



Republic of the Philippines  
**Department of Education**

**Tanggapan ng Pangalawang Kalihim**  
*Office of the Undersecretary*

MEMORANDUM  
DM-PFO-2018-\_\_\_\_\_

TO: All Regional Directors  
All School Division Superintendents

FROM:   
JESUS L.R. MATEO  
Undersecretary

SUBJECT: *Clarifications on the Applicability of DepEd Order No. 49, s. 2018 to Public and Private Schools*

DATE: 5 December 2018

This Office has been in receipt of queries from various stakeholders, both from the public and private sectors, regarding the implication of DepEd Order (DO) No. 49, s. 2018 entitled *Amendments to DepEd Order No. 25 s. 2018* on the attendance of public and private school teachers. In this regard, the Regional Offices and Schools Division Offices are hereby instructed to ensure dissemination of the herein clarifications.

**On the applicability of DO No. 49 s. 2018 to Public Schools**

DO No. 49, s. 2018 moves the start of the Christmas vacation for learners from December 22 to December 16, 2018 to enable them to spend more quality time and strengthen emotional bonds with their families. In the same way, Christmas vacation for teachers shall also start on December 16, 2018. However, in the exigency of public service, teachers may be required to report and render services from December 16 to 22, 2018, which shall be compensated with the equivalent vacation service credits, as per DO No. 53, s. 2003.

Note that requests to require the attendance of public school teachers during the said period must satisfy the following conditions:

- 1) A letter-request is submitted by the school head to the Schools Division Office.
- 2) Sufficient justification is provided to establish that exigency of public service exists.
- 3) The request is duly approved by the Schools Division Superintendent (SDS).

For purposes of this issuance, "exigency of public service" refers to a situation where service is urgently needed and where any delay in its execution and delivery will adversely affect the outcome of the service to clients and its effective and efficient delivery.

### **On the applicability of DO No. 49 s. 2018 to Private Schools**

The Department encourages private schools to adopt the revised school calendar. However, paragraph 2 of DO No. 25 s. 2018 entitled *School Calendar for School Year 2018-2019* provides that private schools may deviate from this school calendar as long as the minimum number of class days is completed and the provisions of Republic Act No. 7797 or the *Act to Lengthen the School Calendar From Two Hundred (200) Days to Not More Than Two Hundred Twenty (220) Class Days* are observed. In like manner, the attendance of private school teachers shall be the prerogative of the school's management.

For your information and wide dissemination.

BHROD-HRDD/Crisostomo