



Republic of the Philippines
 Department of Education
 Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF ANTIPOLO

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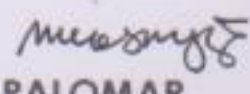


Office/Unit:

Revision No:
00

Office of the Schools
 Division Superintendent

Subject:

Internal Authority to Travel

Division Reference Number		8213		Date	7 Nov 2018
NAME OF OFFICIAL/EMPLOYEE			DESIGNATION & STATION		
CARONAN, REALOR E. <small>LAST NAME, FIRST NAME MI*</small>			SPET I – Bagong Nayon IV ES		
PURPOSE: Attendance to the 5-day Training of Trainers for the Blind in Using Computer and its accessibility with Screen Reader					
DESTINATION: Rizal Provincial Library (RPL) Building, L. Wood Street Brgy. Dolores, Taytay, Rizal					
PERIOD OF TRAVEL	FROM	12 Nov 2018	TO	16 Nov 2018	
Please Check: -		Estimated Expense-			
1. <input checked="" type="checkbox"/> Official Business		Registration Fee		Php _____	
<input type="checkbox"/> Cash Advance		Transportation		_____	
<input type="checkbox"/> Reimbursement		Travel Allowance		<input checked="" type="checkbox"/> 00 400.00 / day	
2. <input type="checkbox"/> Official Time		On Travel Time only		_____	
<small>(NO EXPENSE to be incurred by the Division Office/School)</small>		Full Allowance		_____	
		TOTAL ESTIMATED EXPENSES		Php <u>100 400.00 / day</u>	
Requested by:		Funds Available- for Official		Approved:	
 LITO A. PALOMAR OIC-Chief, CID / EPS I – A.P.		* Business (specify the source of funds) <input type="checkbox"/> Division Fund <input type="checkbox"/> LSB Fund <input checked="" type="checkbox"/> Others: <u>Local Funds</u>		 DR. ROMMEL C. BAUTISTA, CESO V Schools Division Superintendent	
		Noted <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds:			
		 MRS. RAQUEL F. ESGUERRA Division Accountant III			
REMARKS:					



Republic of the Philippines
RIZAL PROVINCIAL GOVERNMENT
SANGGUNIANG PANLALAWIGAN SECRETARIAT
PROVINCIAL LIBRARY

L. Wood Street, Brgy. Dolores Taytay, Rizal
Tel. no. 658-7276

email: provinciallibrary_rizal@yahoo.com



INVITATION

**"5-day Training of Trainers for the Blind on Using Computer and its
Accessibility with Screen Reader on November 12- 16, 2018 "**

05 November 2018

MS. CECILIA G. REYES

President

Rizaleños Librarians Association

San Beda University

Highlands Pointe, Filinvest Subd.,

Taytay, Rizal

Dear Ms. Reyes,

Greetings!

The 5-day seminar on "Training of Trainers for the Blind on Using Computer and its Accessibility with Screen Reader" will be finally and definitely held on **November 12-16, 2018** at Rizal Provincial Library (RPL) Building, L. Wood Street Brgy. Dolores, Taytay, Rizal. The program will be conducted by (Adaptive Technology for Rehabilitation, Integration and Empowerment of the Visually Impaired (ATRIEV) for **FREE** and **WITH FOOD PROVISIONS** for the whole duration of the program.

Thank You.

Respectfully Yours,

CORAZON C. BRAGA

Officer in Charge

Rizal Provincial Library