



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : REGIONAL TRAINING OF TRAINERS ON CRITICAL CONTENT FOR JUNIOR HIGH SCHOOL – ENGLISH, SCIENCE, FILIPINO, MATHEMATICS AND MAPEH

DATE : Sept. 3, 2018

1. The Department of Education Region IV-A through the Curriculum and Learning Management Division shall conduct the Regional Training of Trainers on Critical Content in English, Science, Math, Filipino and MAPEH on September 24-26, 2018 in a venue to be announced in a separate memorandum.
2. To ensure the effectiveness & efficiency in the conduct of the training, the following activities are to be undertaken.

Activity	Date	Check-In	Venue
Orientation of the Regional management Team	September 23-25, 2018	8:00 AM	TBA
Training Program Proper Batch 1: Science/Filipino MAPEH Batch 2: English, Math	September 25-29, 2018 October 8-12, 2018	8:00 AM	TBA
Trainers Post Evaluation Workshop	October 10-11, 2018	8:00 AM	TBA



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3. Participants to this training are the Education Program Supervisors, Principals & Head Teachers who are trainers in the previous trainings in English, Science, Mathematics, Filipino and MAPEH.
4. To register and confirm their participation, they are requested to log in at <http://bit.ly/02CCSMPM>. They are advised to observe the following:
 - a. Take the cheapest mean of transportation to and from the venue.
 - b. Follow the check-in /out at time and real schedule.
 - c. Prepare authority to travel.
 - d. Bring their own laptop, chargers, extension wire & other training materials needed in the activity.
5. Board and lodging of participants, supplies and materials shall be charged to the downloaded fund while traveling expenses shall be charged against local funds subject to the usual accounting and auditing rules and procedures.
6. Immediate dissemination of the memorandum is desired.