



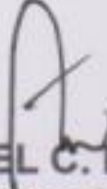
Republic of the Philippines
Department of Education
Region IV-A CALABARZON



CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO CITY

MEMORANDUM

TO : OIC-Assistant Schools Division Superintendent
OIC-Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Public Schools District Supervisors Concerned
Elementary and Secondary School Heads Concerned
All Others Concerned

FROM :  **DR. ROMMEL C. BAUTISTA, CESO V**
Schools Division Superintendent

SUBJECT : **RESETTING OF SCHEDULE ON THE CONDUCT OF THE PILOT RUN OF MASTER TEACHER PROFESSIONAL DEVELOPMENT PROGRAM (MTPDP): RAISING THE BAR OF MASTER TEACHERS' COMPETENCE**

DATE : December 10, 2018

With reference to **Regional Memorandum No. 802 s. 2018, re: Resetting of Schedule on the Conduct of the Pilot Run of Master Teacher Professional Development Program (MTPDP): Raising the Bar of Master Teachers' Competence**, the said activity is postponed due to overlapping of regional activities. The date of the activity is changed from **December 17-22, 2018 to February 25-March 2, 2019** at BSA Twin Towers, Julia Vargas Avenue, Corner Bank Drive, Ortigas Center, Mandaluyong City.

All participants and facilitators are required to register at <http://bit.ly/PRMTPDP2018> on or before **January 15, 2019**. Once registered, participants are expected to attend the 6 day workshop.

Attached are the list of Facilitators and TWG and the matrix.

Other details stated in the previous Memorandum will remain the same.

For the information and guidance of all concerned.

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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
Gate 2 Karangalan Village
1900 Cainta, Rizal



TO : SCHOOLS DIVISION SUPERINTENDENTS

FROM : DIOSDADO M. SAN ANTONIO
Director IV

SUBJECT : RESETTING OF SCHEDULE ON THE CONDUCT OF THE PILOT RUN OF
MASTER TEACHER PROFESSIONAL DEVELOPMENT PROGRAM (MTPDP):
RAISING THE BAR OF MASTER TEACHERS' COMPETENCE

DATE : December 3, 2018, 2018

1. In reference to Regional Memorandum No. 745 s. 2018, dated November 13, 2018 on the conduct of the Pilot Run of MTPDP: Raising the Bar of Master Teachers' Competence, this Office announces the postponement of the training workshop due to overlapping of regional activities. The date of the activity is changed from December 17 – 22, 2018 to February 25 – March 2, 2019 at BSA Twin Towers Hotel, St. Francis Square, Julia Vargas Avenue cor. Bank Drive, Ortigas Center, Mandaluyong City.
2. All participants and facilitators are required to register at [http : //bit.ly/PRMTPDP2018](http://bit.ly/PRMTPDP2018) on or before January 15, 2019. Once The participants register online they are expected to attend the 6 day workshop.
3. Attached are the list of Facilitators and TWG and the matrix.
4. Other details of this training workshop will remain the same as stated in the previous memorandum.
5. Dissemination of this Memorandum is desired.

LIST OF FACILITATORS

NO.	FACILITATOR	DESIGNATION	DIVISION
1	Marigen N. Leosala	EPS	Sta Rosa
2	Cherrilyn Taleon-Nabor	EPS	
3	Mervin C. Tortoza	Principal	Antipolo
4	Jerome C. Hilario	Master Teacher	
5	Ma. Victoria Lorna S. Buenaventura	Master Teacher	
6	Movita O. Cruzat	Principal	Batangas Province
7	Nenita A. Adame	PSDS	
8	Erickson T. Gutierrez	Principal	
9	Gregorio T. Mueco	Principal	
10	Magdaleno R. Lubigan	Principal	Cavite Province
11	Susana J. Sacatrapos	Principal	Rizal
12	Xandra Lee P. Cervitillo	Master Teacher	
13	Rowena T. Asi	PSDS	Batangas City
14	Gemma C. De Torres	Principal	
15	Mena M. de Torres	Principal	
16	Evelyn P. Navia	Principal	Laguna
17	Christian A. Hernandez	SEPS/TIC	Imus City

LIST OF TECHNICAL WORKING GROUP

1	Luz E. Osmena	Chief HRDD	RO
2	Jisela N. Ulpina	EPS	RO
3	Glenda Dela Torre	EPS II	RO
4	Mark Anthony R. Malonzo	EPS II	RO
		Nurse	Antipolo



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E- MTPDP : RAISING THE BAR OF MASTER TEACHERS' COMPETENCE

TIME	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5	DAY 6
7:30 – 8:00	Arrival and Registration	MOL	MOL	MOL	MOL	MOL
8:00 – 8:30		Session 2: (Continuation)	Session 3: (Continuation)	Session 5: (continuation)	Session 9: MT in Action	Session 12: Innovation
8:30 – 9:00						
9:00 – 9:30						
9:30 – 10:00						
10:00 – 10:30	BREAK	BREAK	BREAK	Session 6: The Master Teachers' Hands (working Break)	Session 10: Research Level Up	BREAK
10:30 – 11:00	Opening Program and Levelling of Expectation	Session 3: MTs @ Work	Session 4: MTs on Call			Session 14: Integration Closing: HOME SWEET HOME
11:00 – 11:30						
11:30 – 12:00						
12:00 – 1:00	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1:00 – 1:30	Session 1: MT in the Mirror	Session 3: (Continuation)	Session 4: (Continuation)	Session 7: Stay Focused	Session 11: MTs on Board	
1:30 – 2:00						
2:00 – 2:30						
2:30 – 3:00						
3:00 – 3:30	BREAK	BREAK	BREAK	BREAK	BREAK	
3:30 – 4:00	Session 2: ICT MasTers	Session 3: (Continuation)	Session 5: MTs Magic Touch	Session 8: LAC	Session 11 (continuation)	
4:00 – 4:30						
4:30 -5:00						
5:00 – 5:30						

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ADMINISTRATIVE GUIDELINES FOR PARTICIPANTS

PRE-TRAINING REQUIREMENT

1. To ensure your participation, please confirm your attendance through the given link on or before January 15, 2019.
2. Please bring laptop and extension wire
3. Participants are on official business time.

BILLETING AND ACCOMMODATION

Upon arrival, please proceed to the registration table to confirm your attendance. Your billeting/rooming assignment will be given after day 1 sessions.

TRAINING PROPER

Arrival of Participants

Participants are expected to be at the venue before 7:00 A.M. of Day 1. Registration will be at the function hall. Program and training proper starts 9:00 A.M.

Attendance

All participants are expected to finish the 6-day activity. In case, the participant will not be able to finish the activity for whatever reason, only **Certificate of Appearance** will be issued. Participants who can finish and comply with the training requirements shall be given **Certificate of Participation**. In case the participant will leave the training venue kindly make a waiver and submit to the secretariat. The letter should include that the management is not liable for any untoward incident that might happen to the participant. However, the training management reserves the right to approve or decline the request. **Participants who commit to finish the 6-day activity will be given priority for future programs.** If the participants confirm his/her attendance on or before the date given and for some reason cannot attend on the actual workshop he/she should send a replacement otherwise he/she will pay the training expenses.

Meals

First meal to be served is breakfast of Day 1 and last meal is PM snack of the last Scheduled day. Kindly advise the management team for any food restriction.

Medical Needs

It is the responsibility of every participant to monitor their own health concern. If needed, please bring personal medicine, especially maintenance medicine.

Training Evaluation

Daily evaluation of the training-workshop is needed to further improve training programs. In this regard, the participants are expected to evaluate daily and to

accomplished end of program evaluation which is one of the requirement of the activity.

Departure of Participants

No one is allowed to go home ahead of schedule. Participants are expected to depart after the closing ceremony. Kindly check hotel belongings before leaving and make sure that there will be no hotel property are brought home. It is the responsibility of every participant to check their personal belongings before leaving the premises / venue.