROJECTOR	June to March 2019	
	Classroom Monitoring of PDEP integration in all learning areas.	No. of teachers observed/monitored	School head , teachers, department heads, MT's	SCHOOL SUPPLIES, PRINTER, COMPUTER	June to March 2019	
	Submission of quarterly PDEP report to the SDO.	Four (4) school based report submitted to SDO in 2018	PDEP Coordinator, , BKD OFFICERS, SH	SCHOOL SUPPLIES, PRINTER, COMPUTER	June to March 2019	

Prepared and Submitted  
By:

- |                          |                            |                              |                 |
|--------------------------|----------------------------|------------------------------|-----------------|
| 1. Pearl Oliveth Intia   | Regional Office IV-A       | 12. Marvin A. Umali          | Laguna Province |
| 2. Arnel A. Amatorio     | Division of Sta. Rosa City | 13. Victoria G. Fababier     | Batangas City   |
| 3. Juan R. Araojo Jr.    | Division of Quezon         | 14. Anna Lissa R. villanueva | Dasmarinas City |
| 4. Celedenio, Baldeo Jr. | Cavite City                | 15. Nancy C. Eclarinal       | Bacoor City     |
| 5. Rodolfo Sena Jr.      | Lucena City                | 16. Merlita M. Trinidad      | Tanauan City    |
| 6. Adel D. Flores        | Calamba City               | 17. Roland J. Catapal        | Imus City       |
| 7. Edita M. Cabatuan     | Batangas Province          | 18. Reynaldo A. Talavera     | Cabuyao City    |
| 8. Angelita C. Orenciano | Cavite Province            | 19. Rodolfo M. Gonzales      | Antipolo City   |
| 9. Edita T. Olan         | Lipa City                  | 20. Jonar C. Olicia          | Binan City      |
| 10. Rosalie B. Caraan    | San Pablo City             | 21. magno R. Abueme          | Antipolo City   |
| 11. Gilma C. Porley      | Batangas Province          | 22. Ferdinand T. Glor        | Tayabas City    |



**CITY SCHOOLS DIVISION OF ANTIPOLO**

**NARRATIVE REPORT TEMPLATE FOR NDEP**

<b>SCHOOL:</b>			
<b>DURATION:</b>			
<b>DATE SUBMITTED:</b>			
<b>I. SCHOOL HEALTH PROGRAM</b>			
<b>ACTIVITY</b>	<b>People Involved &amp; Total Number</b>	<b>Venue</b>	<b>Date of Implementation</b>
1.			
2.			
3.			
4.			
<b>II. BUDGET SPENT:</b>			
<b>III. ISSUES AND RECOMMENDATION:</b>			
<b>IV. PICTURES with LABEL:</b>			

**PREPARED BY:**

\_\_\_\_\_  
NDEP Coordinator

**ATTESTED BY:**

\_\_\_\_\_  
Principal

**NOTED BY:**

\_\_\_\_\_  
Public School Division Supervisor