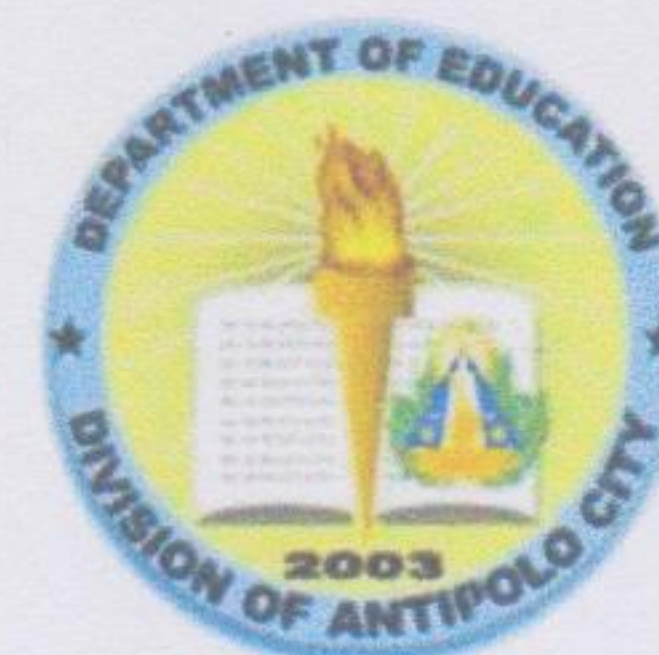




Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF ANTIPOLO



MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent
Chief Education Supervisor – SGOD
OIC Chief – CID
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM : **DR. ROMMEL C. BAUTISTA, CESO V**
City Schools Division Superintendent

SUBJECT : **CHANGE OF VENUE OF ORIENTATION FOR DIVISION RESEARCH
FESTIVAL PRESENTERS**

DATE : September 17, 2018

In preparation for the 5th Division Research Festival on October 12, 2018 at Antipolo National High School, this office hereby announces the change of venue for the Orientation of Research Presenters on September 21, 2018 from San Isidro Elementary School to San Jose National High School Audio-Visual Room.

All presenters (one representative only for group research) are directed to bring with them the following:

- three (3) hard copies of the research paper or proposal placed in a long brown envelope
- list of non-presenter-participants from their school
- festival registration fee (Php 500) of participants to facilitate the advance processing of expenditures

Presenters who have classes in the afternoon session may attend the 8:00 – 10:00 am orientation while those who have classes in the morning session may attend the 3:00 – 5:00 pm orientation to avoid disruption of classes.

Strictly no walk-in participants on the day of the festival shall be accepted.

Wide dissemination of this Memorandum is earnestly desired.

UM-435S, 2018
@ala-sgod