




Republic of the Philippines
Department of Education
Region IV-A CALABARZON

CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO



MEMORANDUM

TO : Officer-In-Charge Assistant Schools Division Superintendent,
Chief, Curriculum Implementation Division,
Chief, School Governance and Operations Division,
Education Program Supervisors,
District Supervisors, Division Unit Heads
Elementary and Secondary School Principals, Head Teachers,
Teacher-In-Charge, Officer-In-Charge
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **DISSEMINATION OF THE AGREEMENTS DURING THE MEETING BETWEEN DBM AND DEPED**

DATE : November 9, 2018

Please find the attached DEPED-4-08-RM-18-711 RE: Copy the Agreements during the Meeting between DBM and DepEd. For your information and guidance.

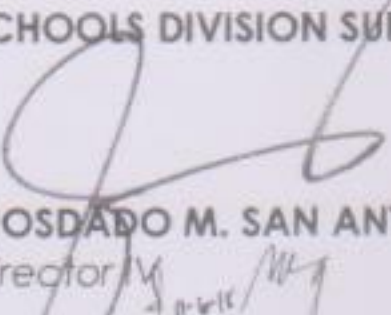
VM-559, s. 2018



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM :  **DIOSDADO M. SAN ANTONIO**
Director IV

SUBJECT : CORY OF THE AGREEMENTS DURING THE MEETING BETWEEN DBM AND DEPED

DATE : November 6, 2018

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1. Enclosed is the copy of the agreements during the meeting between DepEd and DBM which was held on October 10, 2018 at Hotel Kimberly, Manila signed by Regional Directors RUBY R. ESTEBAN of DBM RO IV-A and DIOSDADO M. SAN ANTONIO of this Office.
2. Implementation of said agreements shall take effect immediately.
3. Please be guided accordingly.

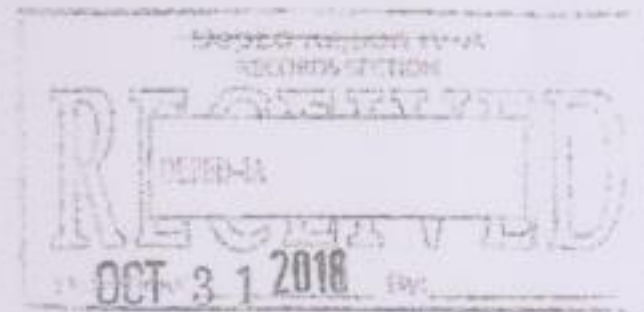




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGIONAL OFFICE IV-A
2/F PLJ BUILDING, 755 GEN. SOLANO STREET
SAN MIGUEL, MANILA

October 25, 2018

Director Diosdado M. San Antonio
Department of Education
Regional Office IV-A
Gate II – Karangalan Village
Cainta, Rizal



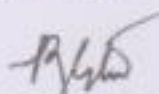
Dear Director San Antonio:

May we furnish you herewith a copy of the agreements arrived at during our meeting on October 10, 2018 at the Hotel Kimberly, Manila.

For information and concurrence, please.

Thank you very much for your continued support and cooperation.

Very truly yours,


RUBY R. ESTEBAN
Regional Director

AGREEMENTS DURING THE DBM ROIV-A – DepEd ROIV-A Meeting ..
October 10, 2018
Hotel Kimberly Manila

ATTENDANCE:

DepEd : Diosdado M. San Antonio, Regional Director
 Carlito D. Rocafort, OIC-Assistant Regional Director
 Marites L. Gloria, Chief Administrative Officer (Finance Division)
 Ann Geralyn T. Pelias, Chief Administrative Officer (Administrative Division)
 Laarni A. Evaristo, Administrative Officer V (Finance Division)

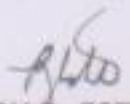
DBM : Ruby R. Esteban, Regional Director
 Nympha R. Manalastas, OIC-Assistant Regional Director
 Leoncio A. Arellano, Supervising Budget & Management Specialist
 Jacqueline B. Ludovice, Senior Budget and Management Specialist
 Reyniel A. Rivera, Budget & Management Specialist I
 Igmidio Niño P. Galingan Jr., Budget & Management Analyst

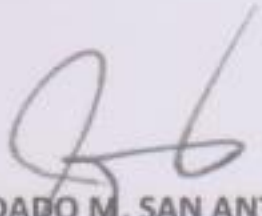
ISSUES	AGREEMENTS
<p>1. On the processing of ERFs/MTs and other staffing modifications –</p> <ul style="list-style-type: none"> ▪ volume submission, non-validation of the incumbent vis-à-vis unique item number, too many documentations, no prescribed submission time and cut-off time 	<ul style="list-style-type: none"> ▪ Submission will be on a weekly basis – Monday ▪ Yearly start off date – 3rd Monday of January ▪ Yearly cut-off date – October 15 (For 2018, cut-off date is 20 October 2018) ▪ Documentations: <ul style="list-style-type: none"> ○ For ERFs <ul style="list-style-type: none"> ▪ Basic Request signed by the RD or his designated signing authority; ▪ Copy of ERFs (indicating the unique item number as verified in the PSI-POP of DepEd Region IV-A; and ▪ List of positions for reclassification due to ERFs (format provided herein) ○ For MTs <ul style="list-style-type: none"> ▪ Elementary - Copy of Ranking, School Form No. 7 ▪ Secondary - List of teachers per subject area (format provided herein)

ISSUES	AGREEMENTS
	<ul style="list-style-type: none"> o Other staffing modifications <ul style="list-style-type: none"> ▪ Reclassification - Performance Rating for the last three (3) years ▪ Transfer/Conversion – Enrolment data (SF 4); Waiver of teachers to be transferred
2. Specific Types of Requests	
<ul style="list-style-type: none"> ▪ Release of funds 	For release of NCAs corresponding to Sub-Allotment Release Orders (Sub-AROs) downloaded to Implementing Units (IUs) – the Principals/SDS are authorized to directly request from DBM said fund releases.
<ul style="list-style-type: none"> ▪ Use of Savings 	Through DepEd CO.
<ul style="list-style-type: none"> ▪ Retirement and Terminal Leave Benefits 	Through the DepEd Region IV-A to be endorsed by the RD or his designated signing authority;
<ul style="list-style-type: none"> ▪ For Later Release (FLR) 	Through the DepEd Region IV-A to be endorsed by the RD or his designated signing authority; Submission of request for funding release for newly-filled positions shall be every Monday
<ul style="list-style-type: none"> ▪ Trust Receipts 	Request for issuance of NCA corresponding to the deposited amount (Trust Receipt) from the sale of scrap materials will be ON HOLD, pending the submission of DepEd of the legal basis for its utilization. Meanwhile, request for issuance of NCA from the sale of bidding documents or refund of performance/bidders bonds may be forwarded to this Office with the certification of remittance/s to the Bureau of the Treasury.
<ul style="list-style-type: none"> ▪ Accountability Reports 	To be consolidated and submitted by DepEd RO IV-A.
<ul style="list-style-type: none"> ▪ Receipt of Released Documents 	A DepEd-ROIV-A authorized representative will be in-charge of the receipt of all released documents.
3. Election Ban during the Election Period in FY 2019	DepEd RO IV-A shall consider the Election Ban that will be issued next year prior to submitting requests to this Office.

ISSUES	AGREEMENTS
4. Signatories	DepEd RO IV-A shall provide this Office with the list of signatories at their end per type of request.

Conforme:


RUBY R. ESTEBAN
Regional Director
DBM RO IV-A


DIOSDADO M. SAN ANTONIO
Regional Director
DepEd RO IV-A