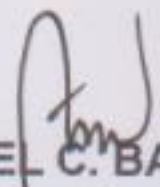




MEMORANDUM

TO : Asst. Schools Division Superintendent (OIC)
 CID Chief and SGOD Chief (OICs)
 OSDS Personnel Concerned
 CID Personnel Concerned
 SGOD Personnel Concerned
 School Heads Concerned
 All Others Concerned

FROM : 
DR. ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent

SUBJECT : **INTERNAL AUDIT CONCERNS**

Date : August 16, 2018

In line with the ISO Internal Audit, the following schedule will be observed.

Date	Time	Activity	Venue
August 17, 2018 Friday	9:00 AM	Meeting of Internal Auditors with Unit Heads/ Process Owners	PSDS's Office
September 3-4, 2018 Monday – Tuesday	8:00 AM 5:00 PM	Internal Audit	All Offices

The meeting on Friday aims to harmonize all the processes in preparation for the systems audit that will be done during the internal audit.

For your information and strict compliance.

UM. 367, S. 2018
 @CCS/lpb