



Republic of the Philippines  
 Department of Education  
 Region IV-A CALABARZON  
**CITY SCHOOLS DIVISION OF ANTIPOLO**

Code:  
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Version No:  
1.0

Office/Unit:

Revision No:  
00

**Office of the Schools  
 Division Superintendent**

Subject:

**Internal Authority to Travel**

Division Reference Number		8208		Date	3 Oct 2018-		
NAME OF OFFICIAL/EMPLOYEE				DESIGNATION & STATION			
COMBO, GRACE ANN H. <small>LAST NAME, FIRST NAME MI *</small>				TEACHER 1-ANTIPOLO CITY SPED CENTER			
PURPOSE: TO ATTEND THE TRAINING FOR TRAINERS FOR THE BLIND ON USING COMPUTER AND ITS ACCESSIBILITY WITH SCREEN READER							
DESTINATION: RIZAL PROVINCIAL LIBRARY BUILDING L. WOOD STREET BRGY. DOLORES, TAYTAY, RIZAL							
PERIOD OF TRAVEL		FROM	12 Nov 2018-		TO	16 Nov 2018-	
Please Check: -			Estimated Expense-				
1. <input type="checkbox"/> Official Business			Registration Fee		Php		
<input type="checkbox"/> Cash Advance			Transportation				200
<input type="checkbox"/> Reimbursement			Travel Allowance				
2. <input checked="" type="checkbox"/> Official Time			On Travel Time only				
<small>(NO EXPENSE to be incurred by the Division Office/School)</small>			Full Allowance				
			TOTAL ESTIMATED				200
			EXPENSES		Php		
Requested by:			Funds Available- for Official			Approved:	
 <b>DR. GLORIA C. ROQUE</b> OIC-Assistant Schools Division Superintendent			* Business (specify the source of funds)			 <b>DR. ROMMEL C. BAUTISTA, CESO V</b> Schools Division Superintendent	
			<input type="checkbox"/> Division Fund				
			<input type="checkbox"/> LSB Fund				
			<input type="checkbox"/> Others: _____				
			Noted				
			<input checked="" type="checkbox"/> On Official Time Only				
			<input checked="" type="checkbox"/> Other Funds:				
			PERSONAL FUNDS				
			 <b>MRS. RAQUEL F. ESGUERRA</b> Division Accountant III				
REMARKS:							



Republic of the Philippines  
**RIZAL PROVINCIAL GOVERNMENT**  
**SANGGUNIANG PANLALAWIGAN SECRETARIAT**  
**PROVINCIAL LIBRARY**

L. Wood Street, Brgy. Dolores Taytay, Rizal  
Tel. no. 658-7276

email: [provinciallibrary\\_rizal@yahoo.com](mailto:provinciallibrary_rizal@yahoo.com)



**INVITATION**

**"5-day Training of Trainers for the Blind on Using Computer and its  
Accessibility with Screen Reader on November 12- 16, 2018 "**

05 November 2018

**MS. CECILIA G. REYES**

President  
Rizaleños Librarians Association  
San Beda University  
Highlands Pointe, Filinvest Subd.,  
Taytay, Rizal

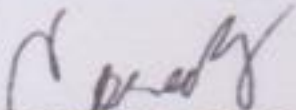
Dear Ms. Reyes,

Greetings!

The 5-day seminar on "Training of Trainers for the Blind on Using Computer and its Accessibility with Screen Reader" will be finally and definitely held on **November 12-16, 2018** at Rizal Provincial Library (RPL) Building, L. Wood Street Brgy. Dolores, Taytay, Rizal. The program will be conducted by (Adaptive Technology for Rehabilitation, Integration and Empowerment of the Visually Impaired (ATRIEV) for **FREE** and **WITH FOOD PROVISIONS** for the whole duration of the program.

Thank You.

Respectfully Yours,

  
**CORAZON C. BRAGA**  
Officer in Charge  
Rizal Provincial Library