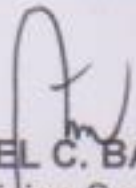




## MEMORANDUM

TO : OIC – Assistant Schools Division Superintendent  
Chief, Schools Governance and Operations Division  
OIC – Chief, Curriculum Implementation Division  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Concerned Elementary and Secondary Teachers  
All Others Concerned

FROM :  DR. ROMMEL C. BAUTISTA, CESO V  
Schools Division Superintendent

SUBJECT : **CAPSTEA GENERAL ASSEMBLY**

Date : November 7, 2018

The City of Antipolo of Public School Teachers and Employees Association, Incorporated will be holding a General Assembly on November 09, 2018 at Antipolo National High School from 1:00 to 5:00 in the afternoon.

The participants on the said activity are the teachers' club president, treasurer and CAPSTEA officers.

Attendance of the above mentioned to this activity is on **Official Time Only**. Concerned teachers must coordinate with their respective school heads and to make necessary arrangements so that no classes will be disrupted.

Immediate and wide dissemination of this Memorandum is desired.

UM - 546, s. 2018

@ATB., 2018