



Republic of the Philippines
 Department of Education
 Region IV-A CALABARZON
CITY SCHOOLS DIVISION OF ANTIPOLO

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Revision No:
00

**Office of the Schools
 Division Superintendent**

Subject:

Internal Authority to Travel

Division Reference Number		Date	
		Click or tap to enter a date. December 4, 2018	
NAME OF OFFICIAL/EMPLOYEE		DESIGNATION & STATION	
<p>SALAZAR, CRISTINA C. ABOGADO, ALFONSO L.</p> <p>LAST NAME, FIRST NAME MI*</p>		<p>EPS – English SEPS – Planning & Reserach</p>	
PURPOSE: Attendance to the Quality Management Review (QMR) and Process Quality Review/Internal Quality Audit (PQR/IQA) Team Leaders Forum			
DESTINATION: M.I. Sevilla Resort, Purok Jasmin, Brgy. Domoit, Lucena City.			
PERIOD OF TRAVEL	FROM	TO	
	December 13, 2018	December 14, 2018	
Please Check: -		Estimated Expense-	
1. <input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Cash Advance <input type="checkbox"/> Reimbursement 2. <input type="checkbox"/> Official Time <small>(NO EXPENSE to be incurred by the Division Office/School)</small>		Registration Fee Php _____ Transportation 400.00 per day Travel Allowance 500.00 On Travel Time only _____ Full Allowance _____ TOTAL ESTIMATED EXPENSES Php 900.00	
Requested by:	Funds Available- for Official	Approved:	
 LITO A. PALOMAR OIC-Chief, CID / EPS - AP	* Business (specify the source of funds) <input type="checkbox"/> Division Fund <input type="checkbox"/> LSB Fund <input checked="" type="checkbox"/> Others: <u>MOOE Funds</u> Noted <input type="checkbox"/> On Official Time Only <input type="checkbox"/> Other Funds:	 DR. ROMMEL C. BAUTISTA, CESO V Schools Division Superintendent	
	 MRS. RAQUEL F. ESGUERRA Division Accountant III		
REMARKS:			



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL OFFICE FUNCTIONAL DIVISION CHIEFS

FROM : DIOSDADO M. SAN ANTONIO
Director

SUBJECT : ADDENDUM TO REGIONAL MEMORANDUM NO. 754, S.2018 RE:
QUALITY MANAGEMENT REVIEW (QMR) AND PROCESS QUALITY
REVIEW/ INTERNAL QUALITY AUDIT (PQR/IQA) TEAM LEADERS'
FORUM

DATE : December 3, 2018

8967

1. Relative to DEPED-4A-RM-05-18-754 posted on November 20, 2018, the Quality Management Review (QMR) and Process Quality Review/ Internal Quality Audit (PQR/IQA) Team Leaders' Forum on December 13-14, 2018 will be held at **M. I. Sevilla Resort**, Purok Jasmin, Brgy. Domoit, Lucena City.
2. Schools Divisions' QMR and PQR/IQA Team Leaders are advised to confirm their participation thru <http://deped.in/REG2018ISOFORUM> not later than 5:00 P.M., December 7, 2018. In line with the objectives of this forum, each ISO-Certified School Division is expected to present a 10-minute PowerPoint or Video Presentation of ISO journey highlighting notable practices that are contributory in the successful attainment of the Certification.
3. The PQR Team members of the Regional Office who attended the 8th Annual Auditor's Forum on November 7-8, 2018 at Crowne Plaza, Ortigas Center, together with QAD personnel will serve as facilitators and members of the technical working committee. They are advised to be at the venue in the afternoon of December 12, 2018 for final preparations.
4. For immediate dissemination and strict compliance of all concerned.



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AJA17-0078



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 Department of Education
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 1900 Cainta, Rizal



TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
 Director IV

8564

SUBJECT : QUALITY MANAGEMENT REVIEW (QMR) AND PROCESS QUALITY REVIEW/ INTERNAL QUALITY AUDIT (PQR/IQA) TEAM LEADERS' FORUM

DATE : November 19, 2018

1. In support to the Region's advocacy for CREWS (CALBARZON Resolves for Efficient World-class Service), this Office through the Quality Assurance Division will hold a Forum on Quality Management System (QMS) and Internal Quality Audit on December 13-14, 2018 at a venue to be announced later.
2. The specific objectives of the forum are to:
 - a. recognize the critical roles of QMR and PQR/IQA in the Division's journey to ISO Certification or in delivering ISO-aligned services;
 - b. discuss/share mechanisms on how to sustain the processes under ISO 9001:2015;
 - c. update the participants about the Quality Management System standards using ISO 19011:2018.

3. Participants to this forum are the QMR and PQR/IQA Leads of the Schools Division Offices. They are expected to be at the venue not later than 8:00 AM of Day 1. The first meal is breakfast of Day 1 and the last meal is PM snack of Day 2.

4. Strict compliance to this memorandum is enjoined.



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