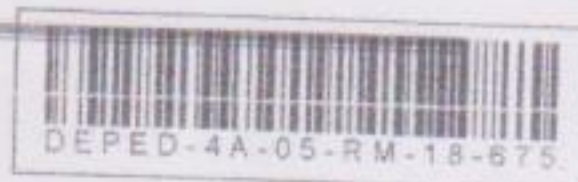




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : **SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED**

FROM : **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : **CONTINUOUS IMPROVEMENT PROGRAM CONVENTION (CIPC) 2018**

DATE : October 24, 2018

1. In a response for DepEd's advocacy on continuous improvement to uplift the educational performance in terms of access, quality and governance, the Department of Education Region IV-A CALABARZON through the Quality Assurance Division (QAD) will conduct the **Continuous Improvement Program Convention (CIPC) 2018** on November 14-16, 2018. Venue will be announced on a separate advisory.
2. The activity aims to:
 - a. Review and revisit the enabling processes and/or steps concerning the implementation of CI Projects;
 - b. Provide the CI advocates a venue for presenting their conducted and finished CI projects in promoting continuous improvement as to oral and poster presentations;
 - c. Inform the CI advocates on the new landscape and direction of the CIP implementation in DepEd CALABARZON;
 - d. Present updates on CI Implementation in the division levels through a 5-min video; and
 - e. Share experiences, issues and challenges encountered and localized practices on the implementation of the CI Program through the use of a focus group discussion.
3. Each schools division are required to send five (5) participants composed of the following: Division CI Focal Person, two (2) members of the Division CI Team, and two (2) participants who have conducted any CI projects from their respective schools preferably one from elementary and one from the secondary level. Other participants include the members of the Quality Assurance Division and the Regional CI Coaches/Masters. The SDOs are requested to submit (a) the names and designation of the participants and (b) the titles of the oral and poster presentations on or before November 5, 2018 via email at qad.calabarzon@deped.gov.ph
4. Each SDO is required to prepare a five-minute video presentation (wmv format) showing their practices and updates on the implementation of the Continuous Improvement Program at their own level since the last Regional CI Symposium.



Trunk Line: (02) 682-5773 / 684-4914 / 647-7487
Fax: (02) 682-2114
Website: depedcalabarzon.ph
Facebook: DepEd R-4A Calabarzon
E-mail: region4a@deped.gov.ph



AJA17-0078

5. Also, each SDO has to prepare three (3) CI presentations: one for oral presentation and two for poster presentations.
 - a. For the oral presentation, each Division CI team will present their latest CI project. Each presentation lasts for 25 minutes (15-minute presentation and 10-minute academic exchange). Oral presentation and slides will be judged and evaluated during the actual presentation.
 - b. For the poster presentation, each SDO will choose two of the best CI projects conducted in the school level. The posters should be printed in tarpaulin format (2 ft in width x 4 ft in height presentation). Presenters are requested to bring their own standee. Posters will be presented and judged during the gallery walk.
6. Registration and check-in of the participants will be in the morning of November 14, 2018 (Day 1). first meal to be served is breakfast.
7. Participants are also requested to bring their laptops, extension cords, and pocket Wi-Fi (if available).
8. Expenses relative to the conduct of this activity shall be charged against Regional funds while traveling and other expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of this Memorandum is desired.