COUNCIL MEMORANDUM
No. 31  S., 2018

TO : All District Scouting Commissioners
     All District Scouting Coordinators
     Institutional Heads of Public and Private Schools
     All School Langkay, Kawan and Troop Leaders
     Both Public & Private School

SUBJECT : 4th BASIC TRAINING COURSE FOR LANGKAY LEADER & 11TH BASIC TRAINING COURSE FOR KAWAN AND TROOP LEADERS

FROM : KEY-3 OFFICIALS

DATE : September 10, 2018

1. The Antipolo City Council announces with great pleasure its 4th Basic Training Course for Langkay Leaders & 11th Basic Training Course for Kawan and Troop Leaders scheduled at Mayamot Elementary School, Brgy. Mayamot, Antipolo City, Rizal on September 28-30, 2018

2. Objectives:
   A. Apply aims and purposes of scouting in his/her unit;
   B. Apply role of Scouting in man’s life;
   C. Share basic skills, knowledge, abilities acquired in the training; &
   D. Implement the color group/patrol system in all activities.

3. Participants:
   Participants to this Training Course are Public & Private School Elementary Teachers and Laymen without training in Scouting.

4. Registration:
   A Registration Fee of One Thousand Five Hundred Peso (Php. 1,500.00) shall be charge each participants to cover cost of meals, snacks, handouts, supplies, certificates, and other course materials.
   A non – refundable deposit of Five Hundred Pesos (Php 500.00) must be paid to the Antipolo City Council on or before September 25, 2018 to ensure acceptance of application, together with the official list of participants. The remaining balance of One Thousand Pesos (Php 1,000.00) must be paid upon the arrival at the venue.

5. What to bring:
   All participants are required to bring the following:
   - set of type “A” and “B” scout uniforms
   - toiletries, personal medicine and sleeping gears
   - ruler, scissors, pencil, ball pen, notebook, pentel pens, bond papers
   - 6 ft. rope, ½ diameter
   - Flashlight / camera (optional)
   - Working clothes
6. All participants are expected to be at the training venue on or before 5:00 o’clock in the afternoon of September 28, 2018.

7. Deadline of submission of the names of participants will be on September 25, 2018. This should be strictly observed to guarantee the conduct of the course. We need your cooperation to avoid last minute preparation on our part. However, if we failed to meet the required minimum number of attendees we will immediately advise you of cancellation.

8. All District Scouting Commissioners, All District Scouting Coordinators, Public and Private School Heads are encourage to motivate Lay Leaders, Unit leaders and supporters of Scouting from their respective districts/schools to attend this training course.

9. There will be a meeting of All Beads Holder on September 21, 2018 at Mayamot ES, exactly 3 o’clock pm for finalization of assign topics; ATTENDANCE IS A MUST!

10. Please promote this training to ensure utmost attendance.

11. For information, guidance and wide dissemination.

ERIC G. GADON  
Officer-In-Charge /CSE

DR. FERDINAND B. MILLAN, LT  
Principal IV - Juan Sumulong ES  
Council Chairman

DR. ROMMEL C. BAUTISTA, CESO V  
City Schools Division Superintendent  
Council Scout Commissioner