



Republic of the Philippines  
 Department of Education  
 Region IV-A CALABARZON  
**CITY SCHOOLS DIVISION OF ANTIPOLO**

Code:  
DF01-01SDS-18

Effectivity date:  
May 2018

Version No:  
1.0

Office/Unit:

Revision No:  
00

Office of the Schools  
 Division Superintendent

Subject:

**Internal Authority to Travel**

Division Reference Number: 8688 Date: 26 Nov 2018

NAME OF OFFICIAL/EMPLOYEE DESIGNATION & STATION

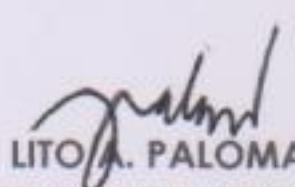


**HARAL, EDITHA M.**  
LAST NAME, FIRST NAME MI\* **Master Teacher I – Juan Sumulong ES**

**PURPOSE: Attendance to the 2018 Regional In-Service Training on Arabic Language and Islamic Values Education (ALIVE)**

**DESTINATION: Sevilla Resort and Hotel, Barangay Domolt, Lucena City**

PERIOD OF TRAVEL FROM 26 Nov 2018 TO 28 Nov 2018

<b>Please Check: -</b> 1. <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Cash Advance <input type="checkbox"/> Reimbursement 2. <input type="checkbox"/> Official Time <small>(NO EXPENSE to be incurred by the Division Office/School)</small>	<b>Estimated Expense-</b>	
	Registration Fee	Php _____
	Transportation	_____
	Travel Allowance	<b>400.00 / day</b>
	On Travel Time only	_____
	Full Allowance	_____
	<b>TOTAL ESTIMATED EXPENSES</b>	Php <b>400.00 / day</b>

<b>Requested by:</b>  <b>LITO A. PALOMAR</b> <small>OIC-Chief, CID / EPS I – A.P.</small>	<b>Funds Available-</b> for Official <small>* Business (specify the source of funds)</small> <input type="checkbox"/> Division Fund <input type="checkbox"/> LSB Fund <input checked="" type="checkbox"/> Others: <b>Local Funds</b>	<b>Approved:</b>  <b>DR. ROMMEL C. BAUTISTA, CESOV</b> <small>Schools Division Superintendent</small>
	<b>Noted</b> <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds:   <b>MRS. RAQUEL F. ESGUERRA</b> <small>Division Accountant III</small>	

**REMARKS:**



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON  
Gate 2 Karangalan Village  
1900 Cainta, Rizal



**TO :** SCHOOLS DIVISION SUPERINTENDENTS  
(1.Cavite Province, 2.Cavite City, 3.Dasmariñas City, 4.Gen.Trias City, 5.Laguna, 6.Binan City, 7.Calamba City, 8.Sta. Rosa City, 9.Batangas, 10.Lipa City, 11.Tanauan City, 12.Rizal, 13.Antipolo City, 14.Quezon and 15.Lucena City)

**FROM :** DIOSDADO M. SAN ANTONIO  
*Director IV-A*

**SUBJECT :** 2018 REGIONAL IN – SERVICE TRAINING ON ARABIC LANGUAGE AND ISLAMIC VALUES EDUCATION (ALIVE)

**DATE :** November 14, 2018

1. The Department of Education Region IV-A through the Curriculum and Learning Management Division will conduct the 2018 Regional In-Service Training on Arabic Language and Islamic Values Education (ALIVE) on November 26-28, 2018 (excluding travel time) at Sevilla Resort and Hotel, Barangay Domoit, Lucena City.
2. The activity aims to:
  - a. Strengthen the capacity of school heads and Asatidz (Muslim Teachers) on the lesson planning execution, current trends of MEP implementation in responding to Muslim learning needs.
  - b. Develop the knowledge, skills and attitudes (KSAs) of Asatidz and school heads on ALIVE implementation.
3. Participants to this training are the Division ALIVE Coordinators (DACs) Asatidz (Teachers) selected Principal /School Head.





Republic of the Philippines  
Department of Education  
**REGION IV-A CALABARZON**

Gate 2 Karangalan Village  
1900 Cainta, Rizal



**2018 REGIONAL ALIVE IN-SET**  
**SEVILLA RESORT and HOTEL, BRGY. DOMOIT, LUCENA CITY**  
**November 25-28, 2018**

<b>TIME</b>	<b>DAY 0 NOVEMBER 25</b>	<b>TIME</b>	<b>DAY 1 NOVEMBER 26</b>	<b>DAY 2 NOVEMBER 27</b>	<b>DAY 3 NOVEMBER 28</b>
6:00- 8:00	Arrival/settling down	7:30-8:00	MOL	MOL	MOL
9:00-10:00	Registration	8:00-10:00	Ways of Activating Schema G.Serrato/M.David	How to Generalize L. Palomar	Lesson Planning A. Ilaio
10:00-11:00	Opening Program 1.Natl Anthem-Host Division 2.Salah-Imam, HD 3.Message-RD 4.Intro.Pax-HD 5.SOP- CLMD Chief 6.House Rules-RAC	10:00-10:30	Break/Sallah	Break/Sallah	Break /Sallah
11:00-12:00	Setting of Expectations L.Cargullo	10:30-12:00	The Hows' of Presenting A Lesson Y. Lumanog	Group/individual activities & strategies	Workshop /critiquing M. Mendiola

				<b>P. Uy</b>	
<b>12:00-1:00</b>	<b>Lunch/Sallah</b>	<b>12:00-1:00</b>	<b>Lunch /Sallah</b>	<b>Lunch/Sallah</b>	<b>Lunch/Sallah</b>
<b>1:00-3:00</b>	<b>D.O.42s.2016 L.Pagalanan M. Manicio</b>	<b>1:00-3:00</b>	<b>Blooms taxonomy HOTS H. Abanto</b>	<b>Assessment(D.O #8) T. Quintos</b>	<b>Closing Program</b>
<b>3:00-3:30</b>	<b>Break/Sallah</b>	<b>3:00-3:30</b>	<b>Break/Sallah</b>	<b>Break/Sallah</b>	<b>Break/Sallah</b>
<b>3:30-5:00</b>	<b>PPST E. Malihan R.Casanova</b>	<b>3:30-5:00</b>	<b>Workshop cum critiquing on Blooms taxonomy T. Lualhati</b>	<b>Workshop cum critiquing on assessment R. Macabenta</b>	<b>HOME SWEET HOME</b>
<b>6:00-7:00</b>	<b>Dinner/Sallah</b>		<b>Dinner/Sallah</b>	<b>Dinner/Sallah</b>	<b>Dinner/Sallah</b>
<b>O.D</b>	<b>Y. Lumanog</b>		<b>A. Ilao</b>	<b>E. Malihan</b>	<b>T. Quintos</b>
<b>CM</b>	<b>P. Uy</b>		<b>L. Pagalanan</b>	<b>G. Serrato</b>	<b>T. Lualhati</b>
<b>PO</b>	<b>H. Abanto</b>	<b>HRDD</b>	<b>T. Manicio</b>	<b>L. Palomar</b>	<b>M. David</b>
<b>QATAME</b>	<b>R. Macabenta</b>	<b>QAD</b>	<b>R. Casanova</b>	<b>M. Mendiola</b>	<b>E. Quintos</b>



Trunk Line: (02) 682-5773 / 647-4914 / 647-7487

Fax: (02) 682-2114

Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)

Facebook: DepEd R-4A Calabarzon

E-mail: [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)



AJA17-0078