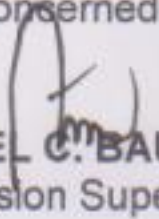




MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
OIC-Chief, Curriculum Implementation Division
Education Program Supervisor in MAPEH
Public Schools District Supervisors
Public and Private School Heads, Principals
All Unit Chairmen and Coordinators
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **UNIT DELEGATION SCREENING**

DATE : September 12, 2018

This is to remind all the Unit Chairmen, Unit Sports Coordinator and Coaches with regard the stated in paragraph 9 of the Division Memorandum No. 52 s, 2018 that, ***“All District/Units should organize their own Screening Committee and evaluate the veracity/authenticity of the submitted documents of coaches and athletes.”*** Therefore, it is understood that this activity is properly and strictly done per unit.

Relative to this, this office requests all unit chairmen to **submit the List of Screening Committee** for your unit on **September 14, 2018**. Please be reminded that members of the screening committee should not be a coach or official in any event.

The screening process should be done on **September 19-21, 2018** in preparation for the **Division Screening on September 25-28, 2018**. The process shall be subjected to *the No Disruption of Classes Policy* stipulated in **DepEd Order No. 9, s. 2005** entitled *Instituting Measures to Increase Engage Time on Task and Ensuring Compliance Therewith*. Therefore, this activity must be carefully planned by the unit chairmen and the committees.

Prior to this activity, there will be a **One-Day Orientation/Cliniquing** of all selected Screening Committee on **September 18, 2018** in **Juan Sumulong Elementary School** at 1 o'clock in the afternoon to be led by **Dr. Ferdinand B. Millan** and **Mr. Rodrigo Tabieros**.

All Unit Chairmen will submit a **Masterlist of Athletes Coaches, Assistant Coaches and Chaperons** who passed the screening process and will be the final list who will represent their unit to the Division Screening on September 24, 2018 to **Dr. Ferdinand B. Millan**, Principal IV of Juan Sumulong Elementary School and copy furnished to **Mr. Anselmo C. Celeste Jr., EPS – MAPEH**.

This office reiterates the **INCOMPLETE** and **NO DOCUMENT, NO PLAY POLICY**.

All processed and validated documents will be filed at Bagong Nayon IV Elementary School.

For your information, compliance and guidance.

UM - 427 s. 2018

@acc., 2018