



ISO 9001 : 2015

**AUTHORITY TO TRAVEL**  
Division of Antipolo City

VERSION NO. 1.0 REVISION NO. 0.2 EFFECTIVITY DATE: 5 June 2018 Page 1 of 1



Division Reference Number: *5813* Date: 17 **ADG REB-4A-01D-TA01-18-4491**

NAME OF OFFICIAL/EMPLOYEE	DESIGNATION & STATION
Please see attached <small>LAST NAME, FIRST NAME MI</small>	Please see attached

PURPOSE: Attendance to the 34<sup>th</sup> ASEAN Council of Teacher + 1 (ACT+1) Convention

DESTINATION: Century Park Hotel, Manila -

PERIOD OF TRAVEL FROM 14 Sep 2018 TO 16 Sep 2018

Estimated Expense-	Php
Registration Fee	
Transportation	
Travel Allowance	400.00 / day
On travel time only	
Full Allowance	
<b>TOTAL ESTIMATED EXPENSES</b>	<b>Php 400.00/ day</b>

**Please Check: -**

1.  Official Business  
 Cash Advance  
 Reimbursement

2.  Official Time  
NO EXPENSE to be incurred by the Division Office/School

<b>Requested by:</b>   <b>LITO A. PALOMAR</b> OIC - Chief, CID / EPS - AP	<b>Funds Available- for Official *</b> <small>Business specifies the source of funds</small> <input type="checkbox"/> Division Fund <input type="checkbox"/> LSB Fund <input checked="" type="checkbox"/> Others: <u>Local Funds</u>	<b>Approved:</b>   <b>DR. CARLITO D. ROCAFORT</b> Schools Division Superintendent / OIC - Office of the Regional Director
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<b>Recommending Approval: -</b>   <b>DR. ROMMEL C. BAUTISTA, CESO V</b> Schools Division Superintendent	<b>Noted</b> <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds:   <b>MRS. RAQUEL F. ESGUERRA</b> Division Accountant II
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**REMARKS:**



**34<sup>TH</sup> ASEAN COUNCIL OF TEACHERS + 1 (ACT+1) CONVENTION**  
**Century Park Hotel, Manila**  
**September 14 – 16, 2018**

**LIST OF PARTICIPANTS**

- |                                     |  |
|-------------------------------------|--|
| 1. DR. ROMMEL C. BAUTISTA, CESO V - | SCHOOLS DIVISION SUPERINTENDENT        |
| 2. DR. ARNEL T. BUENA -             | EPS I - EsP                            |
| 3. DR. ROMMEL S. BELTRAN -          | PRINCIPAL IV, SAN JOSE NHS             |
| 4. ADELDAIDA A. SANDIEGO -          | PRINCIPAL IV, ANTIPOLO NHS             |
| 5. REYNALDO L. AGUSTIN -            | PRINCIPAL III, MAYAMOT NHS             |
| 6. NIXON C. MAXIMO -                | PRINCIPAL II, CUPANG NHS               |
| 7. ANA MARIA G. RIVAS -             | PRINCIPAL I INUMAN ES                  |
| 8. DR. PAZ T. CASAGAN -             | PRINCIPAL I, KAILA ES                  |
| 9. DR. MERCEDITA E. FORTUNADO -     | PRINCIPAL I, SAN LUIS ES               |
| 10. MARICEL A. CRUZ -               | OIC, DALIG NHS                         |
| 11. LIZA MANILA L. BANAYO -         | TIC, KAYSAKAT NHS                      |
| 12. THELMA F. COLOCAR -             | HEAD TEACHER III, OLD BOSO-BOSO NHS    |
| 13. DR. GINA A. BUENA -             | MASTER TEACHER II, DALIG NHS           |
| 14. NOEL BINASOY -                  | MASTER TEACHER I, ISAIAS S. TAPALES ES |
| 15. MA. DELIAH A. BELGERA -         | TEACHER III, SAN JOSE NHS              |
| 16. WILSON C. CABARLES -            | TEACHER II, MAYAMOT NHS                |
| 17. MANUEL M. LASCONIA -            | TEACHER II, BAGONG NAYON II ES         |