TRAVEL ORDER

Authority is hereby requested for:

1. Mr. Erwin P. Acorda - Principal II – Bagong Nayon IV ES
2. Mr. Rodson A. Layugan - Teacher/Coach – Bagong Nayon IV ES
3. Cyrus Saludo - Student – Bagong Nayon IV ES

Purpose: ATTENDANCE TO THE REGIONAL ON-THE-SPOT POSTER MAKING CONTEST FOR THE 2018 WORLD FOOD DAY CELEBRATION

Destination: Southern Tagalog Integrated Agricultural Research Center, Lipa City, Batangas

Date: September 28, 2018

Means of Transportation: Public Utility Vehicle (FX / Jeepney / Bus / Tricycle)

Travel is on:

✓ Official Business

☐ Official Time

Source of Funds:

✓ MOOE

☐ Personal Funds

☐ Canteen Funds

☐ Others: ________

APPROVED:

DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent
TO: ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL EDUCATION PROGRAM SUPERVISORS (EPP/TLE)

FROM: DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT: REGIONAL ON-THE-SPOT POSTER MAKING CONTEST FOR THE
2018 WORLD FOOD DAY CELEBRATION

DATE: August 31, 2018

1. In celebration of the 2018 World Food Day with the theme “Our actions
are our future. #Zero Hunger World by 2030 is possible”, the Department of
Agriculture Region IV-A will be conducting the REGIONAL ON-THE-SPOT
POSTER MAKING CONTEST FOR THE 2018 WORLD FOOD DAY CELEBRATION on
September 28, 2018, 8:00 AM at the Southern Tagalog Integrated Agricultural
Research Center in Lipa City, Batangas.

2. The Schools Division Offices are requested to send a representative to
the said activity along with his/her coach (One (1) representative per
division specifically elementary student from Grade IV to VI) and kindly
send the name of the representative to neil.evangelista@deped.gov.ph on or before September 7, 2018.

3. Attached are the mechanics and criteria for judging for the poster
making contest.

4. Travel and other expenses shall be charged against local funds subject
to the usual accounting and auditing rules and regulations.

5. Widest dissemination of this Memorandum is earnestly desired.