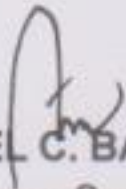




**MEMORANDUM**

**TO :** Public Schools District Supervisors  
Elementary, Secondary and SHS School Heads  
FPTA/GPTA/PTA Officers  
All others concerned

**FROM :**  **DR. ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

**SUBJECT :** **REITERATION OF UNNUMBERED MEMORANDUM DATED  
JANUARY 7, 2016**

**DATE :** August 29, 2018

Due to complaints received by this Office RE: School Fundraising Activities, all are reminded with the strict implementation of DepEd Order No. 41, s. 2011, as amended by DepEd Order 66, s. 2012 establishing the **NO COLLECTION POLICY**, and compliance with DepEd Order NO. 54, s. 2009 otherwise known as the **REVISED GUIDELINES GOVERNING PARENT-TEACHERS ASSOCIATION (PTAs) AT THE SCHOOL LEVEL**.

Anent to this, this Office directs all schools to **STOP** fundraising activities which does not comply with the guidelines set forth in aforementioned DepEd Orders and have not complied with the requirements set by the Unnumbered Division Memorandum dated January 7, 2016, entitled **LIMITING FUNDRAISING ACTIVITIES AND REITERATION OF TIME-ON-TASK POLICY** prior to the conduct of any fundraising activity to wit:

1. Recognition of the Principal (Item V, DO. 54 s. 2009)
2. Bank Account of the recognized PTA (Item VIII, DO 54 s. 2009)
3. Resolution pertaining to the fundraising activity approved by the members through a General Assembly which containing the following:
  - a. Activity is PTA initiated
  - b. Specific Project for which the funding is made. (In line with SIP/AIP) (Item VIII, No. 1, DO 54, s. 2009)
4. Formal communication to the principal for the said activity and the Principal's approval upon examination of the PTA's compliance to the pertinent Deped Rules and Regulations relative to the fundraising activity.





Republic of the Philippines  
Department of Education  
Region IV-A CALABARZON  
**CITY SCHOOLS DIVISION OF ANTIPOLO**



Said documents shall be endorsed by the School Principal to this Office for validation prior to the conduct of any fundraising activities.

Moreso, all PTAs and school heads are reminded of the following:

1. That it shall be made on a voluntary basis (Item VI, letter c, DO 23, 2003);
2. That no teacher or any school personnel shall be involved in the selling of tickets or collection of payments nor shall they have any financial interest in the course of the activity (Item VI, letter e, DO 23, 2003);
3. That no coercive power of the school shall be used as a tool by school officials and personnel to effect the collection activity (Item VI, letter f, DO 23, 2003); and
4. That it is guided with the provisions of Republic Act 5546 entitled: An Act to Further Amend RA 4206 entitled "An Act Prohibiting the Collection of Contributions from School Children of Public Primary, Intermediate, and High School".

Lastly, this Office also reiterates **engaged time-on-task policy** by lessening activities that take teachers and/or students away from the classroom, maximizing the use of the school days, as stipulated in DepEd Order No. 9, s. 2005.

All school officials need to remind themselves that the times are hard and understand the present situations of their constituents and that therefore they should limit from initiating or imposing projects and activities that only work more hardships on the students and their parents.

Violation of this Memorandum shall be dealt with administratively.

For your strict compliance.

UM-394, s. 2018