



ISO 9001 : 2015

AUTHORITY TO TRAVEL
Division of Antipolo City

VERSION NO.
1.0

REVISION NO.
0.2

EFFECTIVITY DATE:
5 June 2018

Page 1 of 1

Division Reference Number

Click or tap here to enter text. **5813**

Date 17 Aug 2018-

NAME OF OFFICIAL/EMPLOYEE

DESIGNATION & STATION

Please see attached

Please see attached

LAST NAME, FIRST NAME MI *

PURPOSE: Attendance to the 34th ASEAN Council of Teacher + 1 (ACT+1) Convention

DESTINATION: Century Park Hotel, Manila -

PERIOD OF TRAVEL

FROM

14 Sep 2018-

TO

16 Sep 2018-

Please Check: -

1. Official Business
 Cash Advance
 Reimbursement
2. Official Time
(NO EXPENSE to be incurred by the Division Office/School)

Estimated Expense-

Registration Fee Php _____
Transportation _____
Travel Allowance **400.00 / day**
On Travel Time only _____
Full Allowance _____
TOTAL ESTIMATED EXPENSES Php **400.00/ day**

Requested by:

LITO A. PALOMAR
OIC - Chief, CID / EPS - AP

Funds Available- for Official *

- Business (specify the source of funds)
- Division Fund
 - LSB Fund
 - Others: **Local Funds**

Approved:

DR. CARLITO D. ROCAFORT
Schools Division Superintendent /
OIC - Office of the Regional Director

Recommending Approval: -

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Noted

- On Official Time Only
- Other Funds:

MRS. RAQUEL F. ESGUERRA
Division Accountant III

REMARKS:

AUG 23 2018



34TH ASEAN COUNCIL OF TEACHERS + 1 (ACT+1) CONVENTION
Century Park Hotel, Manila
September 14 – 16, 2018

LIST OF PARTICIPANTS

1. DR. ROMMEL C. BAUTISTA, CESO V -	SCHOOLS DIVISION SUPERINTENDENT
2. DR. ARNEL T. BUENA -	EPS I - EsP
3. DR. ROMMEL S. BELTRAN -	PRINCIPAL IV, SAN JOSE NHS
4. ADELDAIDA A. SANDIEGO -	PRINCIPAL IV, ANTIPOLO NHS
5. REYNALDO L. AGUSTIN -	PRINCIPAL III, MAYAMOT NHS
6. NIXON C. MAXIMO -	PRINCIPAL II, CUPANG NHS
7. ANA MARIA G. RIVAS -	PRINCIPAL I, INUMAN ES
8. DR. PAZ T. CASAGAN -	PRINCIPAL I, KAILA ES
9. DR. MERCEDITA E. FORTUNADO -	PRINCIPAL I, SAN LUIS ES
10. MARICEL A. CRUZ -	OIC, DALIG NHS
11. LIZA MANILA L. BANAYO -	TIC, KAYSAKAT NHS
12. THELMA F. COLOCAR -	HEAD TEACHER III, OLD BOSO-BOSO NHS
13. DR. GINA A. BUENA -	MASTER TEACHER II, DALIG NHS
14. NOEL BINASOY -	MASTER TEACHER I, ISAIAS S. TAPALES ES
15. MA. DELIAH A. BELGERA -	TEACHER III, SAN JOSE NHS
16. WILSON C. CABARLES -	TEACHER II, MAYAMOT NHS
17. MANUEL M. LASCONIA -	TEACHER II, BAGONG NAYON II ES

Republic of the Philippines
Department of Education

03 AUG 2018

DepEd MEMORANDUM
No. **126**, s. 2018

34th ASEAN COUNCIL OF TEACHERS + 1 (ACT+1) CONVENTION

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Philippine Public School Teachers Association (PPSTA) will host the **34th ASEAN Council of Teachers + 1 (ACT+1) Convention** from September 14 to 16, 2018 at the Century Park Hotel, Manila.
2. The convention aims to develop camaraderie of teachers with their fellow educators in the ASEAN region and South Korea, to broaden their horizons as educators, and eventually become more committed and dedicated to their students, to the Department of Education (DepEd), and to society.
3. With the theme Strengthening the Hallmarks of Excellence in Education through ASEAN + 1 Teachers' Integration, the convention will have discussions on the following sub-topics:
 - a. Financial literacy;
 - b. Portfolio assessment, lifelong learning, climate change, education in emergencies, and Information and Communications Technology (ICT) instruction;
 - c. Career pathing and succession planning;
 - d. ASEAN economic community on teachers' and learners' welfare and protection;
 - e. Safe schools; and
 - f. Inclusive education.
4. The target participants are elementary and secondary teachers, school heads/principals, DepEd officials and personnel, and PPSTA officers and trustees. Attendance of participants shall be **on official business**.
5. A Registration Fee of Four Thousand Five Hundred Pesos (P4,500) shall be collected from each participant to cover expenses for the convention kit, shirt, bag, compilation of country reports and meals, of which Four Thousand Pesos (P4,000) shall be charged to the Maintenance and Other Operating Expenses (MOOE) and/or other DepEd local funds, pursuant to National Budget Circular No. 563 dated April 22, 2016, and subject to the usual accounting and auditing rules and regulations.

6. Registration will be done on a first come, first served basis. The meals to be served at the venue are morning (a.m.) and afternoon (p.m.) snacks, lunch and dinner on **September 14, 2018**, and a.m./p.m. snacks and lunch on **September 15, 2018**. The Century Park Hotel can accommodate all delegates to the convention at flexible terms and lowest rates. The optional tour on **September 16, 2018** will be covered by a separate fee.

7. For more information, contact **Ms. Jennifer Ho-Garcia**, Philippine **Public School Teachers Association** (PPSTA) Secretariat telephone nos. (02) 988-1400 local 128 or 306/(02) 988-1421, mobile no. 0917-571-5041, and through email addresses at jennyhogarcia@gmail.com, dillonarante@yahoo.com, or leda_ppsta@yahoo.com.ph.

8. Immediate dissemination of this Memorandum is desired.



LEONOR MAGTOLIS BRIONES
Secretary

Reference:

N o n e

To be indicated in the Perpetual Index
under the following subjects:

CONVENTION
OFFICIALS
SOCIETY or ASSOCIATIONS
TEACHERS

0630/August 3, 2018