MEMORANDUM

TO:  OIC-Asst. Schools Division Superintendent
     OIC-Chief, Curriculum Implementation Division
     Chief, Schools Governance and Operations Division
     Education Program Supervisors
     Public Schools District Supervisors
     All Unit Heads
     All Other Concerned

FROM:  ROMMEL C. BAUTISTA, CESO V
       Schools Division Superintendent

SUBJECT:  ISO 9001:2015 STAGE 2 VALIDATION

DATE:  NOVEMBER 8, 2018

In preparation for the upcoming Stage 2 Validation, All Units/Sections are advised to communicate the Quality Objectives of each unit and adhere to the reminders on the Do's and Don'ts during the Stage 2 Validation.

Furthermore, please be informed that the ISO 9001:2015 Stage 2 Validation will be on November 22, 2018, Thursday, all Unit Heads and SDO Personnel are requested to be PRESENT in their offices and be prepared for the said activity.

Immediate dissemination and compliance with this Memorandum is earnestly desired.