MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
     OIC-Chief, Curriculum Implementation Division
     Education Program Supervisor in MAPEH
     Public Schools District Supervisors
     Public and Private School Heads, Principals
     All Unit Chairmen and Coordinators
     All Others Concerned

FROM : DR. ROMMEL C. BAUTISTA, CESO V
       Schools Division Superintendent

SUBJECT : UNIT DELEGATION SCREENING

DATE : September 12, 2018

This is to remind all the Unit Chairmen, Unit Sports Coordinator and Coaches with regard the stated in paragraph 9 of the Division Memorandum No. 52 s, 2018 that, "All District/Units should organize their own Screening Committee and evaluate the veracity/authenticity of the submitted documents of coaches and athletes." Therefore, it is understood that this activity is properly and strictly done per unit.

Relative to this, this office requests all unit chairmen to submit the List of Screening Committee for your unit on September 14, 2018. Please be reminded that members of the screening committee should not be a coach or official in any event.

The screening process should be done on September 19-21, 2018 in preparation for the Division Screening on September 25-28, 2018. The process shall be subjected to the No Disruption of Classes Policy stipulated in DepEd Order No. 9, s. 2005 entitled Instituting Measures to Increase Engage Time on Task and Ensuring Compliance Therewith. Therefore, this activity must be carefully planned by the unit chairmen and the committees.

Prior to this activity, there will be a One-Day Orientation/Cliniquing of all selected Screening Committee on September 18, 2018 in Juan Sumulong Elementary School at 1 o’clock in the afternoon to be led by Dr. Ferdinand B. Millan and Mr. Rodrigo Tabieras.

All Unit Chairmen will submit a Masterlist of Athletes Coaches, Assistant Coaches and Chaperons who passed the screening process and will be the final list who will represent their unit to the Division Screening on September 24, 2018 to Dr. Ferdinand B. Millan, Principal IV of Juan Sumulong Elementary School and copy furnished to Mr. Anselmo C. Celeste Jr., EPS – MAPEH.

This office reiterates the INCOMPLETE and NO DOCUMENT, NO PLAY POLICY.

All processed and validated documents will be filed at Bagong Nayon IV Elementary School.

For your information, compliance and guidance.