



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF ANTIPOLO



MEMORANDUM

To : OIC – Assistant Schools Division Superintendent
Chief Education Supervisor - SGOD
OIC Chief Education Supervisor– CID
Education Program Supervisors
Public Schools District Supervisors
All Elementary and Secondary School Heads
All Others Concerned

From : *Dr. Rommel C. Bautista*
DR. ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Subject : SUBMISSION OF PERTINENT PAPERS FOR APPOINTMENT

Date : November 28, 2018

Please be informed that the Division Office received the Notice of Organization, Staffing and Compensation Action (NOSCA) for the approved positions of the following Teachers:

Elementary

No.	Name	Position	School
1	Azcuna, Rodolfo T.	Teacher II	Bagong Nayon I Elementary School
2	Aquino, Rosalita I.	Teacher II	Bagong Nayon I Elementary School
3	Niogan, Mary Rose R.	Teacher II	Bagong Nayon I Elementary School
4	Resus, Glenda B.	Teacher II	Bagong Nayon I Elementary School
5	Vales, Grace M.	Teacher II	Bagong Nayon II Elementary School
6	Palaran, Florence C.	Teacher II	Bagong Nayon II Elementary School
7	Zamora, Agnes A.	Teacher II	Bagong Nayon II Elementary School
8	Talanay, Catherine DC.	Teacher II	Isaias S. Tapales Elementary
9	Reyes, Ma. Nellie Evanith I.	Teacher II	Kaila Elementary School
10	Domingo, Jane S.	Teacher II	Kaila Elementary School
11	Bayona, Esteban G.	Teacher II	Mambugan Elementary School
12	Lampa, Filipina T.	Teacher II	Pantay Elementary School
13	Jatulan, Myra M.	Teacher II	Peace Village Elementary School
14	Tabones, Maria Jerriza G.	Teacher II	Peace Village Elementary School
15	Ariola, Bernadette S.	Teacher II	Peñafrancia Elementary School



16	Blanco, Marilyn B.	Teacher II	Peñafrancia Elementary School
17	Bustillo, Armida C.	Teacher II	Peñafrancia Elementary School
18	Rubio, Jonalyn A.	Teacher II	Peñafrancia Elementary School
19	Gongora, Evangeline P.	Teacher II	San Isidro Elementary School
20	Abroguena, Pitchie Rica A.	Teacher III	Bagong Nayon I Elementary School
21	Cabudol, Ma. Lourdes C.	Teacher III	Bagong Nayon I Elementary School
22	Pauig, Marina A.	Teacher III	Bagong Nayon I Elementary School
23	Panen, Helen M.	Teacher III	Bagong Nayon I Elementary School
24	Piscano, Sonia T.	Teacher III	Bagong Nayon I Elementary School
25	Saquido, Elsa R.	Teacher III	Bagong Nayon I Elementary School
26	Cabauatan, Marina M.	Teacher III	Bagong Nayon I Elementary School
27	Castro, Merlyn M.	Teacher III	Bagong Nayon I Elementary School
28	Muñoz, Grace C.	Teacher III	Bagong Nayon I Elementary School
29	Ibañez, Whilma L.	Teacher III	Bagong Nayon I Elementary School
30	Ferrer, Nancy M.	Teacher III	Bagong Nayon I Elementary School
31	Eustaquio, Claire R.	Teacher III	Bagong Nayon II Elementary School
32	Latoja, Helen M.	Teacher III	Bagong Nayon II Elementary School
33	Villamor, Teresita B.	Teacher III	Bagong Nayon II Elementary School
34	Tolomia, Regina C.	Teacher III	Cabading Elementary School
35	Langbayan, Angeline P.	Teacher III	Inuman Elementary School
36	Soria, Joann M.	Teacher III	Inuman Elementary School
37	Cabrido, Rebecca P.	Teacher III	Inuman Elementary School
38	Sabio, Zenaida P.	Teacher III	Isaias S. Tapales Elementary School
39	San Jose, Ma. Heidee C.	Teacher III	Isaias Tapales Elementary School
40	Cañeda, Maria Cecilia I.	Teacher III	Jesus S. Cabarrus Elementary School
41	Orola, Milchie T.	Teacher III	Jesus S. Cabarrus Elementary School
42	Anievas, Betcheda R.	Teacher III	Juan Sumulong Elementary School
43	Satira, Leila S.	Teacher III	Juan Sumulong Elementary School
44	Reyes, Rufa B.	Teacher III	Kaila Elementary School
45	Daplin, Rosalia M.	Teacher III	Kaysakat Elementary School
46	Quesada, Kent Irish M.	Teacher III	Knights of Columbus Elementary School
47	Ocampo, John Mark A.	Teacher III	Mambugan Elementary School



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48	Endaya, Gladys P.	Teacher III	Mambugan I Elementary School
49	Lumindas, Donnalyn V.	Teacher III	Mambugan I Elementary School
50	Aumentado, Clenzy L.	Teacher III	Mayamot Elementary School
51	Gappi, Mary Ann S.	Teacher III	Mayamot Elementary School
52	Enate, Madeline A.	Teacher III	Muntindilaw Elementary School
53	Galasinao, Imelda D.	Teacher III	Peace Village Elementary School
54	Nantona, Josephine S.	Teacher III	Peace Village Elementary School
55	Reyes, Mae Ann M.	Teacher III	Peace Village Elementary School
56	Surat, Aaron R.	Teacher III	Peace Village Elementary School
57	Espera, Mary Ann D.	Teacher III	Peñafrancia Elementary School
58	Gilo, Christine A.	Teacher III	Peñafrancia Elementary School
59	Guerrero, Chrislyn Diane P.	Teacher III	Peñafrancia Elementary School
60	Llego, Lea A.	Teacher III	Peñafrancia Elementary School
61	Navarrete, Mark Anthony T.	Teacher III	Peñafrancia Elementary School
62	Carlos, Janet M.	Teacher III	San Antonio Village Elementary School
63	Abejero, Lewilyn M.	Teacher III	San Isidro Elementary School
64	Buenconsejo, Ma. Fe A.	Teacher III	San Luis Elementary School
65	Garlet, Manilyn D.	Teacher III	Sumilang Elementary School
66	Lao-ang, Gigi S.	Teacher III	Sumilang Elementary School
67	Manzana, Jinesa Dela Cruz	Teacher III	Sumilang Elementary School
68	Ruiz, Helen E.	Teacher III	Sumilang Elementary School
69	Gonzales, Jane N.	Teacher III	Tanza Elementary School
70	Laurenaria, Gemma L.	Teacher III	Tanza Elementary School
71	Ley, Rita D.	Teacher III	Tanza Elementary School

Secondary

No.	Name	Position	School
1	Alitao, Brenda Lyn C.	Teacher II	Bagong Nayon II National High School
2	Cortes, Editha T.	Teacher II	Bagong Nayon II National High School
3	Seraspe, Roberto I.	Teacher II	Bagong Nayon II National High School
4	Sta. Cruz, Christopher F.	Teacher II	Bagong Nayon II National High School



5	Oliveros, Erwin Bong M.	Teacher II	Dela Paz National High School
6	Acedo, Rhea Elexis C.	Teacher II	Mambugan National High School
7	Bering, Jima Grace M.	Teacher II	Mambugan National High School
8	Crossly, Jennifer P.	Teacher II	Mambugan National High School
9	Gaño, Marlyn P.	Teacher II	Mambugan National High School
10	Sadie, Jelandny C.	Teacher II	Mambugan National High School
11	Cabrera, Jonathan G.	Teacher II	Marcelino M. Santos National High School
12	Amparo, May N.	Teacher II	Mayamot National High School
13	De Vera, Ramon Jr. R.	Teacher II	Mayamot National High School
14	Golles, Imelda B.	Teacher II	Mayamot National High School
15	Miranda, Marissa S.	Teacher II	Mayamot National High School
16	Cacatian, Maria Corazon M.	Teacher II	San Isidro National High School
17	Calma, Lulu M.	Teacher II	San Isidro National High School
18	Lagdameo, Marjorie C.	Teacher II	San Isidro National High School
19	Lawis, Rosalina A.	Teacher II	San Isidro National High School
20	Macabutas, Arjen C.	Teacher II	San Isidro National High School
21	Mercado, Jocelyn D.	Teacher II	San Isidro National High School
22	Edejer, Josephine N.	Teacher II	San Isidro National High School
23	Esguerra, Arra S.	Teacher II	San Isidro National High School
24	Birung, Christopher L.	Teacher II	San Jose National High School
25	Basas, Louigie L.	Teacher II	San Jose National High School
26	Capistrano, Kristine Joyce	Teacher II	San Jose National High School
27	Lacap, Jezreel L.	Teacher II	San Jose National High School
28	Lim, Liberty O.	Teacher II	San Jose National High School
29	Agluba, Rene V.	Teacher III	Antipolo National High School
30	Urminita, Erlinda G.	Teacher III	Antipolo National High School
31	Arambulo, Diana Jean A.	Teacher III	Bagong Nayon II National High School
32	Argete, Ramil V.	Teacher III	Bagong Nayon II National High School
33	Loable, Mary Grace E.	Teacher III	Bagong Nayon II National High School
34	Portal, Shela A.	Teacher III	Bagong Nayon II National High School
35	Perez, Maricris P.	Teacher III	Bagong Nayon II National High School
36	Santos, Rhoda A.	Teacher III	Mambugan National High School



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37	Aguirre, Mary Grace M.	Teacher III	Mayamot National High School
38	Cerda, Larina M.	Teacher III	San Isidro National High School
39	De Guzman, Kevin L.	Teacher III	San Jose National High School
40	Espina, Aidee L.	Teacher III	San Jose National High School
41	San Diego, Maria Elena S.	Teacher III	San Jose National High School
42	Serrano, Rowell C.	Teacher III	San Jose National High School
43	Soriano, Jayson L.	Teacher III	San Jose National High School
44	Tagueban, Marisol L.	Teacher III	San Jose National High School
45	Zapeda, Louie Boy S.	Teacher II	San Roque National High School
46	Faustino, Jimazi G.	Teacher III	San Roque National High School

In this regard, the abovementioned Teachers are requested to submit the following documents:

1. Appointment Processing Checklist (1 copy)
2. Form 33-A Revised 2017 (4 copies)
3. Personal Data Sheet (3 copies)
4. Oath of Office (4 copies)
5. Position Description Form (4 copies)
6. Certification of Assumption to Duty (4 copies)
7. PRC ID (2 photocopies of authenticated photocopy with dry seal from PRC)
8. Latest appointment (1 copy)
9. IPCRF (Latest Individual Performance Commitment Review Form)

The complete documents must be submitted to the HR Unit on or before **December 3, 2018**.

Please be guided accordingly.