



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV-A

SUBJECT : ALTERNATIVE INSTRUCTIONAL DELIVERY PRACTICES

DATE : October 18, 2018

1. Pursuant to DepEd Memorandum No. 279 s. 2018 dated August 15, 2018 entitled Guidelines on the Utilization of the Downloaded Funds for the Regionwide Trainings on the Different K to 12 Teaching and Learning Delivery Programs: Professional Development Component, the Curriculum and Learning Management (CLMD) shall conduct the Alternative Instructional Delivery Practices at Casa Bernardina, Lucena City on October 22-26, 2018.
2. This activity is a learning delivery program for Key Stage 4 (Grades 11 to 12) which aims to present different instructional media as educational alternatives to enhance teacher's lesson plans and learning situations using any instructional media such as print, visual and audio, ICT related materials and other forms, and establish a school-based technology assisted learning program and sustainable professional development system.
3. The list of participants (trainers, process observers, class managers, QATAME associates, medical staff/nurse, and SHS teachers) is attached as Annex 1.
4. Participants are requested to register and confirm participation through this link <http://bit.ly/02AID18>.
5. Should a participant be replaced, a letter specifying the name of the teacher and approved by authorized SDO personnel must be forwarded to the Regional Office on or before October 19, 2018. Participants not listed in this memorandum will not be accommodated.



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AJA17-0078

6. Participants are expected to be at the venue on October 22, 2018 at 8 am. The first meal to be served will be breakfast on October 22, 2018, and the last meal will be lunch of October 26, 2018.
7. Trainers and members of the Technical Working Group (Secretariat, Class Managers, Process Observers, and QATAME) are expected to be in the venue at 5pm of Sunday, October 21, 2018 for a planning conference.
8. Participants should bring their travel authority and a medical certificate indicating their fitness to attend the training and to travel. It is the responsibility of the participant to monitor their own health concern though there will be medical staff in the venue. If necessary, participants may bring their personal medicines particularly those on regular medication.
9. Each participant is requested to bring laptop, pocket Wi-Fi, battery pack, and extension cord.
10. Participants are further requested to attend and stay throughout the duration of the activity and to produce the expected output and wear comfortable clothes.
11. Participants are expected and requested to accomplish the daily and end of program online evaluations as provided by the QATAME. This is essential in improving the conduct of training programs.
12. Expenses relative to the conduct of the activity shall be charged against the downloaded funds as specified in SARO OSEC-4A-18-10088. Travel expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
13. For queries and other details, please contact Jerome A. Chavez of the Curriculum and Learning Management Division (CLMD) at (02) 647-7487 local 110 or through this email address jerome.chavez@deped.gov.ph.
14. Strict compliance with and immediate dissemination of this Memorandum is sincerely encouraged.

Annex 1. List of Participants

(Trainers, Class Managers, Process Observers, QATAME Associates, Medical Staff, Secretariat, Teachers)

Trainers

No.	Division	Name	Designation	School
1	Rizal	Aileen Carbonell	EPS	
2	Rizal	Mark Jay P. Asutilla	TII	Regional Lead School for the Arts in Angono
3	Rizal	Jayson O. Antazo	TIII	Muzon NHS
4	Rizal	Marilyn Arcilla	MTII	Angono NHS
5	Tanauan City	Lawrence B. Icasiano	MTII	Pantay NHS

Process Observers/Class Managers

No.	Division	Name	Designation	School
1	Lipa City	Leah Lucero	TIII	Pinagtungulan INHS
2	Rizal	Elenita Miranda	TI	Tanay SHS

QATAME Associates

No.	Division	Name	Designation
1	Lucena City	Pascual C. La Rosa	Eps
2	Lucena City	Karina R. Bautista	SEPS

Medical Staff

No.	Division	Name	Designation
1	Lucena City	Julie Carmel U. La Rosa*	Nurse
2	Lucena City	Yvan Jonas A. Tolentino**	Nurse
3	Lucena City	Carlo Joseph V. Castillo***	Nurse
4	Lucena City	Patrick Miguel T. Palacio****	Nurse
5	Lucena City	Nancy Rhodora B. Cupo*****	Nurse

*October 22, 2018 **October 23, 2018 ***October 24, 2018 ****October 25, 2018 *****October 26, 2018

Secretariat

No.	Station	Names	Designation
1	Regional Office	Fe Ong-ongowan	Librarian
2	Regional Office	Eugenio A. Adrao	EPS

Teachers

No.	Division	Names	Designation	School
1	Antipolo City	Lorena A. Nerves	MTI	Rizza NHS
		Lana Leyne Capistrano	MTI	San Roque NHS
2	Bacoor City	Roi M. Francisco	TII	City of Bacoor SHS – San Nicolas
		Glydel P. Veltran	TII	City of Bacoor SHS – San Nicolas
3	Batangas	Mark Lewis Barquilla	TI	Lemery SHS
		Jexson Dimayuga	TII	Anselmo M. Dimayuga MNHS
		Rogienald Pesigan	TIII	Sta. Teresita SHS
		Andrea Briones	TIII	Dr. Juan Pastor MNHS